



TEXAS Board of
Architectural Examiners
Architects • Landscape Architects • Registered Interior Designers

LICENSING NEWS

ARCHITECTURE • INTERIOR DESIGN • LANDSCAPE ARCHITECTURE

SUMMER 2018

CHAIR'S COLUMN

Designing us

Imagine London during the Blitz. Countless homes violently destroyed, city streets impassable from fallen brick and stone, air raid sirens at any moment. Westminster Palace, the Gothic complex born in the 11th century, was not spared. Incendiary bombs exploded there, and the House of Commons building was a casualty.

The Chamber of the House of Commons had an interesting history, and an interesting design. Rather than the more modern semicircular arena-style design Americans might be used to, seating was arranged such that rows faced each other across the surprisingly small space. Seating was scarce; there were far more Members of the House of Commons than there were places to sit. The chamber was divided medially by two red lines spaced, it is said, ever so slightly more than two sword-lengths apart. And in May of 1941, an incendiary bomb burned it all to the ground.

Enter Sir Winston Churchill. With the war still raging and straining the kingdom's coffers, the Prime Minister urged Parliament to do something strange: to quickly rebuild the Chamber of the House of Commons exactly as it had been. Cramped, adversarial, anachronistic, and all. Churchill's thinking, it seems, was that for all its perceived flaws and oddities, it was the very design of the Chamber itself that played a role in making the House of Commons what it was. Famously, he said it this way:

"We shape our buildings; afterwards, they shape us."

Churchill's argument won the day, and shortly after the war the Chamber was rebuilt much as it was.

I think about this story often, and what it means to us as design professionals and to future generations of design professionals. We know design impacts people. That's a fundamental principle, and a reason why we work so hard to design the built environ-

ment so well, so safely, so smartly. But buried in Churchill's argument is something more subtle yet no less important. Design doesn't merely affect behavior, but touches who we are as a society and as individuals. After all, the Chamber was recreated, and the House of Commons is as boisterous, rollicking, and iconically English as it ever was. History and experience informed the design of the Chamber, and the design of the chamber in turn left its mark on the Members of the House of Commons.

As in Parliament, so too in Texas. The spaces Texans inhabit are a product of our shared history, our varied geography, our particular culture. As Chair of the Texas Board of Architectural Examiners (TBAE), I pay close attention to one way in which those values flow to the design professions and the built environment: regulations. Since 1937, the state has crystallized certain priorities into statute, rule, and code. Those regulations were conceived and emplaced by our fellow Texans, and are updated and maintained by Texans as well. In a very concrete sense, an enforceable sense, the people of this state recognized the value of a safe built environment and took steps to ensure that future generations understand and uphold that priority.

There is and always has been good reason for ensuring design professionals meet and continue to uphold certain standards. It's a replication and a strengthening of the values Texans hold dear about their built environment. We at the Texas Board of Architectural Examiners work every day to uphold those values, encapsulated into the notions of health, safety, and welfare. That's the mission of this agency, and the Board's commitment to you and to the people of Texas.



Debra Dockery, FAIA
Chair

Holding government accountable

It's important to me and to the entire staff of the Texas Board of Architectural Examiners (TBAE) to remember our purpose: to promote and protect the health and safety of those who live, work, and play in the built environment of Texas. That's what the people of Texas created this agency to do, and it is our job to do it well, efficiently, and fairly. It is our mission, our privilege, and our piece of the mechanism of Texas government.

Other cogs in the state government machine are in place to provide assurance to all Texans that we are, in fact, performing as expected. Like any business, TBAE is subject to auditing, oversight, and review by a number of entities and in a variety of ways. It is the purpose of this oversight structure to provide you and all Texans assurance that we are performing up to standards. TBAE has only one revenue source: fees paid by our registrants and candidates. So it is important for you to know whether the agency is using that revenue properly, providing good customer service, and operating efficiently.

Late last year and into 2018, the agency underwent a number of different types of review. As a way to assure TBAE's stakeholders that our staff of 19 and our nine-member Board are performing up to our stakeholders' expectations, I'd like to summarize the results of those reviews.

As happens periodically, the State Auditor's Office (SAO) reviewed several aspects of TBAE's performance. After reviewing finance, performance management, enforcement, and other operational areas, SAO issued its report noting no major issues and a few areas on which to improve. Areas noted for strengthening included procedures for generating performance measures, for instance, and monitoring certain aspects of agency finances. Taking these suggestions to heart, we immediately implemented changes to remedy the minor issues noted by SAO and reported our actions.

