

TEXAS BOARD OF ARCHITECTURAL EXAMINERS

Board Meeting Agenda

TBAE Board Room

505 E. Huntland Drive, Suite 370, Austin, Texas

Thursday, November 20, 2025

10:00 a.m. – Conclusion

1. Preliminary Matters
 - a. Call to order Darren James
 - b. Roll call Justin Hiles
 - c. Excused and unexcused absences Darren James
 - d. Determination of a quorum
 - e. Recognition of guests
 - f. Chair's opening remarks
 - g. Public comments
2. **Approval of August 21, 2025 Board Meeting Minutes (Action)** Darren James
3. **Executive Director Report (Information)** Lance Brenton
 - a. Summary of Executive Accomplishments
 - b. Income Statement/Scholarship Fund: Presentation on FY 2025 Expenditures and Revenues
 - c. Income Statement/Scholarship Fund: Presentation on FY2026
4. **Annual Report – FY2025 (Trend Analysis) (Information)** Lance Brenton
5. **Enforcement Cases (Action)** Pim Mayo

Review and possibly adopt staff's recommendation in the following enforcement cases:

 - a. Registrant/Non-Registrant Cases:

Case No. 231-23A	Beltran, John Jairo	Arch. No. 22794
Case No. 032-24N	Brickmoon Design LLC	Non-Registrant
Case No. 104-25A	Kidd, Christopher D.	Arch. No. 16379
Case No. 203-22A	Lambert, Charles Robert	Arch. No. 6657
Case No. 188-22N	Lockwood, Mark E.	Non-Registrant
Case No. 148-25A	Pearcy, John Richard	Arch. No. 19005
Case No. 149-25A	Perez, Federico	Arch. No. 14760
Case No. 145-24L	Wheeler, James H.	L.A. No. 3290
 - b. Continuing Education Cases:

Case No. 185-25I	Bremer, April	R.I.D. No. 11096
Case No. 156-25A	Cooper, Deborah Joy	Arch. No. 30044
Case No. 152-25I	McIntosh, Dawn Marie	R.I.D. No. 12675
Case No. 155-25I	Richardson, Amber	R.I.D. No. 12871
Case No. 186-25I	Robinson, Lindsay	R.I.D. No. 10025
Case No. 184-25A	Tatchio, Roderick John	Arch. No. 9479
Case No. 175-25I	Turner, Frances Bruns	RID. No. 10553

*The Board may meet in closed session pursuant to
Tex. Gov't Code § 551.071(1) to confer with legal counsel.*

6. **Quadrennial Review of Agency Rules Pursuant to Government Code § 2001.039 (Information)** Pim Mayo
7. **Consideration of Draft Rule Amendments for Proposal (Action)** Pim Mayo
 - a. Consideration of amendments to 22 Tex. Admin. Code §§ 1.29, 3.29, and 5.39 implementing Senate Bill 1818 and House Bill 5629 (89th Tex. Leg., R.S.), relating to the registration of military service members, military veterans, and military spouses.
 - b. Consideration of amendments to 22 Tex. Admin. Code §§ 1.27, 1.149, 3.27, 3.149, 5.37, and 5.158 implementing Senate Bill 1080 (89th Tex. Leg., R.S.), relating to the revocation of a registration and the issuance of a provisional registration with criminal convictions.
8. **Overview of TBAE Strategic Framework (Information)** Lance Brenton
9. **Reports on National Regulatory Boards and Board Member and Staff Committee Service (Information)** Darren James
10. **Report on Past Conferences and Meetings (Information)** Darren James

Sept. 18- 20	CLARB Annual Meeting
Oct. 7	West Texas Design Expo
Oct. 16-17	2025 Government Law and Liability Conference
Oct. 30-Nov. 1	TxA Annual Conference and Design Expo
Nov. 7- 8	CIDQ Annual Meeting
11. **Report on Upcoming Conferences and Meetings (Information)** Darren James

Feb. 6-7	SCNCARB Educator and Practitioner Conference
Feb. 11-13	IIDA SHIFT 2026
Mar. 19	Member Board Executive Workshop
Mar. 20-21	NCARB Regional Summit
Mar. 31-Apr. 2	ASLA Texas Conference
June 25-27	NCARB Annual Business Meeting
12. **Board Member Comments/Future Agenda Items (Information)** Darren James
13. **Upcoming Board Meetings (Information)** Darren James

Thursday, February 19, 2026
Thursday, May 21, 2026
Thursday, August 20, 2026
Thursday, November 19, 2026
14. **Adjournment** Darren James

NOTE:

- ♦ *Items may not necessarily be considered in the order they appear on the agenda.*

- ◆ *The Chair of the Board will be present and preside over the meeting from the location identified in this agenda. The open portions of the meeting will be open to the public at that location. Note that some Board members may attend the meeting by videoconference call.*
- ◆ *Executive session for advice of counsel may be called regarding any agenda item under the Open Meetings Act, Texas Government Code, Chapter 551.*
- ◆ *Action may be taken on any agenda item.*

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

Persons with disabilities who plan to attend this meeting and who need auxiliary aid or services are required to call (512) 305-8548 at least five (5) workdays prior to the meeting so that appropriate arrangements can be made.

FREQUENTLY USED ACRONYMS

ACSA	Association of Collegiate Schools of Architecture
ADA	Americans with Disabilities Act
AIA	American Institute of Architects
AREFAF	Architect Registration Examination Financial Assistance Fund (Scholarship)
ASID	American Society of Interior Designers
ASLA	American Society of Landscape Architects
ARE	Architect Registration Examination
AXP	Architectural Experience Program
BOAT	Building Officials Association of Texas
CACB	Canadian Architectural Certification Board
CIDA	Council for Interior Design Accreditation (Formerly FIDER)
CIDQ	Council for Interior Design Qualification
CLARB	Council of Landscape Architectural Registration Boards
GAA	General Appropriations Act
GRF	General Revenue Fund
IDCEC	International Design Continuing Education Council
IDEC	Interior Design Educators Council
IIDA	International Interior Design Association
LARE	Landscape Architect Registration Examination
MBE	Member Board Executive (within NCARB)
NAAB	National Architectural Accrediting Board
NCARB	National Council of Architectural Registration Boards
NCEES	National Council of Examiners for Engineering and Surveying
OAG	Office of the Attorney General
SOAH	State Office of Administrative Hearings
SORM	State Office of Risk Management
TAID	Texas Association for Interior Design
TAS	Texas Accessibility Standards
TASB	Texas Association of School Boards
TBPELS	Texas Board of Professional Engineers and Land Surveyors
TxA	Texas Society of Architects
TSPE	Texas Society of Professional Engineers

TEXAS BOARD OF ARCHITECTURAL EXAMINERS
Minutes of August 21, 2025, Board Meeting
Centennial Building, 505 E. Huntland Dr., Ste. 370
Austin, TX 78752
10:00 a.m. until completion of business

AGENDA ITEMS	DESCRIPTIONS																										
1a. Call to Order	Mr. James called the meeting to order at 10:00 a.m.																										
1b. Roll Call	Mr. Hiles called the roll. <u>Present Board Members</u> <table> <tr> <td>Darren L. James</td><td>Chair, Architect</td></tr> <tr> <td>Jennifer Walker</td><td>Vice-Chair, Architect</td></tr> <tr> <td>Justin S. Hiles</td><td>Secretary/Treasurer, Architect</td></tr> <tr> <td>Rosa G. Salazar</td><td>Registered Interior Designer</td></tr> <tr> <td>Joyce J. Smith</td><td>Public Member</td></tr> <tr> <td>Tim A. Bargainer</td><td>Landscape Architect</td></tr> <tr> <td>Michael A. Ebbeler, Jr.</td><td>Public Member</td></tr> </table>	Darren L. James	Chair, Architect	Jennifer Walker	Vice-Chair, Architect	Justin S. Hiles	Secretary/Treasurer, Architect	Rosa G. Salazar	Registered Interior Designer	Joyce J. Smith	Public Member	Tim A. Bargainer	Landscape Architect	Michael A. Ebbeler, Jr.	Public Member												
Darren L. James	Chair, Architect																										
Jennifer Walker	Vice-Chair, Architect																										
Justin S. Hiles	Secretary/Treasurer, Architect																										
Rosa G. Salazar	Registered Interior Designer																										
Joyce J. Smith	Public Member																										
Tim A. Bargainer	Landscape Architect																										
Michael A. Ebbeler, Jr.	Public Member																										
1c. Excused and Unexcused Absences	Eva M. Read-Warden A MOTION WAS MADE AND SECONDED (Walker/Smith) TO APPROVE MS. READ-WARDEN'S ABSENCE. THE MOTION PASSED UNANIMOUSLY. THE MOTION PASSED UNANIMOUSLY.																										
1d. Determination of a Quorum	Mr. James determined a quorum was present.																										
1e. Recognition of Guests	Mr. James acknowledged the following guests and TBAE staff in attendance. <table> <tr> <td>Becky Walker</td><td>Texas Society of Architects</td></tr> <tr> <td>Glenn Garry</td><td>TBAE Communications Manager</td></tr> <tr> <td>Jessica Ramirez</td><td>TBAE Executive Assistant</td></tr> <tr> <td>Amanda Bernier</td><td>TBAE Legal Assistant</td></tr> <tr> <td>Sabrina Jones</td><td>TBAE Human Resources</td></tr> <tr> <td>Nelly Clayton</td><td>TBAE Accounting</td></tr> <tr> <td>Jennifer Hogan</td><td>TBAE Accounting</td></tr> <tr> <td>Dale Dornfeld</td><td>TBAE IT Manager</td></tr> <tr> <td>Mike Alvarado</td><td>TBAE Registration Manager</td></tr> <tr> <td>Steve Ramirez</td><td>TBAE Managing Investigator</td></tr> <tr> <td>Andrew VanDyke</td><td>TBAE Assistant General Counsel</td></tr> <tr> <td>Pim Mayo</td><td>TBAE General Counsel</td></tr> <tr> <td>Lance Brenton</td><td>TBAE Executive Director</td></tr> </table>	Becky Walker	Texas Society of Architects	Glenn Garry	TBAE Communications Manager	Jessica Ramirez	TBAE Executive Assistant	Amanda Bernier	TBAE Legal Assistant	Sabrina Jones	TBAE Human Resources	Nelly Clayton	TBAE Accounting	Jennifer Hogan	TBAE Accounting	Dale Dornfeld	TBAE IT Manager	Mike Alvarado	TBAE Registration Manager	Steve Ramirez	TBAE Managing Investigator	Andrew VanDyke	TBAE Assistant General Counsel	Pim Mayo	TBAE General Counsel	Lance Brenton	TBAE Executive Director
Becky Walker	Texas Society of Architects																										
Glenn Garry	TBAE Communications Manager																										
Jessica Ramirez	TBAE Executive Assistant																										
Amanda Bernier	TBAE Legal Assistant																										
Sabrina Jones	TBAE Human Resources																										
Nelly Clayton	TBAE Accounting																										
Jennifer Hogan	TBAE Accounting																										
Dale Dornfeld	TBAE IT Manager																										
Mike Alvarado	TBAE Registration Manager																										
Steve Ramirez	TBAE Managing Investigator																										
Andrew VanDyke	TBAE Assistant General Counsel																										
Pim Mayo	TBAE General Counsel																										
Lance Brenton	TBAE Executive Director																										
1f. Chair's Opening Remarks	Mr. James welcomed the Board members and guests to the meeting. He acknowledged ongoing issues happening both locally and nationally, which																										

	he expected Mr. Brenton to touch on in his presentation. He encouraged the Board to remain focused on representing our constituents as best that we can through regulation of architecture, landscape architecture, and registered interior design. Mr. James applauded staff and the Board members for their increased activity and engagement on the national level, which he is really excited to see. Finally, he shared his prayers for the people who have been impacted by the horrific floods this summer. He encouraged staff and the Board to be mindful of our fellow neighbors and help in any way we can to aid recovery.
1g. Public Comments	Mr. James asked for public comments. No public comments were offered.
2. Approval of June 10, 2025, Board Meeting Minutes	A MOTION WAS MADE AND SECONDED (Hiles/Walker) TO APPROVE THE JUNE 10, 2025, BOARD MEETING MINUTES. THE MOTION PASSED UNANIMOUSLY.
3. Executive Director Report 3a. Summary of Executive Accomplishments	Mr. James invited Mr. Brenton to deliver the Executive Director's report. <u>Staff Accomplishments</u> Mr. Brenton discussed the summary of Staff Accomplishments that begin on page 20 of the Board materials and referred the Board to those materials as a supplement to his verbal presentation. Mr. Brenton began by discussing HB 5196, which addresses the suitability of telework for state employees. Mr. Brenton updated the Board on his efforts to revise the TBAE telework policy in accordance with the bill. Mr. Brenton then discussed the management of TBAE registrants' addresses in the context of 2023 legislation (SB 510), which makes home addresses confidential but not business addresses. He discussed issues that can arise under this framework, which generally relate to when the business address is the same or similar to the home address. He discussed staff efforts to ensure that home addresses are fully protected as required under the law, including by ensuring that, if the work address is the same as the home address, it is recorded accurately in the TBAE database. He suggested this could be implemented in the future by the adoption of address standardization software. Mr. James asked if registrants are informed that work addresses are considered confidential if they are the same as the home address. Mr. Brenton replied that he does not think so, but will look into adding that statement. Ms. Smith asked if this law applies to other occupational licenses. She also noted that a retired person might not have a separate work address.

	Mr. Brenton responded that the law does apply to other occupational licenses and acknowledged that all TBAE licensees are directed to provide a “work address” for the agency’s records, regardless of work status. Overall, Mr. Brenton said the goal is to protect personal information to the greatest extent possible. Mr. Brenton asked Mr. Alvarado to update the Board on staff’s planning efforts for the FY 2026 outreach program. Mr. Alvarado discussed plans for presentations at UT Austin School of Architecture (which is a standing meeting that takes place at the beginning of every semester), UTSA, and AIA San Antonio. He also touched on ongoing conversations to present at Rice, Texas A&M, El Paso, Alamo College, the TxA conference in October, Dallas College, and more. As for the spring, Mr. Alvarado discussed potential presentations at the University of Houston, Texas Tech, and Texas A&M. Mr. Alvarado said the agency’s goals are to contact professors and deans early in the academic year to get on the calendar and to pursue efficiency by making multiple presentations when staff visits a city. Mr. Garry updated the Board on his efforts to organize presentations to interior design schools, including an upcoming date in October at Texas Tech. Mr. Alvarado discussed his presentation to the NCARB Licensing Advisors Summit. He discussed how licensing advisors help architect candidates navigate the testing process with NCARB and become licensed. He also discussed the connections that he made at the conference. Mr. Brenton invited Mr. Ramirez to discuss his attendance at the Building Officials Association of Texas (BOAT) Annual Meeting. Mr. Ramirez began by summarizing the Enforcement Department’s general public outreach activities, which primarily target three target groups: students, registrants, and building officials. He explained how attendance at the BOAT conference helps to maintain the agency’s relationship with building officials. These relationships are valuable due to the need for the agency to interact with building officials to receive complaints, recover evidence, and answer questions about the scope of exemptions to licensure requirements in Texas. Mr. Ramirez noted that his attendance at the BOAT Conference last year was a big factor in TBAE’s success in making presentations to 124 building officials and staff in FY 25.
--	--