The Texas Workforce Commission, State Office of Risk Management, and the Department of Public Safety also reviewed various areas of TBAE's operations and reported that we're in compliance. The results from these reviews were both

helpful and satisfying, but we also faced scrutiny from our most important constituency of all: you.

As we do every even-numbered year, the agency released its Customer Service Survey. More than 22,000 registrants, candidates, building officials, and members of the public received invitations to participate and tell us how we're doing. To those of you who did, we are grateful and we pledge to use your feedback constructively. The first action in that regard is to publish and submit to the Governor and the Legislative Budget Board a report on the survey's results, which we've done and which you can read. The report was also distributed to our Board Members and discussed during a public meeting.

The results of the survey were encouraging, while also providing us some areas for which to consider a new approach. 96 percent of those who answered affirmatively or negatively regarding overall satisfaction said yes, they were satisfied. This is a number we're proud of, but responses to other questions give us some things to work on. Some commentary urged changes or updates to our Web site, which is something we, like anyone else who has a site, work on frequently. Others requested more frequent outreach from TBAE staff, and some had suggestions regarding continuing education. Staff have reviewed each comment and suggestion, so stay tuned for improvements.

It may sound like a mere platitude, but I believe it to be true: audits, comments, and suggestions are a tool to help organizations improve. When you ask the question, you have to be prepared for the answer, no matter what it is. But even when the answers are tough, the results of that kind of insight are undeniably helpful.



Julie Hildebrand
Executive Director

For the latest news and updates, visit:
www.tbae.state.tx.us



Tony Whitt
Continuing Education Coordinator

Continuing education, from the comfort of your own home

I love to travel. Seeing different parts of the world, even if it's a day trip, is always a great way to get a breath of fresh air and learn something new. And something I hear all the time when talking with registrants is that many of you seem to feel the same. Even better, Texas design professionals like you have figured out a way to combine work and play (and continuing education compliance!) into one trip.

Most registrants seem to really enjoy and look forward to the annual convention put on by its statewide (or national) professional society, or similar conferences. It's easy to see why. Often the events are held in interesting cities and facilities, you can network with peers and vendors, and of course you can earn continuing education (CE) credits—all in one event. Conventions always have been and always will be valuable for professionals, and we make sure we can be a presence there as well to answer questions at a booth in the exposition area and to offer a class for continuing education credit. Conventions and conferences are valuable and useful, and that's why registrants like you attend them.

But if you don't want to go to your convention (or if you can't), you don't have to.

Now I'm not saying you *shouldn't* go to conventions and events—more on that below. But if circumstances dictate that you can't make a regional conference or annual convention, you still have options available. So let's talk about those.

Perhaps the best-known option is that you can earn up to four hours of CE each year via what is called self-study. Rather than attending a lecture or class in an auditorium or meeting room, you can earn a third of your required 12 hours almost anywhere at any time. That's right: rather than earning hours wearing business casual, you can do it in your pajamas over Saturday morning corn flakes. Self-study can consist of CE activities like simply reading materials related to the health, safety, and welfare of the public and related to your profession. That could mean articles about fire codes, for instance, or drainage and grading. Online, in a printed journal or magazine, any way you read it, it counts. Just print or copy the first page of what you read, date it, sign it, and note how long you spent reading it. No course

completion certificate is necessary for self-study documentation; just keep that signed and dated page in a file in case you receive an audit letter, and consider it done.

Self-study can account for four of your required dozen hours each year. But to earn the remaining eight hours, you still have options other than in-person classes, seminars, or conferences. The solution, as is so often the case in recent years, is found online. With every year, more and more online CE providers offer an increasing selection of courses for each of the three professions TBAE oversees. A few minutes spent on your search engine will provide a variety of sources to choose from, ranging from live webinars to recorded courses. Some classes include quizzes or other forms of participation, and any class that provides a course completion certificate will count for "classroom" or "structured" credit. (It's a good idea to find out before signing up whether or not a certificate is offered.) Many online courses are both high quality and low cost (TBAE even has its own course), and some are even free. If some year you can't attend a large professional conference or simply choose not to, online courses are a convenient and effective tool to have at your disposal.

But wait, you say. What about the required sustainable design and accessibility hours? Surely those must be done in a classroom, right?