	Mr. Brenton continued with an update on the Board’s strategic initiatives and ED performance goals. These include TBAE outreach, staff development and training, national committee involvement, and a continued focus on financials. In particular, Mr. Brenton noted that staff had completed over 400 hours of training and provided a graphical breakdown of agency training hours by category. Mr. James asked Mr. Brenton to provide specific examples of how training had enhanced agency capabilities over the past year. Mr. Brenton said that he took a number of courses on HR law to help attain required CE and inform his new role overseeing the agency. Additionally, in noting that small investments of training time in Excel can greatly impact productivity, he is happy that select employees have received training on that application. He also highlighted the completion of administrative law training to help Mr. VanDyke settle into his new role, and the efforts in the IT/IS Department to stay up to date on current technologies and threats. Ms. Salazar noted that relatively few training hours had been devoted to the Finance and Accounting and Human Resources categories. Mr. Brenton responded that these categories are relevant to a smaller number of employees. He also suggested that his courses relating to legal issues applicable to human resources may have been categorized as Legal. <u>Agency Trends</u> Mr. Brenton addressed the registration trends as described on page 22 of the Board materials and referred the Board to those materials as a supplement to his presentation. Mr. Brenton referred to discussion at the June Board meeting in which the Board addressed data indicating that the number of applications for licensure grows steadily from year to year, at a rate that outpaces the growth in new registrations. He noted that the Board had asked to isolate data on examination candidates only and also by profession. Mr. Brenton reported on what he found. He explained that data for RIDs was not available from CIDQ. For landscape architects, there is a clear relationship in which the rate of growth in registrations closely matches that of applications. As for architect candidates, the data shows increasing numbers of applicants, while the number of new registrants has remained relatively flat. Mr. Brenton provided data from NCARB demonstrating similar relationships on the national level, where the number of individuals who begin taking the exam grows at a much higher rate than those who finish the exam.
--	--

3b. Income Statement/ Scholarship Fund: Update on FY 2025 Expenditures and Revenues	Mr. Brenton suggested that one factor at play is a sustained reduction in ARE pass rates. Ms. Salazar asked if there is a push for new graduates to take the exam earlier? Mr. Brenton responded that both NCARB and CLARB provide data or guidance that higher pass rates are associated with taking the exam closer to when the associated academic course was completed. He also noted that NCARB's data indicates that taking NCARB's practice exams is associated with a 16% higher pass rate. In response to another request at the June meeting, Mr. Brenton provided data on the percentage of new registrants who live in Texas for all professions for the time period of 2010-2025. For new registrants by examination, about 92% live in Texas at the time of initial registration. For new registrants by reciprocity, that number is 9.5%. Mr. Brenton addressed the trends in disciplinary actions as described on page 23 of the Board materials and referred the Board to those materials as a supplement to his presentation. <u>Financial Position</u> Mr. Brenton directed the Board to the FY25 Income Statements, noting that the Income Statement on page 24 is through the third quarter (ending May 31, 2025), while the Income Statement on page 26 is through July 31, 2025. Mr. Brenton provided an update of the current state of the agency's finances and budgetary line items. The Board, Mr. Brenton, and Ms. Clayton discussed how the SWCAP expense is calculated by the state. Mr. Brenton directed the Board to the Scholarship Fund balance on page 27 of the Board materials and referred the Board to those materials as a supplement to his verbal presentation. Mr. Brenton provided a summary of scholarship income and expenditures.
4. FY26 Proposed Operating Budget	Mr. Brenton addressed the FY26 Proposed Operating Budget on page 28 of the Board materials and referred the Board to those materials as a supplement to his verbal presentation. Mr. Brenton began by providing data on the trend between registration-related revenues and total agency expenditures, with the trend being expenditures gaining over time on those revenues.

	Mr. Brenton highlighted targeted funding requests to make improvements to the agency’s operations, including meeting room improvements, website improvements, employee equipment improvements, switch replacements, and the adoption of Docusign in processing disciplinary case documents. With respect to website improvements, Mr. Brenton noted the recent passage of HB 5195, which imposes certain requirements on DIR and state agencies to improve and bring greater consistency to state agency websites. He said this bill may impact the website improvement project, up to and including delaying it into a future fiscal year. Nonetheless, he has included it the current budget, with the understanding that he will remain flexible on the timeline while monitoring DIR’s progress in meeting its obligations under the bill. Mr. Brenton summarized the budget, his line-item projections for the fiscal year, and how he arrived at those projections. On the topic of business registration income, Mr. James asked whether Mr. Brenton had any data indicating Texas is experiencing a spike in the number of businesses that are becoming registered in Texas from out of state. Mr. Brenton said he didn’t have any information available at the moment on the location of new business registrations. He said that his revenue projections for this budget item are based on a four-year average of annual growth. On the topic of expenses for salaries and wages and employee-related costs, Mr. Brenton noted that the agency is fully-staffed, whereas it wasn’t for a good part of FY2025. As a result, the \$260,000 surplus the agency saw in FY25 will not be repeated. He noted the proposed budget would be funded at about the same level in FY 26 as was originally budgeted for FY25. Ms. Salazar asked what is the full staffing level for the agency. Mr. Brenton responded that the agency is fully staffed with 20 employees. Mr. Bargainer asked Mr. Brenton to remind the Board of the maximum targeted level of the fund balance according to policy. Mr. Brenton responded that the ceiling is identified as 100% of the budgeted expenditures for the year, with the fund balance calculated once annually at the time the Annual Financial Report is filed in November. Ms. Salazar asked whether Mr. Brenton projects a need for additional staffing in the future.
--	--

	Mr. Brenton responded not at this time. But, he noted that if a retirement were to occur, he would be interested in hiring a replacement to overlap and be trained by the retiring employee. He said that TBAE is well-situated to be able to act quickly to add staff if the need arises. Ms. Smith asked whether there are any expenses that could be addressed in the current year rather than the next, to use some of the surplus. Mr. Brenton responded that he is active during the summer months to identify areas where expenditures can be moved forward to benefit from surplus funds. A MOTION WAS MADE AND SECONDED (Bargainer/Salazar) TO APPROVE THE PROPOSED FY26 BUDGET AS PRESENTED. THE MOTION PASSED UNANIMOUSLY. The Board recessed from 11:29 to 11:40.																		
5. Enforcement Cases 5a. Continuing Education Cases	Mr. James invited Ms. Mayo to present the enforcement cases for Board consideration. Ms. Mayo directed the Board to written materials for the continuing education cases on pages 29-34 of the Board materials, which contain summaries of the cases as well as staff’s recommendations. A MOTION WAS MADE AND SECONDED (Bargainer/Smith) TO ACCEPT STAFF’S RECOMMENDATION FOR DISCIPLINE IN THE FOLLOWING CONTINUING EDUCATION CASES: <table><tr><td>Case No. 125-25A</td><td>Anthony, Zephyr</td><td>Arch. No. 30256</td></tr><tr><td>Case No. 124-25I</td><td>Beal, Ronnajoice C.</td><td>R.I.D. No.12810</td></tr><tr><td>Case No. 151-25I</td><td>Dunn, Anna Garrison</td><td>R.I.D. No. 11675</td></tr><tr><td>Case No. 093-25A</td><td>Johnson, Matthew William</td><td>Arch. No. 22447</td></tr><tr><td>Case No. 153-25L</td><td>Sweitzer, William A.</td><td>L.A. No. 167</td></tr><tr><td>Case No. 123-25A</td><td>Walters, Robert W.</td><td>Arch. No. 6673</td></tr></table> THE MOTION PASSED UNANIMOUSLY.	Case No. 125-25A	Anthony, Zephyr	Arch. No. 30256	Case No. 124-25I	Beal, Ronnajoice C.	R.I.D. No.12810	Case No. 151-25I	Dunn, Anna Garrison	R.I.D. No. 11675	Case No. 093-25A	Johnson, Matthew William	Arch. No. 22447	Case No. 153-25L	Sweitzer, William A.	L.A. No. 167	Case No. 123-25A	Walters, Robert W.	Arch. No. 6673
Case No. 125-25A	Anthony, Zephyr	Arch. No. 30256																	
Case No. 124-25I	Beal, Ronnajoice C.	R.I.D. No.12810																	
Case No. 151-25I	Dunn, Anna Garrison	R.I.D. No. 11675																	
Case No. 093-25A	Johnson, Matthew William	Arch. No. 22447																	
Case No. 153-25L	Sweitzer, William A.	L.A. No. 167																	
Case No. 123-25A	Walters, Robert W.	Arch. No. 6673																	
6. CLARB Leadership Election and Annual Meeting on Sept. 18-20, 2025: Designation of Voting Delegate	A MOTION WAS MADE AND SECONDED (Bargainer/Hiles) TO APPOINT DARREN JAMES AS THE VOTING DELEGATE TO THE CLARB LEADERSHIP ELECTION AND ANNUAL BUSINESS MEETING. Mr. Hiles asked about the voting slate. Mr. Bargainer highlighted the ballot on page 35, noting the upcoming votes for President-Elect, Treasurer, and Leadership Advisory Council. Mr. Hiles																		

	asked if there would be any changes to the bylaws, and Mr. Bargainer explained there were seven changes that were voted on earlier this summer. THE MOTION PASSED UNANIMOUSLY. A MOTION WAS MADE AND SECONDED (Smith/Hiles) TO APPOINT TIM BARGAINER AS THE ALTERNATE VOTING DELEGATE TO THE CLARB ANNUAL BUSINESS MEETING. THE MOTION PASSED UNANIMOUSLY.
7. Executive Director Annual Performance a. Report on findings based upon performance evaluation b. Identify strategic goals for Executive Director c. Consider and possibly act upon any personnel action that may be proposed by the Board	Mr. James requested a motion to enter into executive session to discuss personnel issues, specifically the executive director's annual performance evaluation under the authority of Tex. Gov't Code § 551.074. (Walker/Salazar) THE MOTION PASSED UNANIMOUSLY. The Board entered into executive session at 11:45 a.m. The Board reconvened in open session at 12:38 p.m. A MOTION WAS MADE AND SECONDED (Bargainer/Salazar) TO INCREASE THE EXECUTIVE DIRECTOR'S SALARY BY 8% EFFECTIVE IMMEDIATELY, IN ADDITION TO A ONE-TIME MERIT BONUS OF 5%. Mr. Bargainer said his motion is based on the results of the 2025 performance evaluation and the executive director's demonstrated leadership and achievement over the past year. Further, that the recommendation is based on high performance marks across leadership categories and the Board's appreciation for the executive director's efforts in achieving full staffing, managing legislative updates, and maintaining fiscal and organizational stability. THE MOTION PASSED UNANIMOUSLY. Mr. James identified the Board's executive director performance goals for fiscal year 2026: Continue to serve in a leadership capacity across the three professions; identify and provide solutions for effective and efficient operations of the agency; enhance the website to the extent possible under regulatory rules; actively pursue IT improvements to enable the agency to be proactive rather than reactive in responding to problems with outdated hardware or software; enhance outreach to less densely populated areas, especially West Texas; and provide thought leadership and collaborate with executive directors to ensure a close monitoring and understanding of the governmental environment.

8. Approval of the Proposed 2026 Board Meeting Dates	Mr. James identified the following proposed 2026 Board meeting dates: Thursday, February 19, 2026 Thursday, May 21, 2026 Thursday, August 20, 2026 Thursday, November 19, 2026 A MOTION WAS MADE AND SECONDED (Salazar/Walker) TO APPROVE THE DESIGNATED MEETING DATES. THE MOTION PASSED UNANIMOUSLY.
9. Reports on National Regulatory Boards and Board Member and Staff Committee Service	Mr. Brenton provided an update on his service with the NCARB Professional Conduct Committee. The committee has met twice, receiving initial training and reviewing disciplinary cases based on underlying actions by individual state boards. Next, Mr. Brenton discussed his service on the CIDQ MBE (Member Board Executive) Committee. He explained that this is the first year the committee has existed, which has meant a lot of big picture discussion of what the committee should be. A focus has been increasing collaboration within the MBE community, including surveying that community about how the committee can help them. Mr. Brenton provided an update on his service with the CLARB MBE Committee. He explained that the meetings have been focused on planning the content for the upcoming CLARB Annual Meeting, which will include an MBE breakout session. Mr. Brenton stated there has also been discussion on the newly adopted bylaws and the procedures that were used in that process. Mr. James and Mr. Brenton provided an update on the activities of the NCARB Region 3 Executive Committee. They explained that the committee is currently focused on providing a road map to the Board on how it can fix contradictions in the organization's article of incorporation and bylaws. After that issue is addressed, the committee plans to assist the Board in determining whether the Region should continue to operate as an independent non-profit or join under the auspices of NCARB. Ms. Smith provided an update on her continued service with the NCARB Examination Committee. She noted that they are working on the new version of the exam that will be released in 2026. She said this year the work will be a little different, as the committee will be meeting alongside the NCARB Education and Experience Committees. The goal will be to get the committees on the same page with the new NCARB Competency Standard.

	Mr. Hiles provided an update on the NCARB Licensure Process Research & Development Task Force. He explained that the task force is working with the NCARB Examination, Experience, and Education Committees to develop assessment criteria that aligns with the new competency standards. Ms. Salazar provided an update on the ICOR Practice Overlap Committee and stated the final recommendation is still in draft form and they anticipate written guidance will be issued by the end of the year.						
10. Report on Past Conferences and Meetings	Mr. Brenton, Mr. Hiles, Mr. Ebbeler, Ms. Smith, and Ms. Salazar attended the NCARB Annual Business Meeting. Mr. Brenton said that the content was focused on alternative paths to registration and how education, experience, and examination pathways can be used to demonstrate competency on behalf of architect candidates. He said he is glad that Texas has representation and voice, in the form of Ms. Smith's and Mr. Hiles's committee assignments, on whether and how these changes will be adopted and implemented. Mr. Ebbeler said he attended a breakout session that discussed practice overlap and how the design professions are defined. He was curious to learn more about the varying responsibilities and emphases that are brought to the table by NCARB and AIA, which was addressed by Mr. Hiles.						
11. Report on Upcoming Conferences and Meetings	Mr. James noted the upcoming conferences and meetings. <table border="0"> <tr> <td>Sept. 18-20</td><td>CLARB Annual Meeting</td></tr> <tr> <td>Oct. 30-Nov. 1</td><td>TxA Annual Conference and Design Expo</td></tr> <tr> <td>Nov. 7-8</td><td>CIDQ Annual Meeting</td></tr> </table>	Sept. 18-20	CLARB Annual Meeting	Oct. 30-Nov. 1	TxA Annual Conference and Design Expo	Nov. 7-8	CIDQ Annual Meeting
Sept. 18-20	CLARB Annual Meeting						
Oct. 30-Nov. 1	TxA Annual Conference and Design Expo						
Nov. 7-8	CIDQ Annual Meeting						
12. Board Member Comments/Future Agenda Items	Mr. James asked if the Board members had any comments or suggestions on future agenda items. No suggestions were received.						
13. Upcoming Board Meeting	Mr. James noted the upcoming Board Meeting: Thursday, November 20, 2025						
14. Adjournment	The meeting adjourned at 1:02 p.m.						

APPROVED BY THE BOARD:

DARREN L. JAMES, FAIA
Chair
TEXAS BOARD OF ARCHITECTURAL EXAMINERS

TBAE Staff Accomplishments: November 2025 Board Meeting

August

- Organization of TBAE Outreach for FY 26 – Registration, Communications, and Enforcement
- Government Law Continuing Education Conference – ED
- CIDQ MBE Committee Meeting – ED
- Building Officials of Texas Annual Meeting – Enforcement
- NCARB Region 3 ExCom Meeting and Assistance with Communications – ED
- Certification of Compliance with Executive Order GA-48, Relating to the Hardening of State Government
- TXING Texas Interagency Networking Group Executive Meeting – ED
- Delegate Support for CLARB Bylaws Election – ED
- NCARB Professional Conduct Committee Meeting – ED
- CLARB MBE Committee Meeting – ED
- All Staff Completion of Security Training and Submission of Compliance Report to the Department of Information Resources – IT
- Finalization of FY 26 Proposed Budget
- Preparation and Review of Board Meeting Notebook
- Approval of Contracts for FY 26
- State Office of Risk Management Symposium – HR
- TBAE Board Meeting
- Finalization of Migration to New Online Payment Provider – IT and Accounting
- DPS Criminal Justice Systems Training – Enforcement
- Delegate Support for CLARB Leadership Election – ED
- Information Security Meeting – ED and IT

September

- CIDQ MBE Committee Meeting – ED
- NCARB Professional Conduct Committee Meeting – ED
- Check-In with TSBPELS – ED
- Outreach to MBEs on Behalf of CIDQ MBE Committee
- Meeting with South Padre Island Building Official – Enforcement
- Presentation to AIA Lower Rio Grande Valley – Enforcement
- Presentation to UT Architecture Program – Registration and Enforcement
- Presentation to Texas State Interior Design Program – Communications
- Submission of Performance Evaluations for FY 25 – ED and HR
- Development of Employee Goals for FY 26
- Power BI Training – IT
- Government Accounting Training – Accounting
- Microsoft Intune Training – IT

- TXING Texas Interagency Networking Group Executive Meeting – ED
- Response to CLARB's Request for Feedback on Website Content – ED and Registration
- Revisions to Agency Policy – ED and HR
- Organizing Meeting for Submission of TBAE SDSI Report – ED and Communications
- Advanced Administrative Law Training – Legal
- CLARB Annual Meeting – ED
- Presentation to UTSA Architecture Program – Registration and Enforcement
- Presentation to AIA San Antonio – Registration and Enforcement
- Meeting to Discuss Programming Changes to Notify Registrants of Address Privacy at Renewal – ED, EA, and IT

October

- IT Policy Improvements – ED and IT
- HR Policy Improvements – ED and HR
- Development of Agency Rules – ED and Legal
- Information Security Meeting – ED and IT
- Data Analysis Training Discussion – ED and Communications
- ASLA Walking Tour of Texas Capitol Mall Landscape Architecture – ED
- Meeting with Harlingen Building Official (Also Attended by Pharr, Edinburg, and Mercedes Officials) – Enforcement and Registration
- Presentation to South Texas College – Registration and Enforcement
- West Texas Design Expo – Communications
- Presentation to Texas Tech Interior Design – Communications
- NCARB Professional Conduct Committee Meeting – ED
- TXING Texas Interagency Networking Group Executive Meeting – ED
- Presentations to Texas Tech Architecture and Landscape Architecture Programs – Registration and Enforcement
- Meeting with Lubbock Building Official – Enforcement and Registration
- Presentation to South Plains College – Registration and Enforcement
- Finalization and Publication of TBAE Fall Newsletter
- Meeting with Brownsville Building Official – Enforcement and Registration
- Presentation to Texas Southmost College – Registration and Enforcement
- Presentation to Del Mar College – Registration and Enforcement
- Attendance at Post-NCARB Board Meeting Briefing by NCARB MBE Officer – ED
- Telework Procedures Update – All Staff
- Texas OAG Government Law and Liability Conference
- Meeting with Brownsville Building Official – Enforcement and Registration

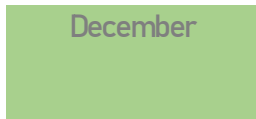


- Presentation to Dallas College – Registration and Enforcement
- Presentation to UT-Arlington – Registration and Enforcement
- TxA Annual Conference and Design Expo (Presentation and Booth) – ED, Registration, Enforcement, and Legal
- Meeting with Southlake Building Official – Enforcement
- Introductory Meeting with TBAE Governor’s Office Liaison
- Preparation and Submission of TBAE SDSI Report – Communications, IT, Accounting, Legal, Enforcement, and ED



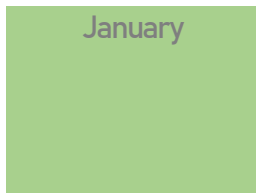
November

- Check-in with TSBPA – ED
- Office Safety Briefing – All Staff
- In-person CIDQ MBE Committee Meeting – ED
- CIDQ Annual Meeting – ED
- TBAE SOAH Hearing – Legal
- Presentation to RVK Architects – Registration and Enforcement
- Presentation to Alamo College – Registration and Enforcement
- In-person CLARB MBE Committee Meeting – ED
- TBAE Board Meeting
- State E-Records Conference – EA, Legal, and IT



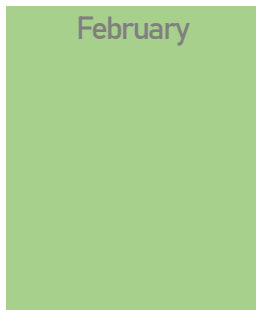
December

- NCARB Professional Conduct Committee Meeting – ED
- TXING Texas Interagency Networking Group Executive Meeting – ED
- CLARB MBE Committee Meeting – ED



January

- SDSI Report Debrief and Planning Session for FY 26
- NCARB Professional Conduct Committee Meeting – ED
- TXING Texas Interagency Networking Group Executive Meeting – ED
- CLARB MBE Committee Meeting – ED
- Governor’s Management Development Training Program – IT



February

- IIDA Shift – Registration
- Texas Women’s Leadership Conference – EA, HR, Legal, and Accounting
- NCARB Region 3 Educator & Practitioner Conference – Registration
- NCARB Professional Conduct Committee Meeting – ED
- TXING Texas Interagency Networking Group Executive Meeting – ED
- CLARB MBE Committee Meeting – ED
- Board Meeting



March

- NCARB Regional Summit – Oklahoma City

Applicants		New Registrants		Registrants (active)		The Rest	
223	+10 (213)	178	+17 (161)	21,128	+290 (20,838)	A survey of the Registration Division's additional accomplishments and activities	
Fiscal Year to Date	Year-over-Year	FYTD	YOY	As of November 1, 2025	YOY		
By-examination applications received FYTD, by profession:		By-examination registrations issued FYTD, by profession:		Architects		738	
Architect: 100		Architect: 47		Resident: 8,951		Exam results received FYTD	
LA: 18		LA: 20		Nonresident: 6,382		622 ARE 116 LARE	
RID: 6		RID: 6		Subtotal: 15,333			
Subtotal: 124		Subtotal: 73					
Reciprocal applications received FYTD, by profession:		Reciprocal registrations issued FYTD, by profession:		RIDs		272	
Architect: 87		Architect: 95		Resident: 3,528		Continuing Education audits conducted FYTD	
LA: 11		LA: 10		Nonresident: 321		13	
RID: 1		RID: 0		Subtotal: 3,849		Referred to Investigations FYTD	
Subtotal: 99		Subtotal: 105					
About this report: November 1, 2025				Landscape Architects		2	
FYTD: Fiscal Year to Date. Compares current data to that of the beginning of the current fiscal year.				Resident: 1,251		Scholarship applications approved FYTD	
YOY: Year-over-Year. Compares current data to that of 12 months prior.				Nonresident: 695			
				Subtotal: 1,946			
				All registrants		32	
				Resident: 13,730		Certificates of Standing issued FYTD	
				Nonresident: 7,398			
				Total: 21,128			

Cases Opened (as of October 31, 2025)		Cases Dismissed (as of October 31, 2025)		Days to Investigate a Case (as of October 31, 2025)		Cases Resolved (as of October 31, 2025)	
21 Fiscal Year to Date	-15 Year-over-Year	17 FYTD	+4 YOY	34 July 2025	105 FY Average to Date	13 Warnings by Executive Director	0 Voluntary Surrender
19 Cases referred to Legal Fiscal Year to Date		Dismissal details TDLR: 11 *Other: 6 *e.g. No evidence; not a violation.		Context Typical target: 105-400 (2022-23) SDSI avg. actual: 110 (2018)		0 Disciplinary Actions by Board	10 *Notices of Violation
						1 *Complaint Filed at SOAH	0 *Informal Conference

*Matters are ongoing and not yet resolved

Customer Service		Outreach		Employee Engagement		Contact volume (to front desk alone)	
22,891 Customers surveyed (2024)	1,117 Responses (2024)	524 Impressions (as of October 31, 2025)	21 Outreach events (as of October 31, 2025)	448 _{/500} Most recent score (2024)	419 Avg. score (since 2010)	433 Calls (as of October 31, 2025)	459 Emails (as of October 31, 2025)
92% Customer satisfaction (2024)		637 Annual average of Impressions (from 2020-2025)	15 Annual average of Outreach Events (from 2020-2025)	Strengths: Strategic Workplace Supervision	Weaknesses: Pay Benefits Information Systems	Avg. monthly calls FYTD: 216	Avg. monthly emails FYTD: 229

Texas Board of Architectural Examiners
FY 2025 Q4 Income Statement

	FY2025 Budget	FY2025 Income Statement Sept 1, 2024 - Aug 31, 2025	FY2025 Percentage Earned/Spent Sept 1, 2024 - Aug 31, 2025
Total Beginning Fund Balance		\$ 3,631,320.21	
Revenues:			
Licenses & Fees	\$ 3,175,000	\$ 3,188,498.05	100.43%
Business Registration Fees	\$ 170,000	\$ 166,387.50	97.88%
Late Fee Payments	\$ 170,000	\$ 181,762.50	106.92%
Other	\$ -	\$ 4,025.00	
Interest	\$ 134,000	\$ 167,502.60	125.00%
Convenience Fees	\$ 83,000	\$ 83,640.61	100.77%
Draw on Fund Balance		\$ -	
Total Revenues	\$ 3,732,000	\$ 3,791,816.26	101.60%
Expenditures:			
Salaries and Wages	\$ 1,920,000	\$ 1,823,805.27	94.99%
Payroll Related Costs	\$ 670,000	\$ 648,127.61	96.74%
Professional Fees and Services	\$ 30,000	\$ 20,353.20	67.84%
Professional Fees and Services - IT/IS	\$ 35,000	\$ 28,688.12	81.97%
Board Travel	\$ 30,000	\$ 16,803.55	56.01%
Staff Travel	\$ 33,000	\$ 22,736.26	68.90%
Materials and Supplies	\$ 12,500	\$ 10,863.12	86.90%
Materials and Supplies - Postal	\$ 12,000	\$ 12,656.42	105.47%
Materials and Supplies - IT/IS	\$ 48,505	\$ 67,112.61	138.36%
Communication and Utilities	\$ 61,300	\$ 52,556.64	85.74%
Repairs and Maintenance	\$ 3,000	\$ 2,271.18	75.71%
Rentals and Leases - Equipment and Space	\$ 15,000	\$ 13,419.44	89.46%
Rentals and Leases - Office Space	\$ 151,204	\$ 151,209.63	100.00%
Printing and Reproduction	\$ 7,500	\$ 3,926.28	52.35%
Membership Dues (Other)	\$ 17,000	\$ 16,853.00	99.14%
Board/Staff Training and Conference Fees (Other)	\$ 36,000	\$ 38,126.23	105.91%
Operating Expenditures (Other)	\$ 24,000	\$ 23,560.20	98.17%
Convenience Fees (Other)	\$ 83,000	\$ 83,738.61	100.89%
SWCAP Payment (Other)	\$ 25,000	\$ 44,299.00	177.20%
GR Payment (Other)	\$ 510,000	\$ 510,000.00	100.00%
Total Expenditures	\$ 3,724,009	\$ 3,591,106.37	96.43%
Excess/ (Deficiency) of Rev over Exp.	7,991	\$ 200,709.89	5.17%

**Texas Board of Architectural Examiners
FY 2025 Q4 Income Statement
Scholarship Fund**

	FY 2025 Income Statement Sept 1, 2024 - August 31, 2025
ARE Grant Fund Beginning Balance	131,176.44
Revenues:	
FY24 Transferred in FY25	4,749.00
ARE Grant Licensing Fees	\$ 26,031.00
Interest	\$ 5,919.42
FY25 Pending Transfer	\$ 4,155.00
Expenditures:	
ARE Grant Payments	\$ (24,000.00)
Trust Fees	\$ (198.73)
Fund Balance Ending	\$ 147,832.13

Number of Scholarships Awarded **48**
Frequency per Fiscal Year-----September 30, January 31, and May 31

TEXAS BOARD OF ARCHITECTURAL EXAMINERS

ANNUAL FINANCIAL REPORT

For The Year Ended August 31, 2025

*Lance Brenton,
Executive Director*



October 2, 2025

Honorable Greg Abbott, Governor
Honorable Kelly Hancock, Acting Texas Comptroller
Jerry McGinty, Director, Legislative Budget Board
Lisa Collier, State Auditor

Ladies and Gentlemen:

We are pleased to submit the Annual Financial Report of the Texas Board of Architectural Examiners for the year ended August 31, 2025, in compliance with the Texas Government Code Annotated, Section 2101.011, and in accordance with the requirements established by the Texas Comptroller of Public Accounts.

Due to the statewide requirements embedded in **Governmental Accounting Standards Board (GASB) 34**, the Comptroller of Public Accounts does not require the accompanying annual financial report to comply with all the requirements in this statement. The financial report will be considered for audit by the State Auditor as part of the audit of the State of Texas *Annual Comprehensive Financial Report* (ACFR); therefore, an opinion has not been expressed on the financial statements and related information contained in this report.

If you have any questions, please contact Jennifer Hogan at (512) 305-8542 or Nelly Clayton at (512) 305-9041.

Sincerely,

A handwritten signature in blue ink, appearing to read "Lance Brenton".

Lance Brenton,
Executive Director

TABLE OF CONTENTS

I.	Combined Financial Statements	1
A.	Exhibit I - Combined Balance Sheet/Statement of Net Assets - Governmental Funds	2
B.	Exhibit II - Combined Statement of Revenues, Expenditures, and Changes in Fund Balances/Statement of Activities – Governmental Funds	3
II.	Notes to the Financial Statements	4-11
III.	Combining Financial Statements	12
A.	Exhibit A-1 - Combining Balance Sheet – All General and Consolidated General Revenue	13
B.	Exhibit A-2 - Combining Statement of Revenues Expenditures and Changes in Fund Balances/Statement of Activities–All General and Consolidated General Rev. Funds	14

**Combined
Financial
Statements**

UNAUDITED

Texas Board of Architectural Examiners (459)
 Exhibit I — Combined Balance Sheet/
 Statement of Net Position—Governmental Funds
 August 31, 2025

Combined Balance Sheet/Statement of Net Position	General Funds	Governmental Funds Total	Capital Assets Adjustments	Long-Term Liabilities Adjustments	Statement of Net Position
ASSETS					
Current Assets:					
Cash and Cash Equivalents (Note 3)	2,907.04	2,907.04			
Cash in State Treasury	199,798.71	199,798.71			199,798.71
Short Term Investments (Note 3)	3,979,706.51	3,979,706.51			3,979,706.51
Capital Assets (Note 2):					
Non-Depreciable or Non-Amortizable					
Depreciable or Amortizable, Net			836,328.36		836,328.36
Other Non-Current Assets					
Total Assets	4,182,412.26	4,182,412.26	836,328.36		5,015,833.58
DEFERRED OUTFLOWS OF RESOURCES					
Deferred Outflows of Resources (Note 28)					
Total Deferred Outflows of Resources					
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES					
Current Liabilities:					
Payables from:					
Accounts	\$ 40,146.12	\$ 40,146.12	\$	\$	\$ 40,146.12
Investment Trade					
Other Intergovernmental					
Payroll	199,647.09	199,647.09			199,647.09
Employees' Compensable Leave (Note 5)				132,212.77	132,212.77
Right to Use Lease Obligations (Note 5, 8)				146,443.76	146,443.76
Other Current Liabilities				835.27	835.27
Non-Current Liabilities					
Interfund Payable					
Employees' Compensable Leave (Note 5)				130,554.16	130,554.16
Right to Use Lease Obligations (Note 5, 8)				653,752.54	653,752.54
Assets Held for Others	110.82	110.82			110.82
Other Non-Current Liabilities					
Total Liabilities	239,904.03	239,904.03		1,063,798.50	1,303,702.53
Fund Financial Statement					
Fund Balances (Deficits):					
Nonspendable					
Restricted					
Committed	3,982,654.35	3,982,654.35			3,982,654.35
Assigned					
Unassigned	(40,146.12)	(40,146.12)			(40,146.12)
Total Fund Balances	3,942,508.23	3,942,508.23			3,942,508.23
Total Liabilities, Deferred Inflows of Resources and Fund Balances	4,182,412.26	4,182,412.26			
Government-Wide Statement of Net Position					
Net Position					
Net Investment in Capital Assets			836,328.36		836,328.36
Unrestricted				(1,063,798.50)	(1,063,798.50)
Total Net Position			836,328.36	(1,063,798.50)	3,715,038.09