Wrong. Even your accessible and sustainable design hours (one each per year) can be earned via self-study or via an online course. So if you miss your class about the ADA or green design, you may not be in quite the jam you think.

Having said all this about alternatives to in-person events and conferences, I'll simply note that learning shoulder to shoulder with your peers and colleagues has always been valuable and always will be. It's interactive, it's social, and (depending on a lot of things) it's fun. This agency's staff will be at every conference we can make, and we'd love to see each of you there as well! But someday if it's late in the calendar year, your professional convention was three months ago, and you're still short a few hours, just remember that you have the options above. TBAE is here to make sure you follow the regulations; that's our reason for being. But we believe in doing so, we should remove as many regulatory burdens as we can. So please, sign up and attend conferences—and say Hi to us on your way from class to class! But if you find yourself a few hours short, take advantage of the alternatives to structured classroom study.

Contact Tony Whitt directly about continuing education issues!

PHONE: 512-305-8528 • EMAIL: ce@tbae.state.tx.us

For the latest information about fingerprinting, visit: www.TBAE.state.tx.us/PRINTS

The easy way to avoid accessibility review trouble

By Jack Stamps *Managing Investigator*

If you've been reading this newsletter recently, you'll remember my lamenting the influx of cases referred to this agency by TDLR for failure to timely submit form AB042, otherwise known as the Proof of Submission form. The pace of such referrals hasn't slacked off recently, so I'll approach the topic from a different direction and, hopefully, save you some hassle resulting from a small oversight in filling out the form.

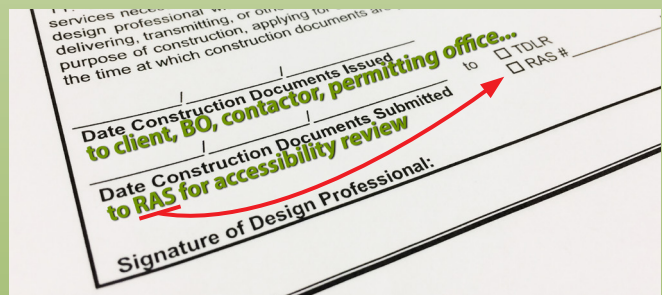
A very high percentage of TDLR referrals appear to have the same duo of culprits: the blanks in the form for date of issuance and date of submission. These are the two blanks found at the bottom left of the form, and the mistakes are easy to avoid. I'll explain how in prose, and provide a graphic that might prove helpful for those visual learners among us.

In the side graphic, the top item is "Date Construction Documents Issued." Fill in the date on which you "issued" your drawings for regulatory approval, permitting, or construction. This "issuance date" starts the clock (20 business days) during which you'll need to submit the plans for accessibility review. The person to whom you will have "issued" drawings, for the purposes of this date blank, will likely be a client, a building official, or a contractor—not a Registered Accessibility Specialist (RAS). The RAS submission date is to be

filled in just below, so read on. One final note on this part of the form: this date is not necessarily the date you sealed the plans; it's the date the plans left your control and went to the client, B.O., or contractor for regulatory approval, permitting, or construction.

The date blank just below the issuance line is "Date Construction Documents Submitted," which is simply the date on which you transmitted (mailed, emailed, hand-delivered, etc.) the plans to the RAS.

There are of course other parts of the form that need to be filled out accurately and completely, so don't forget that signature or any of the other boxes and blanks to fill in. I do see referrals due to errors or omissions on other parts of the form. But the two areas discussed above seem to be the real troublemakers. If both of the date blanks are filled in and the bottom date (submitted to RAS) is 20 business days or fewer after the top date (issued to client, B.O., contractor), congratulations—I probably won't see your form in the Investigations Division mailbox. That's a win for both you and me.



Security enhancements to your TBAE online account

Online data security is much in the news lately, and even if your TBAE online account isn't something you think about all the time, we want you to know that, well, we *do* think about it all the time. So we'd like to let you know about a security enhancement to your TBAE login information.

The security upgrade regards your password, in the event that you choose to update it, forget it and need a new one, or are creating a TBAE account for the first time and need to choose one. If you know your password and are happy with it, you can continue using that password as long as you like. You'll only need to know about the change described below if you decide to change it or require a password reset.