UNAUDITED

Texas Board of Architectural Examiners (459)
Exhibit II — Combined Statement of Revenues, Expenditures and Changes in Fund Balances/
Statement of Activities — Governmental Funds
For the Fiscal Year Ended August 31, 2025

Combined Statement of Revenues, Expenditures and Changes in Fund Balances/Statement of Activities - Governmental Funds	General Funds	Governmental Funds Total	Capital Assets Adjustments GAAP Fund 9998	Long-Term Liabilities Adjustments GAAP Fund 9997	Statement of Activities
REVENUES*					
License, Fees & Permits (PR)	3,537,313.85	3,537,313.85			3,537,313.85
Interest and Other Investment Income (GR)	173,422.02	173,422.02			173,422.02
Sales of Goods and Services (PR)	4,025.00	4,025.00			4,025.00
Other (GR)	83,640.61	83,640.61			83,640.61
Total Revenues	3,798,401.48	3,798,401.48	0	0	3,798,401.48
EXPENDITURES					
Salaries and Wages	1,823,805.27	1,823,805.27		56,145.48	1,879,950.75
Payroll Related Costs	648,127.61	648,127.61			648,127.61
Professional Fees and Services	49,041.32	49,041.32			49,041.32
Travel	39,539.81	39,539.81			39,539.81
Materials and Supplies	90,632.15	90,632.15			90,632.15
Communication and Utilities	52,556.64	52,556.64			52,556.64
Repairs and Maintenance	2,271.18	2,271.18			2,271.18
Rentals and Leases	13,406.66	13,406.66			13,406.66
Printing and Reproduction	3,926.28	3,926.28			3,926.28
Other Expenditures	244,991.88	244,991.88		(146.24)	244,845.64
Debt Service:					
Principal - Leases	140,091.10	140,091.10		(140,091.10)	
Principal - Subscriptions					
Principal - Other General Long Term Debt					
Interest					
Other Financing Fees					
Capital Outlay					
Depreciation and Amortization Expense			172,991.25		172,991.25
Total Expenditures/Expenses	3,108,389.90	3,108,389.90	172,991.25	(84,091.86)	3,197,289.29
Excess (Deficiency) of Revenues over (under) Expenditures	690,011.58	690,011.58	(172,991.25)	84,091.86	601,112.19
OTHER FINANCING SOURCES (USES)					
Transfer In	\$ 3,697,350.41	3,697,350.41			3,697,350.41
Transfer Out	(4,207,350.41)	(4,207,350.41)			(4,207,350.41)
Increase in Obligations - Leases					
Total Other Financing Sources (Uses)	(510,000.00)	(510,000.00)	0	0	(510,000.00)
Net Change in Fund Balances/Net Position	180,011.58	180,011.58			91,112.19
Fund Financial Statement - Fund Balances					
Fund Balances, September 1, 2024	3,762,496.65	3,762,496.65			3,762,496.65
Restatements					
Fund Balances, September 1, 2024, as Restated	3,762,496.65	3,762,496.65			3,762,496.65
Appropriations Lapsed					
Fund Balances, August 31, 2025	\$ 3,942,508.23	\$ 3,942,508.23			\$ 3,853,608.84
Government-Wide Statement of Net Position					
Net Position/Net Change in Net Position			(172,991.25)	84,091.86	
Net Position, September 1, 2024			1,009,319.61	(1,147,890.36)	(138,570.75)
Restatements					
Net Position, September 1, 2024, as Restated			1,009,319.61	(1,147,890.36)	(138,570.75)
Net Position, August 31, 2025	\$ 0	\$ 836,328.36	\$ (1,063,798.50)	\$ 3,715,038.09	

**Notes
To The
Financial
Statements**

NOTES TO THE FINANCIAL STATEMENTS

NOTE 2: CAPITAL ASSETS

The Summary of Changes in **Capital Assets** and **Intangible Right to Use (RTU)** for the year ended August 31, 2025, is presented below.

Capital Assets – Governmental Activities

PRIMARY GOVERNMENT					
Category	Balance 9/1/2024	Adjustments	Additions	Deletions	Balance 8/31/25
GOVERNMENTAL ACTIVITIES					
Depreciable Assets					
Furniture and Equipment	214,713.69		0.00		214,713.69
Total Depreciable Assets at Historical Cost	214,713.69	0.00	0.00	0.00	214,713.69
Less Accumulated Depreciation for:					
Furniture and Equipment	(89,343.66)		(25,666.75)		(115,010.41)
Total Accumulated Depreciation	(89,343.66)	0.00	(25,666.75)	0.00	(115,010.41)
Depreciable Assets, Net	125,370.03	0.00	(25,666.75)	0.00	99,703.28
Governmental Activities Capital Assets, Net	125,370.03	0.00	(25,666.75)	0.00	99,703.28

Intangible Right to Use Assets – Governmental Activities

PRIMARY GOVERNMENT					
Category	Balance 9/1/2024	Adjustments	Additions	Deletions	Balance 8/31/25
GOVERNMENTAL ACTIVITIES					
Intangible Right to Use (RTU) Assets – Amortizable:					
Building and Building Improvements	1,325,923.08	0.00	0.00	0.00	1,325,923.08
Total Amortizable Intangible RTU Assets	1,325,923.08	0.00	0.00	0.00	1,325,923.08

Less Accumulated Amortization
for:

Building and Building
Improvements

(441,973.50)	(147,324.50)	(589,298.00)
--------------	--------------	--------------

Total Accumulated Amortization
RTU Assets

(441,973.50)	0.00	(147,324.50)	0.00	(589,298.00)
--------------	------	--------------	------	--------------

Amortizable RTU Assets, Net

883,949.58	0.00	(147,324.50)	0.00	736,625.08
------------	------	--------------	------	------------

**Governmental Activities RTU
Assets, Net**

883,949.58	0.00	(147,324.50)	0.00	736,625.08
------------	------	--------------	------	------------

NOTES TO THE FINANCIAL STATEMENTS

NOTE 3: DEPOSITS, INVESTMENTS, & REPURCHASE AGREEMENTS

Deposits of Cash in Bank

As of August 31, 2025, the carrying amount of deposits was zero.

Governmental Activities

<u>Cash in Bank – Carrying Value</u>	<u>\$2,907.04</u>
<u>Cash in Bank per AFR</u>	<u>\$2,907.04</u>
 <u>Governmental Funds Current Assets Cash in Bank</u>	 <u>\$2,907.04</u>
<u>Cash in Bank per AFR</u>	<u>\$2,907.04</u>

Investments

As of August 31, 2025, the carrying value and fair value of investments are as presented below.

Governmental Activities	Carrying Value	Fair Value
Miscellaneous Investments:		
Repurchase Agreements (Texas		
Treasury Safekeeping Trust)	<u>\$ 3,979,706.51</u>	<u>\$ 3,979,706.51</u>
Totals	<u>\$ 3,979,706.51</u>	<u>\$ 3,979,706.51</u>

Both cash in bank balances and repurchase agreements are held in the Texas Treasury Safekeeping Trust, where minimal risks are assumed by the agency.

NOTES TO THE FINANCIAL STATEMENTS

NOTE 5: SUMMARY OF LONG-TERM LIABILITIES

Changes in Long-Term Liabilities

The following changes occurred in liabilities during the fiscal year ended August 31, 2025:

Governmental Activities	Balance 09/01/2024	Additions	(Reductions)	Other Changes	Balance 08/31/2025	Amounts Due Within One Year	Due Thereafter
Right to Use Lease Obligations	940,287.40		140,091.10		800,196.30	146,443.76	653,752.54
Employees Compensable Leave	206,621.45	197,319.53	122,338.32	(18,835.73)	262,766.93	132,212.77	130,554.16
Total Governmental Activities	1,146,908.85	197,319.53	262,429.42	(18,835.73)	1,062,963.23	278,656.53	784,306.70

Employees' Compensable Leave

If a state employee had continuous employment with the state for at least six months, the state employee is entitled to be paid for all unused vacation time accrued in the event of the employee's resignation, dismissal, or separation from state employment. Expenditures for accumulated annual leave balances are recognized in the period paid or taken in governmental fund types. For these fund types, the liability for unpaid benefits is recorded in the statement of net position. Both an expense and a liability for business-type activities are recorded in the proprietary funds as benefits accrued to employees. No liability is recorded for non-vesting employees accumulating rights to receive sick pay benefits. This obligation is usually paid from the same funding source(s) from which the employee's salary or wage compensation was paid.

NOTES TO THE FINANCIAL STATEMENTS

NOTE 8: LEASES/SBITAs

Leases – Lease Liability

Included in the expenditures reported in the financial statements are the following amounts of lease rent paid or due under noncancelable lease liability for our building space lease for 10 years:

Fiscal 2025

Fund Type	Amount
Local Operating	\$ 151,222.41

Future Lease Payments Year Ended August 31, 2025

Primary Government			
Governmental Activities			
Year	Principal	Interest	Total Future Min. Lease Payments
2026	\$ 146,443.76	\$ 9,315.27	\$ 155,759.03
2027	\$ 153,014.54	\$ 7,417.30	\$ 160,431.84
2028	\$ 159,795.49	\$ 5,449.31	\$ 165,244.80
2029	\$ 166,837.74	\$ 3,364.38	\$ 170,202.12
2030	\$ 174,104.77	\$ 1,203.37	\$ 175,308.14
Totals	\$ 800,196.30	\$ 26,749.63	\$ 826,945.93

NOTES TO THE FINANCIAL STATEMENTS

NOTE 12: INTERFUND BALANCES

As explained in Note 1 on Interfund Activities and Balances there are numerous transactions between funds and agencies. At year-end amounts to be received or paid are reported as:

- Interfund Receivables or Interfund Payables
- Due From Other Agencies or Due to Other Agencies
- Due From Other Funds or Due to Other Funds
- Transfers In or Transfers Out.
- Legislative Transfers In or Legislative Transfers Out

The agency experienced routine transfers with other state agencies, which were consistent with the activities of the fund making the transfer. Repayment of interfund balances will occur within one year from the date of the financial statement.

Individual balances and activity at August 31, 2025, follows:

Total Operating Transfers	<u>Operating Transfers-In</u>	<u>Operating Transfers-Out</u>
<u>GAAP Fund 1010, Fund 1010</u>		
Agy 902, GAAP Fund 0001, Fund 0001		\$ 510,000.00
Agy 459, GAAP Fund 1010, Fund 2859	\$ 3,673,350.41	
<u>GAAP Fund 1010, Fund 2859</u>		
Agy 459, GAAP Fund 1010, Fund 1010		\$ 3,673,350.41
Agy 459, GAAP Fund 1010, Fund 3859		\$ 24,000.00
<u>GAAP Fund 1010, Fund 3859</u>		
Agy 459, GAAP Fund 1010, Fund 2859	\$ 24,000.00	
Total Transfers	<u>\$ 3,697,350.41</u>	<u>\$ 4,207,350.41</u>

NOTE 13: CONTINUANCE SUBJECT TO REVIEW

The Texas Board of Architectural Examiners is subject to Chapter 325, Government Code (Texas Sunset Act). Unless continued in existence as provided by that chapter, the Board is abolished and this Act expires September 1, 2033. If abolished, the Board may continue until September 1, 2034 to close out its operations.

**Combining
Financial
Statements**

UNAUDITED

Texas Board of Architectural Examiners (459)
Exhibit A-1 — Combining Balance Sheet—
All General and Consolidated Funds
August 31, 2025

Combining Balance Sheet	Operating Fund GAAP Fund 1010 Agy Fund 1010	Local Fund TTSTC GAAP Fund 1010 Agy Fund 2859	Total
ASSETS			
Current Assets:			
Cash and Cash Equivalents		2907.04	
Cash in State Treasury	199,798.71		199,798.71
Short Term Investments		3,979,706.51	3,979,706.51
Other Non-Current Assets			
Total Assets	<u>199,798.71</u>	<u>3,982,613.55</u>	<u>4,179,505.22</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred Outflows of Resources			
Total Deferred Outflows of Resources			
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES			
Liabilities			
Current Liabilities:			
Payables from:			
Accounts	\$ 40,146.12	\$	\$ 40,146.12
Payroll	199,647.09		199,647.09
Assets Held for Others	110.82		110.82
Other Non-Current Liabilities			
Total Liabilities	<u>239,904.03</u>		<u>239,904.03</u>
Fund Balances (Deficits):			
Nonspendable			
Restricted			
Committed	40.80	3,982,613.55	3,982,654.35
Assigned			
Unassigned	(40,146.12)		(40,146.12)
Total Fund Balances	<u>(40,105.32)</u>	<u>3,982,613.55</u>	<u>3,942,508.23</u>
	199,798.71	3,982,613.55	4,182,412.26
Total Liabilities, Deferred Inflows of Resources and Fund Balances			
* GAAP Fund is noted as (XXXX), USAS D23 U/F (XXXX)			

UNAUDITED

Texas Board of Architectural Examiners (459)
Exhibit A-2 — Combining Statement of Revenues, Expenditures and Changes in Fund Balances —
All General and Consolidated Funds
For the Fiscal Year Ended August 31, 2025

Combining Statement of Revenues, Expenditures and Changes in Fund Balances	Operating Fund GAAP Fund 1010 Agy Fund 1010	Local Fund-Operating GAAP Fund 1010 Agy Fund 2859	Scholarship Fund GAAP Fund 1010 Agy Fund 3859	Total
REVENUES**				
License, Fees & Permits (PR)		3,537,313.85		3,537,313.85
Interest and Other Investment Income (PR)		173,422.02		173,422.02
Sales of Goods and Services (PR)		4,025.00		4,025.00
Other		83,640.61		83,640.61
Total Revenues	0	3,798,401.48	0	3,798,401.48
EXPENDITURES				
Salaries and Wages	1,823,805.27			1,823,805.27
Payroll Related Costs	648,127.61			648,127.61
Professional Fees and Services	49,041.32			49,041.32
Travel	39,539.81			39,539.81
Materials and Supplies	90,632.15			90,632.15
Communication and Utilities	52,556.64			52,556.64
Repairs and Maintenance	2,271.18			2,271.18
Rentals and Leases	13,406.66			13,406.66
Printing and Reproduction	3,926.28			3,926.28
Other Expenditures	217,708.35	3,283.53	24,000.00	244,991.88
Debt Service:				
Principal - Leases	140,091.10			140,091.10
Principal - Subscriptions				
Interest				
Other Financing Fees				
Capital Outlay				
Total Expenditures	3,081,106.37	3,283.53	24,000.00	3,108,389.90
Excess (Deficiency) of Revenues over Expenditures	(3,081,106.37)	3,795,117.95	(24,000.00)	690,011.58
OTHER FINANCING SOURCES (USES)				
Transfer In (into USAS)	\$ 3,673,350.41	\$	24,000.00	\$ 3,697,350.41
Transfer Out	(510,000.00)	(3,697,350.41)		(4,207,350.41)
Increase in Obligations - Leases				
Increase in Obligations - Subscriptions				
Other Financing Sources				
Legislative Financing Uses				
Total Other Financing Sources (Uses)	3,163,350.41	(3,697,350.41)	24,000.00	(510,000.00)
Net Change in Fund Balances	82,244.04	97,767.54	0	180,011.58
Fund Financial Statement - Fund Balances				
Fund Balances, September 1, 2024	(122,349.36)	3,884,846.01		3,762,496.65
Restatements				
Fund Balances, September 1, 2024, as Restated	(122,349.36)	3,884,846.01	0	3,762,496.65
Appropriations Lapsed				
Fund Balances, August 31, 2025	\$ (40,105.32)	\$ 3,982,613.55	\$ 0	\$ 3,942,508.23

Texas Board of Architectural Examiners
FY 2026 October Income Statement

	FY2026 Budget	FY2026 Income Statement Sept 1, 2025 - Oct 31, 2025	FY2026 Percentage Earned/Spent Sept 1, 2025 - Oct 31, 2025
Total Beginning Fund Balance		\$ 3,794,635.30	
Revenues:			
Licenses & Fees	\$ 3,231,000	\$ 517,487.48	16.02%
Business Registration Fees	\$ 166,000	\$ 26,460.00	15.94%
Late Fee Payments	\$ 178,000	\$ 32,077.50	18.02%
Other	\$ 4,000	\$ 605.00	
Interest	\$ 114,000	\$ 25,361.38	22.25%
Convenience Fees	\$ 84,000	\$ 13,907.02	16.56%
Draw on Fund Balance		\$ -	
Total Revenues	\$ 3,777,000	\$ 615,898.38	16.31%
Expenditures:			
Salaries and Wages	\$ 1,930,000	\$ 326,228.48	16.90%
Payroll Related Costs	\$ 662,000	\$ 105,767.07	15.98%
Professional Fees and Services	\$ 36,000	\$ 7,352.40	20.42%
Professional Fees and Services - IT/IS	\$ 109,000	\$ 2,699.47	2.48%
Board Travel	\$ 30,000	\$ 2,699.99	9.00%
Staff Travel	\$ 33,000	\$ 4,862.68	14.74%
Materials and Supplies	\$ 14,000	\$ 734.36	5.25%
Materials and Supplies - Postal	\$ 14,000	\$ 5,450.00	38.93%
Materials and Supplies - IT/IS	\$ 74,000	\$ 5,463.28	7.38%
Communication and Utilities	\$ 81,000	\$ 8,697.72	10.74%
Repairs and Maintenance	\$ 3,000	\$ -	0.00%
Rentals and Leases - Equipment and Space	\$ 16,200	\$ 3,143.56	19.40%
Rentals and Leases - Office Space	\$ 156,000	\$ 34,924.53	22.39%
Printing and Reproduction	\$ 7,500	\$ 779.28	10.39%
Membership Dues (Other)	\$ 17,000	\$ 10,134.00	59.61%
Board/Staff Training and Conference Fees (Other)	\$ 36,000	\$ 1,696.00	4.71%
Operating Expenditures (Other)	\$ 24,000	\$ 1,713.84	7.14%
Convenience Fees (Other)	\$ 84,000	\$ 7,095.94	8.45%
SWCAP Payment (Other)	\$ 50,000	\$ -	0.00%
GR Payment (Other)	\$ 510,000	\$ -	0.00%
Total Expenditures	\$ 3,886,700	\$ 529,442.60	13.62%
Excess/ (Deficiency) of Rev over Exp.	(109,700)	\$ 86,455.78	2.68%
Estimated Fund Balance		\$ 3,881,091.08	

**Texas Board of Architectural Examiners
FY 2026 October Income Statement
Scholarship Fund**

	FY 2026 Income Statement Sept 1, 2025 - October 31, 2025
ARE Grant Fund Beginning Balance	147,832.13
Revenues:	
FY24 Transferred in FY25	
ARE Grant Licensing Fees	\$ 4,011.00
Interest	\$ 1,041.46
FY25 Pending Transfer	\$ (4,011.00)
Expenditures:	
ARE Grant Payments	\$ (8,500.00)
Trust Fees	\$ (34.47)
Fund Balance Ending	\$ 140,339.12

Number of Scholarships Awarded **17**
Frequency per Fiscal Year-----September 30, January 31, and May 31

ANNUAL REPORT ON TRENDS: 2025



For the past several years, TBAE staff have compiled and presented annual trends and data to the Board during its autumn meeting. Once again, we are pleased this year to do the same, with an eye toward succinctness and ease of understanding. And as always, it is the agency's intention to provide this report not only to the Board, but to the agency's stakeholders, interested parties, and to the people who live, work, and play in the built environment of Texas.

As a result, you will find clear and simple representations of agency performance and

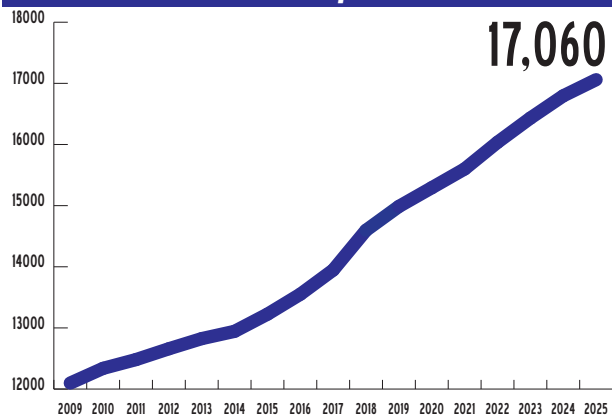
noteworthy trends, organized into color-coded groupings by broad topic. Content accented in blue touches on registration and licensing. Red content touches on enforcement-related topics. Finally, green content regards the agency's financial and administrative operations.

The graphical representations in this report are crafted to illuminate agency trends concisely and simply. We hope you find this report enlightening and useful, and as always, we're available to answer questions. Be well and stay safe, this year and every year.

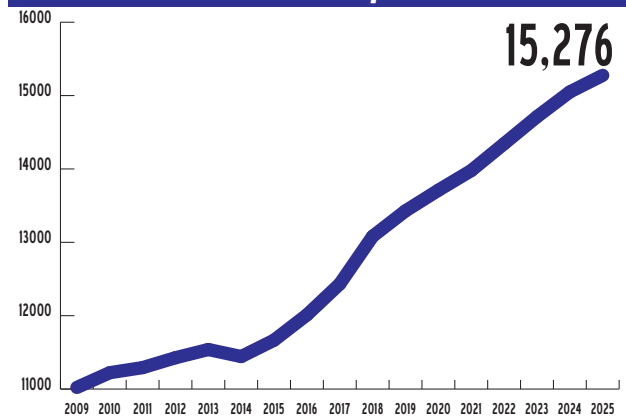
Architect registrants



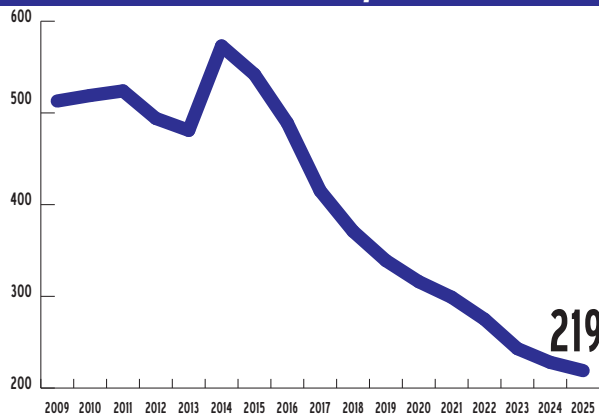
All Architects by Fiscal Year



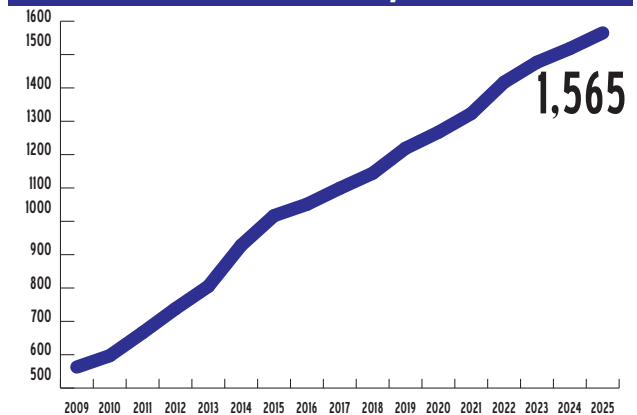
Active Architects by Fiscal Year



Inactive Architects by Fiscal Year



Emeritus Architects by Fiscal Year

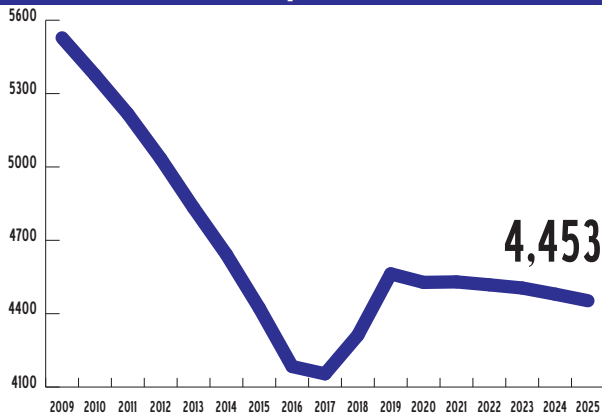


Data for the graphs above come from the agency's in-house database. These visuals are intended to provide an idea of recent trends at a glance, rather than in great detail.

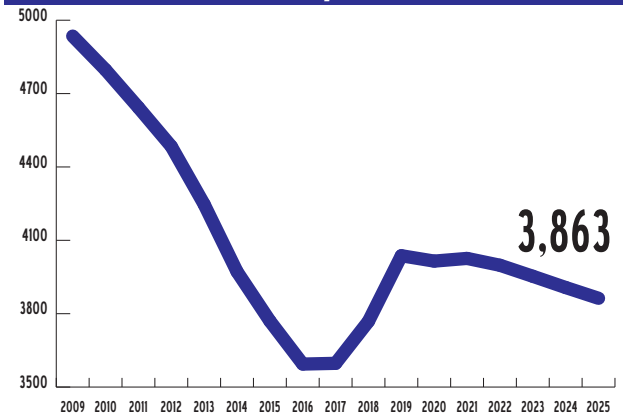
RID registrants



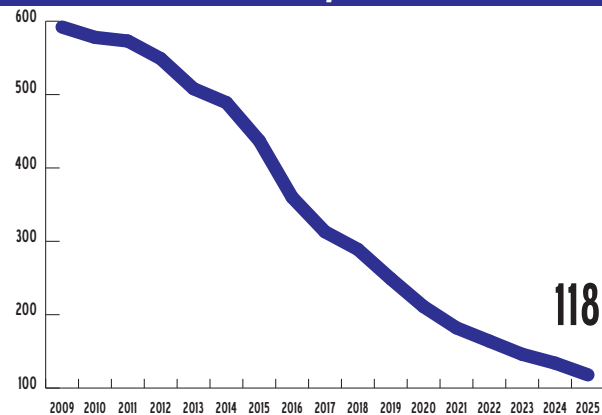
All RIDs by Fiscal Year



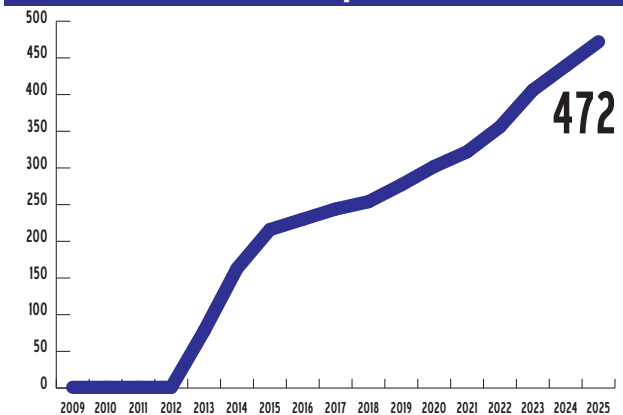
Active RIDs by Fiscal Year



Inactive RIDs by Fiscal Year



Emeritus RIDs by Fiscal Year

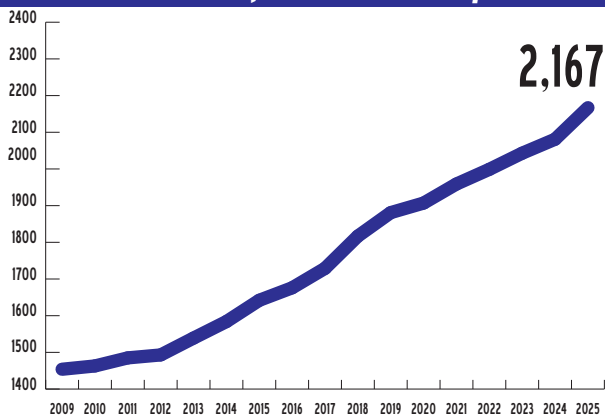


Data for the graphs above come from the agency's in-house database. These visuals are intended to provide an idea of recent trends at a glance, rather than in great detail.

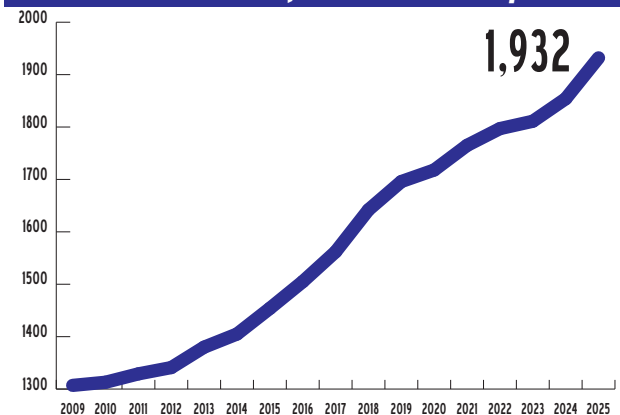
Landscape architect registrants



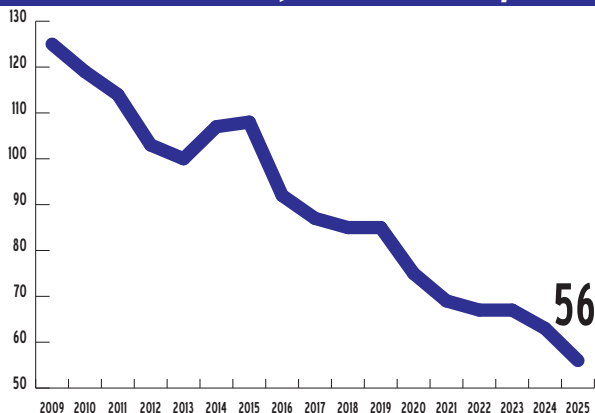
All Landscape Architects by FY



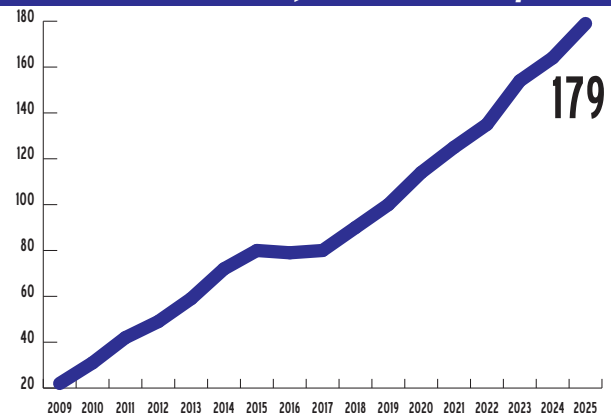
Active Landscape Architects by FY



Inactive Landscape Architects by FY



Emeritus Landscape Architects by FY

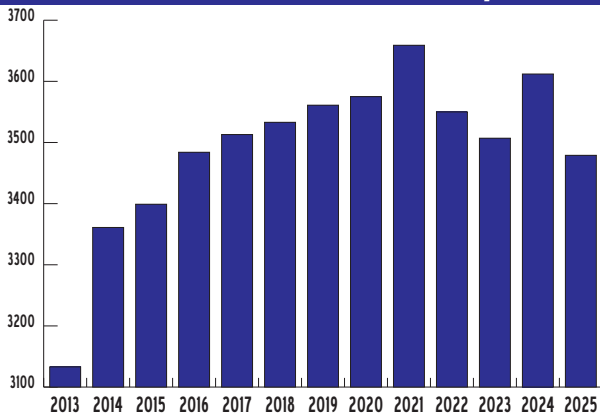


Data for the graphs above come from the agency's in-house database. These visuals are intended to provide an idea of recent trends at a glance, rather than in great detail.