When you create your own new password, there will be some new requirements regarding complexity. A complex password is a password that is more difficult to crack. The complexity requirements are in place to ensure that your account is as secure as possible, and the extra care and attention will help prevent unauthorized access to your data.

Your newly chosen password must:

- not contain your TBAE username or your name (first, middle, or last)
- not contain any spaces
- be at least eight (8) characters in length
- use characters from at least three of the following four categories:
 - an upper case letter
 - a lower case letter
 - a numeric character (0 through 9, and more than one numeric character is perfectly fine)
 - a "special character," also known as a non-alphabetic, non-numeric character (such as !, \$, @, or %)

You can log in to your TBAE account, reset your password, and recover your username all from the account login page at: <https://indreg.tbae.state.tx.us/>

Need a professional seal for your documents? Here's how to get one.

One of the top five most frequently asked questions around TBAE headquarters is this: How do I get a seal with my name and registration number on it? The question can come from a first-time registrant who just passed the registration examination, a new registrant from out of state, even a longtime design professional who misplaced that old rubber stamp or lost the digital files in a computer crash.

Luckily, it's simple and inexpensive (even free, depending on circumstances) to get a shiny new professional seal with your name and registration number on it. Let's start with the no-cost solution: a digital seal you can edit yourself.

Visit TBAE's [professional seal download page](#) and find the section for your profession or professions. For each of our three professions, you'll find downloadable seal files in a variety of formats: .jpeg, .gif, .pdf, .dwg, and Illustrator. Choose which format works for you and your preferred software, and download the file. In whichever software you are comfortable with, simply open the file, replace "JOHN H. DOE" with your name in capital letters and the "0000" registration number with your own. Anecdotally, it appears that most design professionals choose the easily-edited .dwg format and do the quick edits in their preferred AutoCAD software. But choose the option that works best for you!

If you prefer the classic rubber stamp seal, also known as a "wet seal," you'll want to find a local or online service provider to do the job. A few seconds on a search engine with keywords "[your city] stamp maker" likely will turn up several options from which to choose. These shops usually offer quick and hassle-free turnaround on a simple stamp project, and often offer digital seal files as well (in case you only want an electronic seal but don't want to edit the template yourself). In writing this article, TBAE staff contacted stamp makers in three Texas cities to get some idea of cost. Wet seal pricing ranged from \$17.50 for a simple stamp to \$40.25 for a more deluxe product. All three stamp makers also offered digital seal services, with costs ranging from \$10 to \$15 (or included at no cost with the purchase of a wet seal).

Tip: When placing your order, make sure the stamp maker knows to produce a seal no less than 1.5 inches in diameter, to stay on the good side of TBAE rules. It appears that most service providers know this, but it couldn't hurt to make sure.

So if you need your first professional seal or a replacement for a lost stamp, we hope this article proves helpful. And as always, if you have any further seal-related questions, we're always just a phone call away at 512-305-9000.



Sealing tips for TBAE registrants

- Whether affixed electronically or ink-stamped onto your documents, your seal, your signature, and the date of signing should be clearly visible and legible.
- Once a sealed document is issued (conveyed via mail, electronic mail, hand delivery, or in any other way to another individual), the seal may not be removed.
- Electronic sealing of documents is perfectly acceptable and permitted. Electronic signatures are also permitted, provided all the information is clearly visible and legible.
- Fraudulent and improper use of professional seals has long been a common topic of TBAE investigations. If you come across a seal that, for some reason, seems odd, possibly bogus, or just plain unusual, our Investigations Division would love to offer its expertise. We can be reached at 512-305-9000.

TBAE Puzzler

Answers are located within this issue of *Licensing News* (Summer 2018).



Across

- 1 Submit plans for review by him or her, not to TDLR
- 5 This type of seal is fine, and so is ink
- 8 A means of checking compliance
- 9 Violate rules and we'll start one
- 10 Statesman shaped by buildings
- 11 Shortened to BO (it's not Body Odor)
- 12 Affix it, sign it, date it
- 13 Great source of info and fun, from TBAE
- 14 Benefit of attending conferences
- 17 You design it, someone builds it, all enjoy it
- 18 Collect 12 hours of CE each of this type of year
- 22 Max. 20 between issuing docs and submitting to RAS
- 24 It's what humans do
- 27 Seals must be 1.5 inches in this, minimum
- 28 Palace targeted by bombs
- 29 Blitzed city
- 31 Two of these—lengths separate factions
- 32 TBAE's hometown