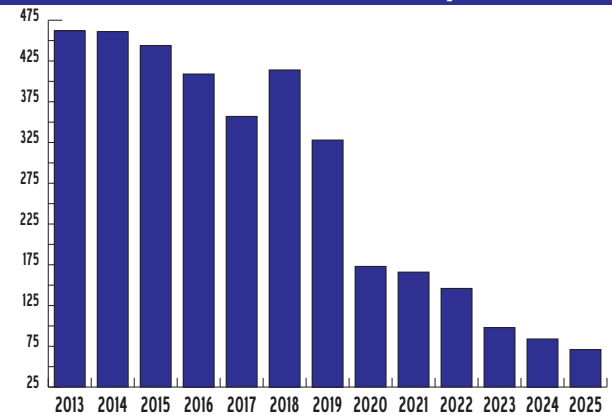
Exam Candidates



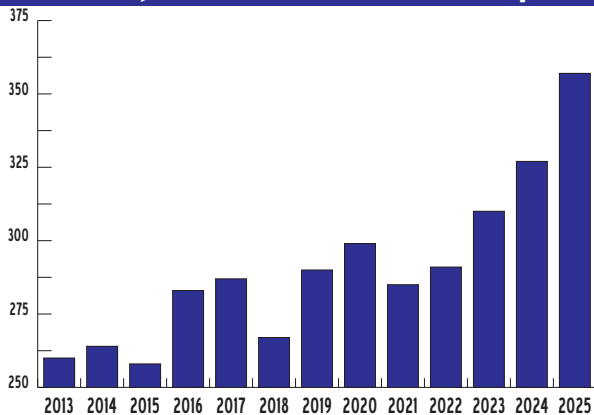
Architect exam candidates by FY



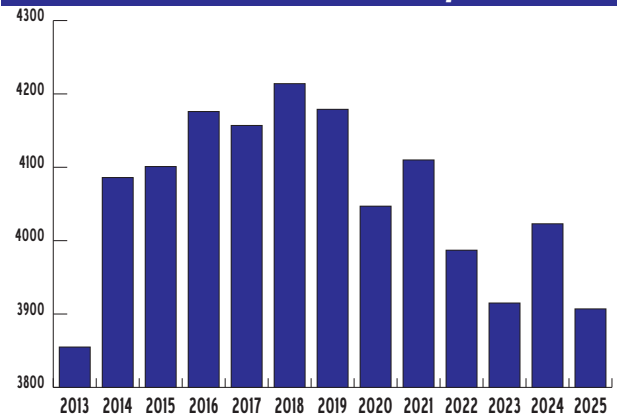
RID exam candidates by FY



Landscape Architect exam cand. by FY



All exam candidates by FY

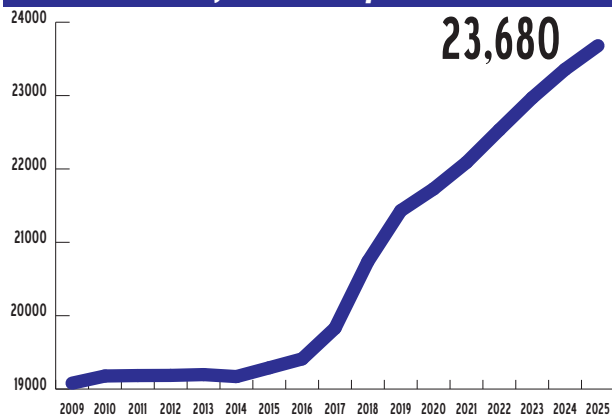


Data for the graphs above come from the agency's in-house database. These visuals are intended to provide an idea of recent trends at a glance, rather than in great detail.

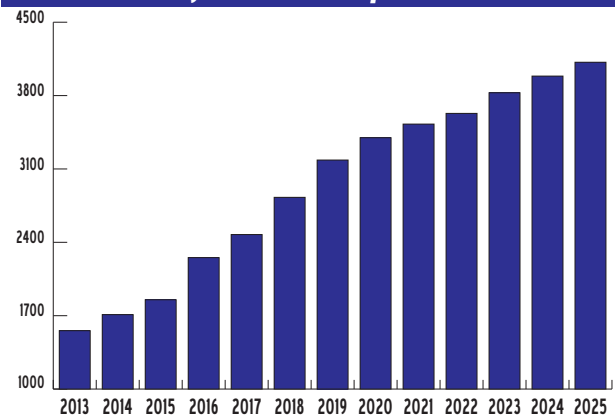
Licensing odds & ends



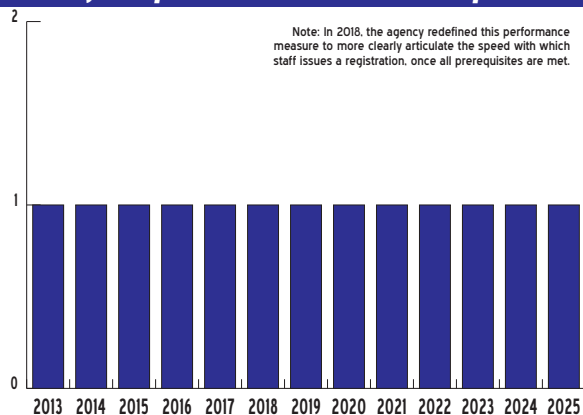
Total Registrants by Fiscal Year



Firm registrations by Fiscal Year



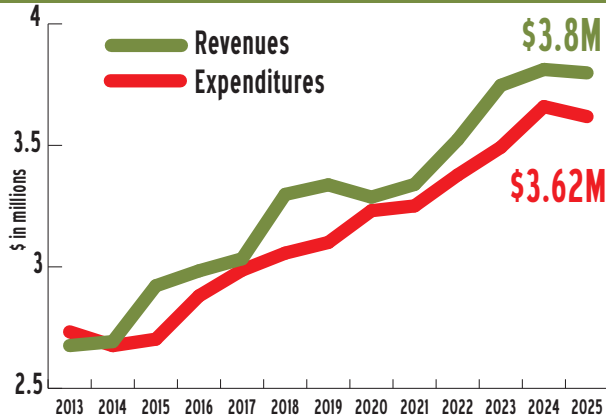
Avg. days to issue a license by FY



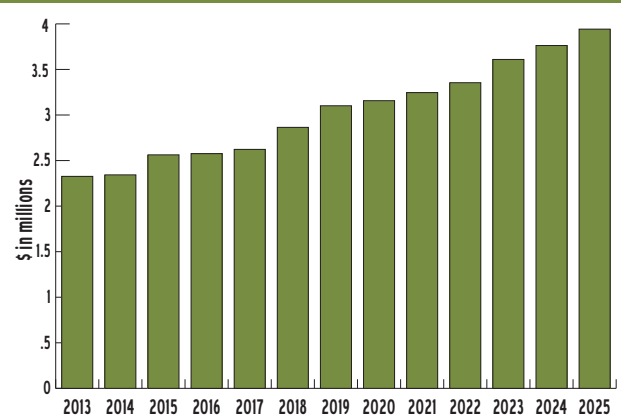
Data for the graphs on this page come from various agency sources. These visuals are intended to provide an idea of recent trends at a glance, rather than in great detail.

Staffing, Finance, Administration

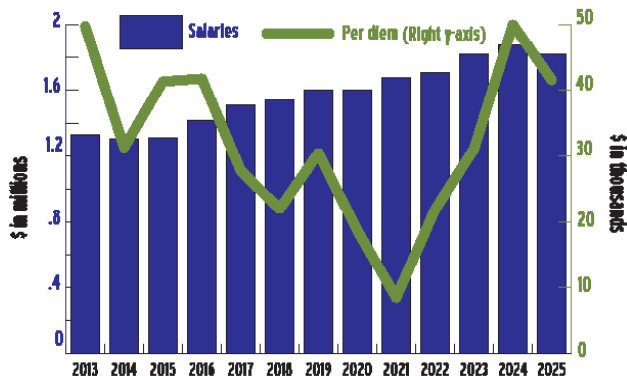
Revenues and expenditures by FY



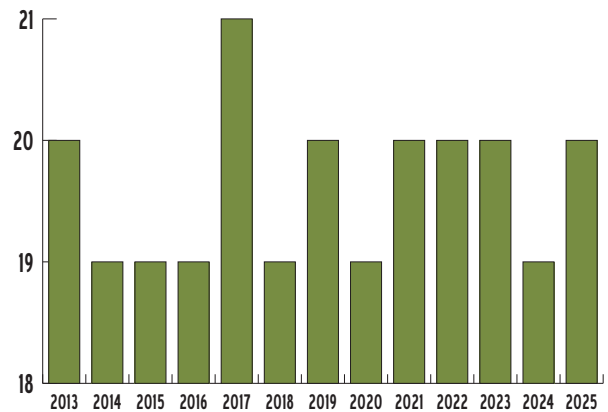
Fund balance by Fiscal Year



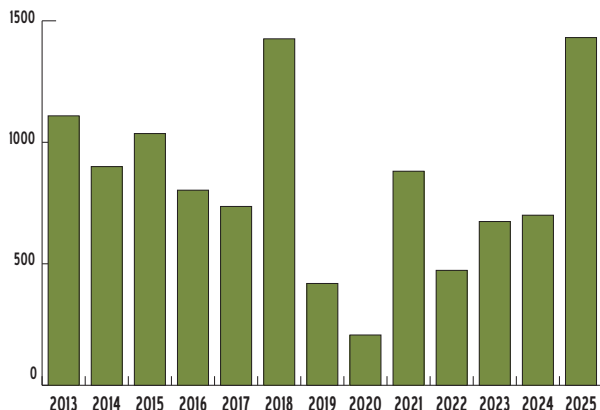
Salaries and per diem by FY



Full-time employees by FY



Communications impressions by FY

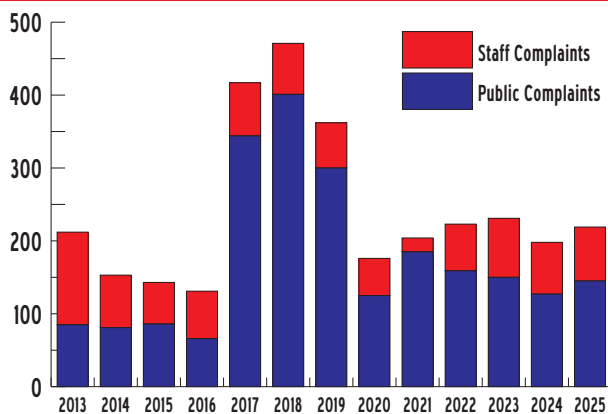


Data for the graphs on this page come from multiple agency sources. These visuals are intended to provide an idea of recent trends at a glance, rather than in great detail.

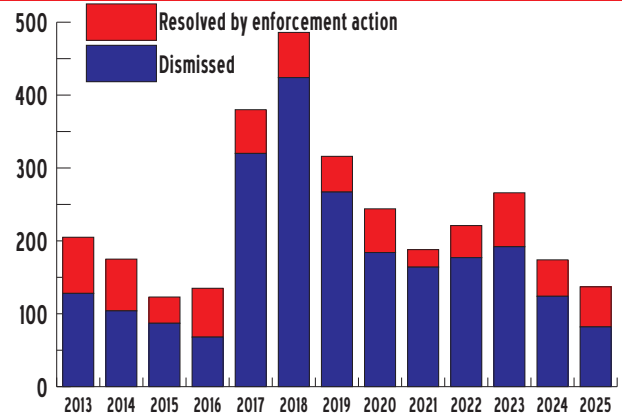
Investigations and Enforcement



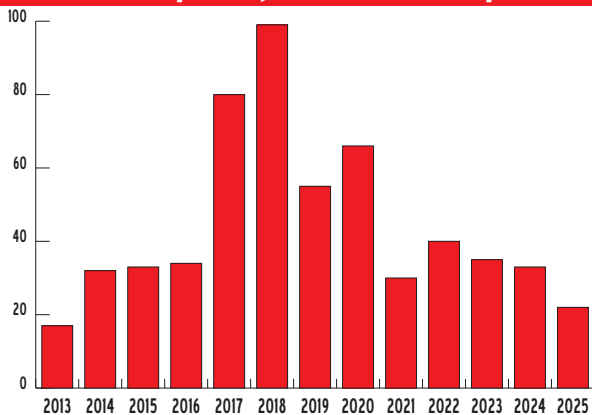
Complaints from the public/staff



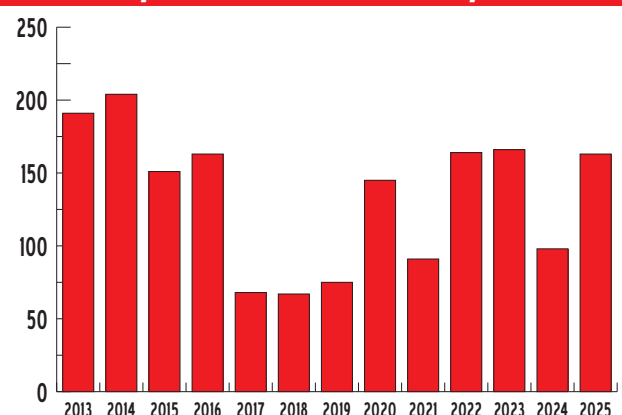
Cases Dismissed/Acted Upon



Voluntary compliance cases by FY

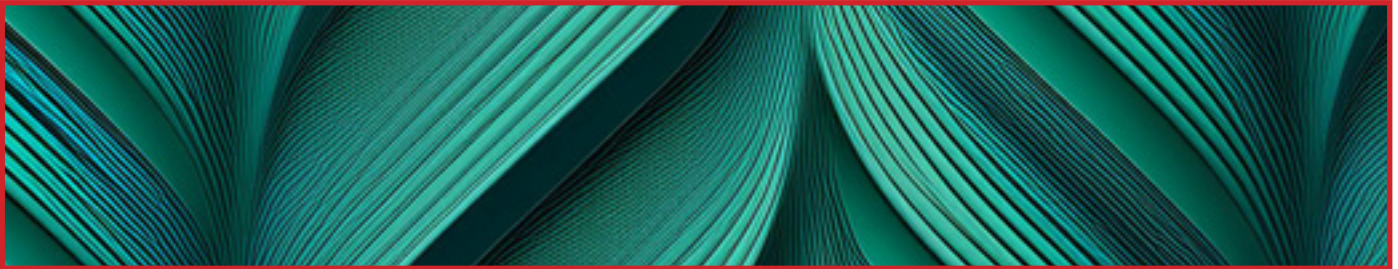


Days to case resolution by FY

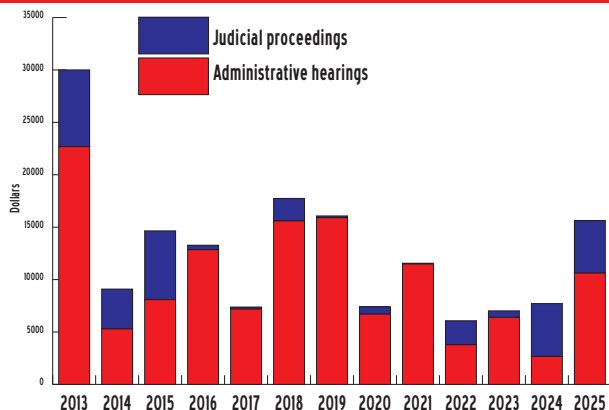


Data for the graphs above come from the agency's in-house database. These visuals are intended to provide an idea of recent trends at a glance, rather than in great detail.

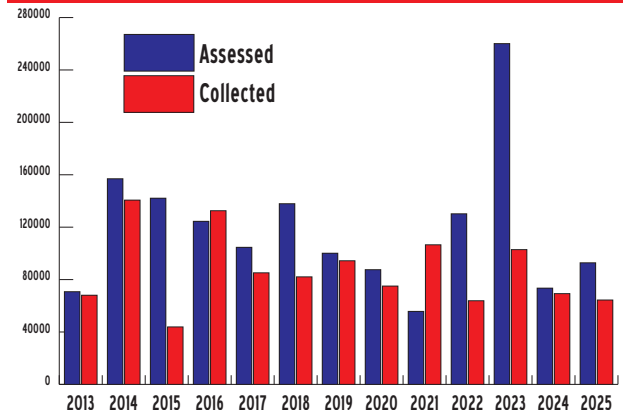
Investigations and Enforcement



Litigation costs by Fiscal Year



Administrative penalties by FY in \$



Data for the graphs above come from the agency's in-house database. These visuals are intended to provide an idea of recent trends at a glance, rather than in great detail.



**TEXAS Board of
Architectural Examiners**
Architects • Landscape Architects • Registered Interior Designers

505 E. Huntland Drive, Suite 350, Austin, Texas 78752
Tel: 512-305-9000
Fax: 512-305-8900
customerservice@tbae.texas.gov

**TEXAS BOARD OF ARCHITECTURAL EXAMINERS
SUMMARY OF PROPOSED ENFORCEMENT ACTION**

This is an internal document summarizing disciplinary action to be considered by the Texas Board of Architectural Examiners (“the Board”). This document is prepared to inform, advise, and assist the Board in addressing this matter.

Case Number:	231-23A
Respondent:	John Jairo Beltran
Location of Respondent:	Houston, TX
Instrument:	Report and Notice of Violation

Findings:

- John Jairo Beltran (hereafter “Respondent”) is registered as an architect in the State of Texas and has been assigned TBAE registration number 22794.
- At all times relevant, Respondent was associated with Urban Area, Co., a registered architectural firm in Texas assigned TBAE registration number BR 1161.
- Marcela West (hereafter “West”) was the President of Urban Area Co. and acted as the project manager.
- In September 2021, West, acting on behalf of Urban Area Co., entered into an oral contract with client M.L. to provide architectural services on projects identified as *Mod Development Build-Out* and *Gerocket Enterprise LLC Build-Out*, which involved the buildout of three units (A-5, A-7 and B-12) in an existing warehouse complex located at 26232 F.M. 2978 in Magnolia, Texas.
- On or about October 5, 2021, West prepared construction documents depicting the unit layouts and provided the documents to M.L. for his approval. These drawings were not signed, sealed, and dated by Respondent, or did not include the statement “Not for regulatory approval, permitting, or construction.”
- On or about November 1, 2021, November 4, 2021, and November 22, 2021, Respondent sealed construction plans for each of the units, Unit A-5, Unit A-7 and Unit B-12, respectively.
- The construction documents for each unit included a Floor Plan on Sheet A-1.0 that depicted existing demising walls on both sides of the unit. The demising walls were labeled “EXISTING 1 HR. FIRE RATED WALL TO REMAIN” on the sealed construction documents. However, at the time the construction documents were sealed, each of the three units had one demising wall that did not meet the requirements for a one-hour fire rating and the other demising wall depicted on the sealed plans did not exist.
- Respondent did not visit the site at any time during the project or otherwise verify the existing conditions of the units.

Applicable Statutory Provisions and Rules:

- By issuing construction documents on or about October 5, 2021 that did not include the architect’s signature, seal and date issued, or include the statement “Not for regulatory approval, permitting or construction,” Respondent violated 22 Tex. Admin. Code § 1.103(b).
- By failing to visit the site to confirm the existing conditions and or otherwise ensure the accuracy of the sealed plans, sealing construction documents that contained details

which violated local fire code, and/or failing to institute procedures to ensure proper supervision of projects and the proper use and application of his seal, Respondent engaged in conduct which provided evidence of an inability or unwillingness to apply the principles or skills generally expected of a reasonably prudent architect under the same or similar circumstances and conditions, Respondent violated of 22 Tex. Admin. Code § 1.142(c).

Action Recommended by Executive Director:

- Enter an Order which adopts the findings of fact, conclusions of law, and recommended administrative penalty of **\$6,000** as set forth in the Report and Notice of Violation dated August 29, 2025.

**TEXAS BOARD OF ARCHITECTURAL EXAMINERS
SUMMARY OF PROPOSED ENFORCEMENT ACTION**

This is an internal document summarizing disciplinary action to be considered by the Texas Board of Architectural Examiners (“the Board”). This document is prepared to inform, advise, and assist the Board in addressing this matter.

Case Number:	032-24N
Respondent:	Brickmoon Design LLC
Location of Respondent:	Austin, TX
Instrument:	Report and Notice of Violation

Findings:

- Brickmoon Design LLC (hereafter “Respondent”) is registered as an architectural firm in the state of Texas and has been assigned TBAE registration number BR 590.
- From April 24, 2013, the initial registration date of Respondent, to March 13, 2024, Alexander Lantz Ridgway (TBAE registration number 21841), was the architect of record for Respondent.
- Respondent employed Mr. Ridgway as an Architect beginning in 2009, and he initially worked out of its Houston, Texas office. In June 2021, Mr. Ridgway moved to Wimberley, Texas and opened the firm's office there. On approximately June 2, 2021, Mr. Ridgway informed Respondent’s leadership that his seal was no longer to be used on projects issued by the Houston office unless he was involved and provided project oversight, and he would specifically authorize the use of his seal on a project-by-project basis.
- From October 22, 2021 through March 30, 2023, Respondent issued architectural plans for 19 projects with Mr. Ridgway’s Texas architect seal. However, Mr. Ridgway did not consent to the use of his architectural seal on the plans, did not participate in the preparation of plans for the projects, and did not consent to the use of his seal on these projects.
- On or about October 6, 2023, in accordance with 22 Tex. Admin. Code § 1.146(c), Mr. Ridgway reported to the Board that his seal had been misused. Specifically, that “his stamp had been used on projects without [his] authorization, consent or knowledge.”

Applicable Statutory Provisions and Rules:

- By issuing architectural drawings for 19 projects that were stamped with Mr. Ridgway’s architectural seal without his knowledge or consent, and by submitting the plans to a governmental entity for permitting purposes, Respondent violated Tex. Occ. Code § 1051.702(b) and 22 Tex. Admin. Code § 1.104(c).

Action Recommended by Executive Director:

- Enter an Order which adopts the findings of fact, conclusions of law, and recommended administrative penalty of **\$38,000** as set forth in the Report and Notice of Violation dated August 13, 2025.

**TEXAS BOARD OF ARCHITECTURAL EXAMINERS
SUMMARY OF PROPOSED ENFORCEMENT ACTION**

This is an internal document summarizing disciplinary action to be considered by the Texas Board of Architectural Examiners (“the Board”). This document is prepared to inform, advise, and assist the Board in addressing this matter.

Case Number:	104-25A
Respondent:	Christopher D. Kidd
Location of Respondent:	Brookfield, WI
Nature of Violation:	Elimination of Architectural Barriers Act
Instrument:	Report and Notice of Violation

Findings:

- Christopher D. Kidd (hereafter “Respondent”) is registered as an architect in Texas with registration number 16379.
- Previously, on December 16, 2016, the Executive Director issued a Written Warning to Respondent based on findings that Respondent failed to timely submit documents to the Texas Department of Licensing and Regulation (TDLR) for accessibility review. The Written Warning notified Respondent that any future violation would merit more significant disciplinary action.
- On or about July 2, 2024, Respondent issued architectural plans and specifications for *FKC-Saginaw* in Saginaw, Texas, a nonexempt project which is subject to the requirements of Tex. Govt. Code § 469.101. However, Respondent did not submit the plans for accessibility review until August 16, 2024.

Applicable Statutory Provisions and Rules:

- A design professional with overall responsibility for the design of a nonexempt building or facility shall submit plans and specifications to a registered accessibility specialist no later than 20 days after issuance. Tex. Gov’t Code §§ 469.101-.102.
- By failing to submit plans and specifications on a project for accessibility review no later than the 20th day after issuance, Respondent violated Tex. Gov’t Code § 469.102(b) and 16 Tex. Admin. Code § 68.50, which provide grounds for disciplinary action pursuant to Tex. Occ. Code § 1051.752(2) and 22 Tex. Admin. Code § 1.170(a).

Action Recommended by Executive Director:

- Enter an Order which adopts the findings of fact, conclusions of law, and recommended administrative penalty of **\$1,000** as set forth in the Report and Notice of Violation dated August 19, 2025.

**TEXAS BOARD OF ARCHITECTURAL EXAMINERS
SUMMARY OF PROPOSED ENFORCEMENT ACTION**

This is an internal document summarizing disciplinary action to be considered by the Texas Board of Architectural Examiners (“the Board”). This document is prepared to inform, advise, and assist the Board in addressing this matter.

Case Number:	203-23A
Respondent:	Charles Lambert
Location of Respondent:	Savannah, TX
Instrument:	Revised Report and Notice of Violation

Findings:

- Charles Lambert (hereafter “Respondent”) is registered as an architect in the State of Texas and has been assigned TBAE registration number 6557.
- On or about October 12, 2021, T.C., a registered Texas architect acting on behalf of his registered architectural firm, issued sealed construction documents for the *Clean Car Wash McKinney* and *Clean Car Wash Huntsville* projects. Respondent did not participate in the drawing or design process at any time prior to the date the documents were issued by T.C.
- On or about November 4, 2021, Mark Lockwood (“Lockwood”), an employee of T.C.’s architectural firm, asked Respondent to provide architectural services on the *Clean Car Wash McKinney* and *Clean Car Wash Huntsville* projects. In Respondent’s notes from his meeting with Lockwood on or about November 4, 2021, Respondent wrote “Owner not happy with existing architect and wants to change ... Agreed to review the prelim by [T.C.’s firm] ... [T.C.’s firm] was paid in full for work done (I needed to see the checks).”
- T.C. issued revised construction documents for the *Clean Car Wash McKinney* project and *Clean Car Wash Huntsville* project on or about January 15, 2022, and January 17, 2022, respectively.
- On or about March 1 and March 6, 2022, Respondent sent Lockwood invoices for “Architectural supervision” for the two projects.
- On or about March 4, 2022, Respondent authorized Lockwood to affix his architectural seal to construction drawings for the *Clean Car Wash McKinney* project. This set of architectural plans bearing Respondent’s seal did not identify the portions of the documents that had been prepared by Respondent or under his supervision and control and did not indicate that the architect’s seal only applied to that portion of the document prepared by the architect or under his supervision and control.
- On or about March 17, 2022, Respondent authorized Lockwood to affix his architectural seal to the construction drawings for the *Clean Car Wash Huntsville* project. This set of architectural plans bearing Respondent’s seal did not identify the portions of the documents that had been prepared by Respondent or under his supervision and control and did not indicate that the architect’s seal only applied to that portion of the document prepared by the architect or under his supervision and control.
- On or about November 21, 2022, agency staff requested Respondent provide copies of construction documents bearing his seal, specifically construction documents for the *Clean Car Wash McKinney* project sealed on March 4, 2022, and construction

documents for the *Clean Car Wash Huntsville* project sealed on March 17, 2022. Respondent informed agency staff he did not maintain a copy of these construction documents.

Applicable Statutory Provisions and Rules:

- By authorizing the affixation of his seal to the entire architectural plan sets issued on March 4, 2022 for the *Clean Car Wash McKinney* project and on March 17, 2022 for the *Clean Car Wash Huntsville* project without first taking reasonable steps to notify T.C. of the intent to modify the documents and clearly indicating on the documents the extent of the modifications made, Respondent violated of 22 Tex. Admin. Code § 1.104(d).
- By failing to maintain original documents or clear copies of the construction documents for the *Clean Car Wash McKinney* project issued on March 4, 2022, or the *Clean Car Wash Huntsville* project issued on March 17, 2022, bearing Respondent's architectural seal, Respondent violated of 22 Tex. Admin. Code § 1.103(c).

Action Recommended by Executive Director:

- Enter an Order which adopts the findings of fact, conclusions of law, and recommended administrative penalty of **\$5,000**, as set forth in the Revised Report and Notice of Violation dated August 29, 2025.

**TEXAS BOARD OF ARCHITECTURAL EXAMINERS
SUMMARY OF PROPOSED ENFORCEMENT ACTION**

This is an internal document summarizing disciplinary action to be considered by the Texas Board of Architectural Examiners (“the Board”). This document is prepared to inform, advise, and assist the Board in addressing this matter.

Case Number:	188-22N
Respondent:	Mark E. Lockwood
Location of Respondent:	Fort Worth, TX
Instrument:	Revised Report and Notice of Violation

Findings:

- At all times relevant to this matter, respondent was an employee of T.C.’s firm and worked as a drafter and project manager under the supervision of T.C. Respondent is not and has never been registered as an architect in the state of Texas.
- On or about May 18, 2021, T.C., a registered Texas architect acting on behalf of his registered architectural firm, entered into two separate AIA Standard Form of Agreement Between Owner and Architect contracts, as follows.
 - A contract with 102 CCWTX Huntsville LLC d/b/a Clean Car Wash for the project *Clean Car Wash Huntsville* to provide “Architectural Design, Structural, Mechanical, Electrical and Plumbing Engineering”.
 - A contract with 202 CCWTX McKinney LLC d/b/a Clean Car Wash for the project *Clean Car Wash McKinney* to provide “Architectural Design, Structural, Mechanical, Electrical and Plumbing Engineering”.
- On or about October 12, 2021, T.C. sealed construction documents for *Clean Car Wash Huntsville* and *Clean Car Wash McKinney*.
- On or about November 16, 2021, T.C. sealed revised construction documents for *Clean Car Wash Huntsville*.
- On or about November 17, 2021, T.C. sealed revised construction documents for *Clean Car Wash McKinney*.
- In January 2022, T.C.’s firm received the final payment for the projects. T.C. placed the projects on hold, awaiting direction from the owner.
- Between January 2022 and March 2022, Respondent worked directly with the property owner on both the *Clean Car Wash McKinney* and *Clean Car Wash Huntsville* projects without T.C.’s knowledge.
- On or about November 4, 2021, Respondent contacted Charles Lambert (hereafter “Lambert”), a registered architect in Texas assigned architectural registration no. 6557, to assist him with the *Clean Car Wash McKinney* and *Clean Car Wash Huntsville* projects.
- Respondent removed T.C.’s architectural seal from the plans for the *Clean Car Wash McKinney* and *Clean Car Wash Huntsville* projects and provided the plans to Lambert.
- On or about March 4, 2022, Respondent affixed Lambert’s architectural seal to construction documents for *Clean Car Wash McKinney*. The plans bearing Lambert’s seal duplicated notes and details from and contained substantially similar designs to the drawings previously issued by T.C. for that project.
- On or about March 17, 2022, Respondent affixed Lambert’s architectural seal to construction documents for *Clean Car Wash Huntsville*. The plans bearing Lambert’s

seal duplicated notes and details from and contained substantially similar designs to the drawings previously issued by T.C. for that project.

- On or about June 15, 2022, Respondent utilized a LinkedIn.com profile which improperly used the term “architectural” to describe Respondent, in that the profile identified Respondent as an “architectural designer.”

Applicable Statutory Provisions and Rules:

- By removing T.C.'s architectural seal from construction documents for the *Clean Car Huntsville* project and *Clean Car Wash McKinney* project, Respondent violated 22 Tex. Admin. Code § 1.104(e).
- By improperly using the term “architectural” to describe Respondent, Respondent violated 22 Tex. Admin. Code § 1.123(c).

Action Recommended by Executive Director:

- Enter an Order which adopts the findings of fact, conclusions of law, and recommended administrative penalty of **\$9,000**, and which orders the Respondent to cease and desist any and all violations of Texas Occupations Code, Chapter 1051 and Board rules, as set forth in the Revised Report and Notice of Violation dated August 29, 2025.

**TEXAS BOARD OF ARCHITECTURAL EXAMINERS
SUMMARY OF PROPOSED ENFORCEMENT ACTION**

This is an internal document summarizing disciplinary action to be considered by the Texas Board of Architectural Examiners (“the Board”). This document is prepared to inform, advise, and assist the Board in addressing this matter.