Down

- 2 The A in TAS
- 3 Don't use this type of seal
- 4 Popular section of this newsletter
- 6 General shape of your seal (we hope)
- 7 For TBAE, it's HSW
- 10 If you attend one, we hope to see you there
- 15 Commons, Lords, and powdered wigs, oh my!
- 16 Comes to Austin every other January
- 19 Parliamentary House up in flames
- 20 Tricky corner of TDLR form
- 21 Type of education required by law
- 23 Appoints nine Texans to the Board
- 25 Buttresses fly in this style
- 26 Earn CE credit (online) while wearing them
- 28 Old-style seal; features inky fingers
- 30 Pronounced "toss" by some, "tass" by others

Answers on page 9

Disciplinary Action

The following cases were decided during the TBAE Board meetings in February and May, 2018. Each case is based on the applicable rule in effect at the time of the violation, and was considered by Enforcement staff and the Board in light of its unique facts. Individual rules may have changed between the time a violation occurs and the time the case is publicized.

In order to ensure compliance with continuing education responsibilities, TBAE staff audits 10 percent of its registrants each year through a random selection process. All of the continuing education enforcement cases brought to the Board at the meetings stem from the random audit program. The cases reflect the most common violations: (1) failing to complete adequate continuing education hours during a program year, (2) failing to maintain continuing education records and verification of participation in CE activities for a period of five years, (3) falsely certifying, at the time of renewal, compliance with continuing education responsibilities, and/or (4) failing to respond to a request for information within 30 days. Each continuing education infraction is subject to a standard administrative penalty.

Registrant and Non-registrant Cases

Arredondo, Gustavo San Antonio, TX

\$5,000

Respondent is not and never has been registered to practice architecture or landscape architecture in the state of Texas. Previously, the Board issued a warning notice to the Respondent for improperly utilizing the term "architect." In the current matter, the Respondent utilized a Web site for his firm which indicated that the firm provided "excellent and intelligent architecture, interior design, and landscape architecture." Additionally, the Respondent used social media profiles which identified him as an "architectural designer in San Antonio, Texas" and his firm as "an award-winning San Antonio architecture firm." Respondent's use of the terms "architecture" and "landscape architecture" in advertising materials constitutes a violation of Tex. Occ. Code §§1051.701(a), 1052.151(b) and Board Rules 1.123 and 3.123.

Cade, Nicholas King Dallas, TX

\$2,000

Respondent failed to submit construction documents for two projects for accessibility review within 20 days of issuance, as required by Tex. Gov't Code Sec 496.102 and Board Rule 1.170.

Hamilton, John A. Dallas, TX

\$64,000

Respondent is not and has never been registered as an architect in the State of Texas. Respondent engaged in the unauthorized use of an architectural seal and the unregistered practice of architecture, in that he issued architectural plans and specifications on eight projects which were sealed with an unauthorized or fraudulent architectural seal. The Board took two actions in this matter. First, the Board imposed a \$64,000 administrative penalty against the Respondent. The Respondent will be required to pay \$15,000 of that amount within two years. Payment of the remaining amount of the administrative penalty is deferred for a period of 10 years, during which time the Respondent is obligated to meet certain requirements, including compliance with all Board laws and rules and a prohibition from practicing architecture except subject to an exception in the Architects' Practice Act. If Respondent does not violate the terms of the Order or

the laws and rules enforced by the Board during the deferral period, the remaining amount of the administrative penalty will be cancelled after ten years.

Additionally, following TBAE's referral of this matter to criminal prosecutors, on January 5, 2018, the Respondent received deferred adjudication for the second degree felony offense of TAMPER W/ GOVERN RECORD LIC/SEAL DEFRAUD/HARM and was placed on community supervision for a period of eight years and ordered to pay restitution in the amount of \$5,000.

Martinez, Marcello D. San Antonio, TX

\$8,000

Respondent failed to submit construction documents for eight projects for accessibility review, as required by Tex. Gov't Code Sec 496.102 and Board Rule 1.170.

Nepveux, Leslie Dallas, TX

\$3,000

Respondent was an applicant for registration as an architect by reciprocity, and had met all eligibility requirements for registration when Staff became aware that Respondent had utilized the term "architect" in connection with design services she provided in Dallas and offered on her firm's Web site and Instagram page. By referring to herself as an "architect" and issuing plans and specifications referencing herself as an architect prior to becoming registered, Respondent violated Tex. Occ. Code §1051.701 and Board Rule 1.123. By order of the Board, Respondent paid a \$3,000 administrative penalty and was issued a Texas architect registration.

Reesby, Jerry Lynn Cleveland, TX

Revocation

SOAH Docket No. 459-18-2234

In 2017, Respondent was incarcerated after having been found guilty of the felony offense of Driving While Intoxicated 3rd or More in the Liberty County District Court. Under Texas Occupations Code §53.021(b), the Board is required to revoke the registration of a person who is incarcerated as a result of a felony offense. Following the docketing of this matter at the State Office of Administrative Hearings, the Board revoked the Respondent's registration to practice landscape architecture.

Wilson, James Thompson, Jr. \$1,000
McKinney, TX
Respondent failed to submit construction documents for a project for accessibility review within 20 days of issuance, as required by Tex. Gov't Code §469.102 and Board Rule 1.170.

Continuing Education Cases

Aichler, Kurt Chandler \$700
New Ulm, TX
Falsely reporting completion of CE responsibilities in order to renew registration.

Alexander, Edmond Patrick \$700
Austin, TX
Failure to maintain a detailed record of his continuing education for 5 years.

Blevins, Kenneth Ray \$700
Luling, TX
Falsely reporting completion of CE requirements in order to renew registration.

Bunch, Michael Anthony \$700
Bryan, TX
Failure to maintain a detailed record of his continuing education for 5 years.

Carrillo, James E. \$700
San Marcos, TX
Falsely reporting completion of CE responsibilities in order to renew registration.

Coston, Kent Edward \$500
La Mesa, CA
Failure to timely complete CE requirements.

Dahlin, Roger E., Jr. \$700
Carrollton, TX
Falsely reporting completion of CE responsibilities in order to renew registration.

deLeon, Melissa Erin Diaz \$700
San Antonio, TX
Failure to maintain a detailed record of her continuing education for 5 years.

Dobson, David L. \$700
Richardson, TX
Falsely reporting completion of CE responsibilities in order to renew registration.

Dupuy, John Thomas \$700
Houston, TX
Falsely reporting completion of CE responsibilities in order to renew registration.

Flemons, Jerry Brent \$2,000
Dallas, TX
Failure to timely complete CE responsibilities;
Falsely reporting completion of CE responsibilities in order to renew registration;
Failure to respond to a board inquiry within 30 days. The respondent previously received an administrative penalty in 2012 for a failure to comply with continuing education requirements.

Forsythe, Robert E. \$700
Houston, TX
Failure to maintain a detailed record of his continuing education for 5 years.

Foster, David D. \$700
Conroe, TX
Falsely reporting completion of CE responsibilities in order to renew registration.

Gelsheimer, Katherine Hough \$500
Lake St. Louis, MO
Failure to timely complete CE responsibilities.

Goodspeed, Robert A. \$700
Fort Worth, TX
Falsely reporting completion of CE responsibilities in order to renew registration.

Gournay, Christian St. Jon \$500
Plano, TX
Failure to timely complete CE requirements.

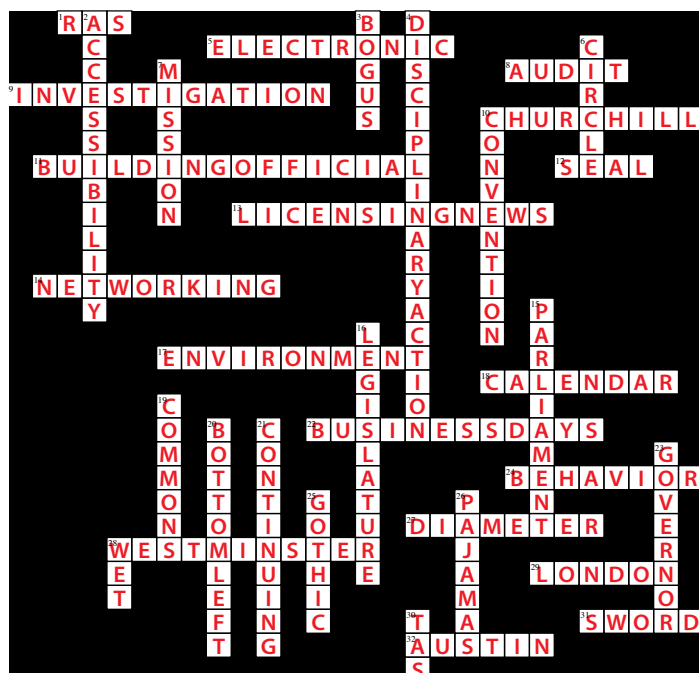
Herbage, Robert Lee \$500
San Antonio, TX
Failure to timely complete CE requirements.

Holland, Thomas Andrew \$700
Frisco, TX
Falsely reporting completion of CE responsibilities in order to renew registration.

Konradi, Wendy W. \$700
Dallas, TX
Falsely reporting completion of CE responsibilities in order to renew registration.

Menefee, Michael Earl Dallas, TX Failure to timely complete CE responsibilities.	\$500	Sprott, Gari L. San Antonio, TX Falsely reporting completion of CE requirements in order to renew registration.	\$700
Messer, Rodger Wylie Atlanta, GA Falsely reporting completion of CE requirements in order to renew registration.	\$700	Steinbrecher, Cynthia Erin Denver, CO Failure to timely complete CE responsibilities.	\$500
Mulligan, Shae Suzanne Dallas, TX Failure to timely complete CE responsibilities.	\$500	Sutherland, Chaval Renee Fort Worth, TX Failure to timely complete CE responsibilities.	\$500
O'Connell, Daniel P. Wichita Falls, TX Failure to timely complete CE responsibilities.	\$500	Venable, Brenda San Antonio, TX Failure to timely complete CE responsibilities.	\$500
Rains, April Dawn Colorado Springs, CO Failure to timely complete CE responsibilities.	\$500	Wallace, Meredith Ashley Dallas, TX Falsely reporting completion of CE requirements in order to renew registration.	\$700
Rodriguez, Joseph Javier San Francisco, CA Failure to maintain a detailed record of his continuing education for 5 years.	\$700	Ward, Vickey Lynn Hurst, TX Failure to timely complete CE requirements; and Falsely reporting completion of CE requirements in order to renew registration.	\$1,200
Sennet, Robert Plano, TX Failure to maintain a detailed record of his continuing education for 5 years.	\$700		

Solution to crossword, page 6



Change of Address

Please make sure that we have your current mailing and email address so we may send your renewal notice to you in a timely fashion. You may update your own record by logging in to your online account on our Web site, www.tbae.state.tx.us. You can also mail or fax 512.305.8900 the address change along with your signature. We will send renewal reminders to registrants at the e-mail address on file with TBAE, so be sure to keep your valid and unique email address updated.

Upcoming Board Meetings

- August 21, 2018
- November 15, 2018

EXECUTIVE DIRECTOR

Julie Hildebrand

BOARD MEMBERS

Debra Dockery, FAIA

Chair, Architect Member; Term ends 1/31/17

Chad Davis, RLA

Vice-Chair, Landscape Architect Member; Term ends 1/31/19

Jennifer Walker, AIA

Secretary-Treasurer, Architect Member; Term ends 1/31/21

Sonya B. Odell, FASID, AAHID, RID

Registered Interior Designer Member; Term ends 1/31/17

Paula Ann Miller – Public Member; Term ends 1/31/17

Chuck Anastos, AIA – Architect Member; Term ends 1/31/19

Corbett "Chase" Bearden – Public Member; Term ends 1/31/21

Bob Wetmore, AIA – Architect Member; Term ends 1/31/21

The mission of the Texas Board of Architectural Examiners (TBAE) is to serve the State of Texas by protecting and preserving the health, safety, and welfare of the Texans who live, work, and play in the built environment through the regulation of the practice of architecture, landscape architecture, and interior design.

www.tbae.state.tx.us



Attestation of Self-Directed Credit Hours Earned

TBAE newsletter, *Licensing News*

I certify that I read the _____ [Month, Year as found at top of page one] issue of TBAE's *Licensing News* for _____ hours (up to two) on _____ [date].

These continuing education hours will count for self-directed study for the calendar year in which they were earned.

I understand that up to four continuing education hours of the required 12 per calendar year may be earned via self-study.

Your name

Date

Please keep this Certificate for your records, and submit it if you receive an audit letter from TBAE, along with all additional certificates for the specified calendar year.



**TEXAS Board of
Architectural Examiners**
Architects • Landscape Architects • Registered Interior Designers

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