Case Number:	148-25A
Respondent:	John Richard Percy
Location of Respondent:	Harlingen, TX
Nature of Violation:	Elimination of Architectural Barriers Act
Instrument:	Report and Notice of Violation

Findings:

- John Richard Percy (hereafter “Respondent”) is registered as an architect in Texas with registration number 19005.
- Previously, on October 31, 2018, the Executive Director issued a Written Warning to Respondent based on findings that Respondent failed to timely submit documents to the Texas Department of Licensing and Regulation (TDLR) for accessibility review. The Written Warning notified Respondent that any future violation would merit more significant disciplinary action.
- On or about May 24, 2024, Respondent issued architectural plans and specifications for *HCISD Lee Means New Amphitheater & Restroom* in Harlingen, Texas, a nonexempt project which is subject to the requirements of Tex. Govt. Code § 469.101. However, Respondent did not submit the plans for accessibility review until July 11, 2024.

Applicable Statutory Provisions and Rules:

- A design professional with overall responsibility for the design of a nonexempt building or facility shall submit plans and specifications to a registered accessibility specialist no later than 20 days after issuance. Tex. Gov’t Code §§ 469.101-.102.
- By failing to submit plans and specifications on a project for accessibility review no later than the 20th day after issuance, Respondent violated Tex. Gov’t Code § 469.102(b) and 16 Tex. Admin. Code § 68.50, which provide grounds for disciplinary action pursuant to Tex. Occ. Code § 1051.752(2) and 22 Tex. Admin. Code § 1.170(a).

Action Recommended by Executive Director:

- Enter an Order which adopts the findings of fact, conclusions of law, and recommended administrative penalty of **\$1,000** as set forth in the Report and Notice of Violation dated October 20, 2025.

**TEXAS BOARD OF ARCHITECTURAL EXAMINERS
SUMMARY OF PROPOSED ENFORCEMENT ACTION**

This is an internal document summarizing disciplinary action to be considered by the Texas Board of Architectural Examiners (“the Board”). This document is prepared to inform, advise, and assist the Board in addressing this matter.

Case Number:	149-25A
Respondent:	Federico Perez
Location of Respondent:	El Paso, TX
Nature of Violation:	Elimination of Architectural Barriers Act
Instrument:	Report and Notice of Violation

Findings:

- Federico Perez (hereafter “Respondent”) is registered as an architect in Texas with registration number 14760.
- Previously, on March 10, 2005, the Executive Director issued a Written Warning to Respondent based on findings that Respondent failed to timely submit documents to the Texas Department of Licensing and Regulation (TDLR) for accessibility review. The Written Warning notified Respondent that any future violation would merit more significant disciplinary action.
- On or about August 21, 2023, Respondent issued architectural plans and specifications for *Don Haskins Center – Court Storage Facility* in El Paso, Texas, a nonexempt project which is subject to the requirements of Tex. Govt. Code § 469.101. However, Respondent did not submit the plans for accessibility review until October 23, 2024.

Applicable Statutory Provisions and Rules:

- A design professional with overall responsibility for the design of a nonexempt building or facility shall submit plans and specifications to a registered accessibility specialist no later than 20 days after issuance. Tex. Gov’t Code §§ 469.101-.102.
- By failing to submit plans and specifications on a project for accessibility review no later than the 20th day after issuance, Respondent violated Tex. Gov’t Code § 469.102(b) and 16 Tex. Admin. Code § 68.50, which provide grounds for disciplinary action pursuant to Tex. Occ. Code § 1051.752(2) and 22 Tex. Admin. Code § 1.170(a).

Action Recommended by Executive Director:

- Enter an Order which adopts the findings of fact, conclusions of law, and recommended administrative penalty of **\$1,000** as set forth in the Report and Notice of Violation dated October 20, 2025.

**TEXAS BOARD OF ARCHITECTURAL EXAMINERS
SUMMARY OF PROPOSED ENFORCEMENT ACTION**

This document is an internal document summarizing disciplinary action to be considered by the Texas Board of Architectural Examiners (“the Board”). This document is prepared to inform, advise and assist the Board in addressing this matter.

Case Number:	145-24L
Respondent:	James H. Wheeler
Location of Respondent:	Austin, TX
Instrument:	Report and Notice of Violation

Findings:

- James H. Wheeler (hereafter “Respondent”) is registered as a landscape architect in Texas with registration number 3290.
- At all times relevant to this matter, Respondent was acting as a landscape architect for the City of Austin, Parks and Recreation Department.
- On or about September 6, 2023, Respondent issued a site plan for the project *Roy Kizer ADA Parking & Clubhouse* in Austin, Texas (“the Project”). Respondent sealed the site plan and dated it September 5, 2023.
- Subsequently, Respondent revised the site plan for the Project. Respondent later issued that revised site plan to a Registered Accessibility Specialist (“RAS”) for accessibility review on or about December 5, 2023. However, Respondent failed to seal the revised site plan before it was issued to the RAS.

Applicable Statutory Provisions and Rules:

- By failing to seal the revised site plan, Respondent violated 22 Tex. Admin. Code § 3.103.

Action Recommended by Executive Director:

- Enter an Order which adopts the findings of fact, conclusions of law, and recommended administrative penalty of **\$500** as set forth in the Report and Notice of Violation dated August 13, 2025.

**TEXAS BOARD OF ARCHITECTURAL EXAMINERS
SUMMARY OF PROPOSED ENFORCEMENT ACTION**

This is an internal document summarizing disciplinary action to be considered by the Texas Board of Architectural Examiners (“the Board”). This document is prepared to inform, advise, and assist the Board in addressing this matter.

Case Number:	185-25I
Respondent:	April Bremer
Location of Respondent:	Celina, TX
Nature of Violation:	Violation of Continuing Education Requirements
Instrument:	Report and Notice of Violation

Findings:

- April Bremer (hereafter “Respondent”) is registered as registered interior designer in Texas with registration number 11096.
- Based upon the results of a continuing education audit, it was determined that Respondent could produce acceptable documentation for the completion of only ten hours of qualifying continuing education credit during the audit period of January 1, 2024 through December 31, 2024.
- Respondent claimed two hours of supplemental continuing education that were completed after the audit period ended.

Applicable Statutory Provisions and Rules:

- By failing to maintain a detailed record of continuing education activities for the audit period of January 1, 2024 through December 31, 2024, Respondent violated 22 Tex. Admin. Code § 5.79. The standard administrative penalty for failing to maintain a detailed record of continuing education activities is \$100 per hour of deficiency.
- Respondent’s completion of supplemental continuing education has been considered as a mitigating factor in support of a reduced administrative penalty. 22 Tex. Admin. Code § 5.175(f)(6).

Action Recommended by Executive Director:

- Enter an Order which adopts the findings of fact, conclusions of law, and recommended administrative penalty of **\$100** as set forth in the Report and Notice of Violation dated September 26, 2025.

**TEXAS BOARD OF ARCHITECTURAL EXAMINERS
SUMMARY OF PROPOSED ENFORCEMENT ACTION**

This is an internal document summarizing disciplinary action to be considered by the Texas Board of Architectural Examiners (“the Board”). This document is prepared to inform, advise, and assist the Board in addressing this matter.

Case Number:	156-25A
Respondent:	Deborah Joy Cooper
Location of Respondent:	San Francisco, CA
Nature of Violation:	Violation of Continuing Education Requirements
Instrument:	Report and Notice of Violation

Findings:

- Deborah Joy Cooper (hereafter “Respondent”) is registered as an architect in Texas with registration number 30044.
- Based upon the results of a continuing education audit, it was determined that Respondent completed only six hours of qualifying continuing education credit during the audit period of January 1, 2024 through December 31, 2024.
- When renewing their annual registration, Respondent falsely certified compliance with continuing education requirements when they had not completed sufficient continuing education to make this certification.
- Respondent claimed six hours of supplemental continuing education that were completed after the audit period ended.

Applicable Statutory Provisions and Rules:

- By failing to timely complete 12 hours of qualifying continuing education credit hours during the audit period, Respondent violated 22 Tex. Admin. Code § 1.69. The standard administrative penalty for this violation is \$100 per hour of deficiency.
- By falsely certifying compliance with continuing education requirements when renewing their annual registration, Respondent violated 22 Tex. Admin. Code § 1.69. The standard administrative penalty for this violation is \$500.
- Respondent’s completion of supplemental continuing education has been considered as a mitigating factor in support of a reduced administrative penalty. 22 Tex. Admin. Code § 1.165(f)(6).

Action Recommended by Executive Director:

- Enter an Order which adopts the findings of fact, conclusions of law, and recommended administrative penalty of **\$800** as set forth in the Report and Notice of Violation dated August 4, 2025.

**TEXAS BOARD OF ARCHITECTURAL EXAMINERS
SUMMARY OF PROPOSED ENFORCEMENT ACTION**

This is an internal document summarizing disciplinary action to be considered by the Texas Board of Architectural Examiners (“the Board”). This document is prepared to inform, advise, and assist the Board in addressing this matter.

Case Number:	152-251
Respondent:	Dawn Marie McIntosh
Location of Respondent:	Dallas, TX
Nature of Violation:	Violation of Continuing Education Requirements
Instrument:	Report and Notice of Violation

Findings:

- Dawn Marie McIntosh (hereafter “Respondent”) is registered as a registered interior designer in Texas with registration number 12675.
- Based upon the results of a continuing education audit, it was determined that Respondent completed only eight hours of qualifying continuing education credit during the audit period of January 1, 2024 through December 31, 2024.
- When renewing their annual registration, Respondent falsely certified compliance with continuing education requirements when they had not completed sufficient continuing education to make this certification.
- Respondent claimed four hours of supplemental continuing education that were completed after the audit period ended.

Applicable Statutory Provisions and Rules:

- By failing to timely complete 12 hours of qualifying continuing education credit hours during the audit period, Respondent violated 22 Tex. Admin. Code § 5.79. The standard administrative penalty for this violation is \$100 per hour of deficiency.
- By falsely certifying compliance with continuing education requirements when renewing their annual registration, Respondent violated 22 Tex. Admin. Code § 5.79. The standard administrative penalty for this violation is \$500.
- Respondent’s completion of supplemental continuing education has been considered as a mitigating factor in support of a reduced administrative penalty. 22 Tex. Admin. Code § 5.175(f)(6).

Action Recommended by Executive Director:

- Enter an Order which adopts the findings of fact, conclusions of law, and recommended administrative penalty of **\$700** as set forth in the Report and Notice of Violation dated August 4, 2025.

**TEXAS BOARD OF ARCHITECTURAL EXAMINERS
SUMMARY OF PROPOSED ENFORCEMENT ACTION**

This is an internal document summarizing disciplinary action to be considered by the Texas Board of Architectural Examiners (“the Board”). This document is prepared to inform, advise, and assist the Board in addressing this matter.

Case Number:	155-25I
Respondent:	Amber Richardson
Location of Respondent:	Lubbock, TX
Nature of Violation:	Violation of Continuing Education Requirements
Instrument:	Report and Notice of Violation

Findings:

- Amber Richardson (hereafter “Respondent”) is registered as a registered interior designer in Texas with registration number 12871.
- Based upon the results of a continuing education audit, it was determined that Respondent completed only 8.5 hours of qualifying continuing education credit during the audit period of January 1, 2024 through December 31, 2024.
- When renewing their annual registration, Respondent falsely certified compliance with continuing education requirements when they had not completed sufficient continuing education to make this certification.
- Respondent claimed 3.5 hours of supplemental continuing education that were completed after the audit period ended.

Applicable Statutory Provisions and Rules:

- By failing to timely complete 12 hours of qualifying continuing education credit hours during the audit period, Respondent violated 22 Tex. Admin. Code § 5.79. The standard administrative penalty for this violation is \$100 per hour of deficiency.
- By falsely certifying compliance with continuing education requirements when renewing their annual registration, Respondent violated 22 Tex. Admin. Code § 5.79. The standard administrative penalty for this violation is \$500.
- Respondent’s completion of supplemental continuing education has been considered as a mitigating factor in support of a reduced administrative penalty. 22 Tex. Admin. Code § 5.175(f)(6).

Action Recommended by Executive Director:

- Enter an Order which adopts the findings of fact, conclusions of law, and recommended administrative penalty of **\$675** as set forth in the Report and Notice of Violation dated August 4, 2025.

**TEXAS BOARD OF ARCHITECTURAL EXAMINERS
SUMMARY OF PROPOSED ENFORCEMENT ACTION**

This is an internal document summarizing disciplinary action to be considered by the Texas Board of Architectural Examiners (“the Board”). This document is prepared to inform, advise, and assist the Board in addressing this matter.

Case Number:	186-25I
Respondent:	Lindsay Robinson
Location of Respondent:	Houston, TX
Nature of Violation:	Violation of Continuing Education Requirements
Instrument:	Report and Notice of Violation

Findings:

- Lindsay Robinson (hereafter “Respondent”) is registered as a registered interior designer in Texas with registration number 10025.
- Based upon the results of a continuing education audit, it was determined that Respondent completed only five hours of qualifying continuing education credit during the audit period of January 1, 2024 through December 31, 2024.
- Respondent claimed seven hours of supplemental continuing education that were completed after the audit period ended.

Applicable Statutory Provisions and Rules:

- By failing to timely complete 12 hours of qualifying continuing education credit hours during the audit period, Respondent violated 22 Tex. Admin. Code § 5.79. The standard administrative penalty for this violation is \$100 per hour of deficiency.
- Respondent’s completion of supplemental continuing education has been considered as a mitigating factor in support of a reduced administrative penalty. 22 Tex. Admin. Code § 5.175(f)(6).

Action Recommended by Executive Director:

- Enter an Order which adopts the findings of fact, conclusions of law, and recommended administrative penalty of **\$350** as set forth in the Report and Notice of Violation dated September 26, 2025.

**TEXAS BOARD OF ARCHITECTURAL EXAMINERS
SUMMARY OF PROPOSED ENFORCEMENT ACTION**

This is an internal document summarizing disciplinary action to be considered by the Texas Board of Architectural Examiners (“the Board”). This document is prepared to inform, advise, and assist the Board in addressing this matter.

Case Number:	184-25A
Respondent:	Roderick John Tatchio
Location of Respondent:	Sherman, TX
Nature of Violation:	Violation of Continuing Education Requirements
Instrument:	Report and Notice of Violation

Findings:

- Roderick John Tatchio (hereafter “Respondent”) is registered as an architect in Texas with registration number 9479.
- Based upon the results of a continuing education audit, it was determined that Respondent failed to complete qualifying continuing education during the audit period of January 1, 2024 through December 31, 2024.
- When renewing their annual registration, Respondent falsely certified compliance with continuing education requirements when they had not completed sufficient continuing education to make this certification.
- Respondent claimed 12 hours of supplemental continuing education that were completed after the audit period ended.

Applicable Statutory Provisions and Rules:

- By failing to timely complete 12 hours of qualifying continuing education credit hours during the audit period, Respondent violated 22 Tex. Admin. Code § 1.69. The standard administrative penalty for this violation is \$100 per hour of deficiency.
- By falsely certifying compliance with continuing education requirements when renewing their annual registration, Respondent violated 22 Tex. Admin. Code § 1.69. The standard administrative penalty for this violation is \$500.
- Respondent’s completion of supplemental continuing education has been considered as a mitigating factor in support of a reduced administrative penalty. 22 Tex. Admin. Code § 1.165(f)(6).

Action Recommended by Executive Director:

- Enter an Order which adopts the findings of fact, conclusions of law, and recommended administrative penalty of **\$1,100** as set forth in the Report and Notice of Violation dated September 26, 2025.

**TEXAS BOARD OF ARCHITECTURAL EXAMINERS
SUMMARY OF PROPOSED ENFORCEMENT ACTION**

This is an internal document summarizing disciplinary action to be considered by the Texas Board of Architectural Examiners (“the Board”). This document is prepared to inform, advise, and assist the Board in addressing this matter.

Case Number:	175-251
Respondent:	Frances Bruns Turner
Location of Respondent:	Dallas, TX
Nature of Violation:	Violation of Continuing Education Requirements
Instrument:	Report and Notice of Violation

Findings:

- Frances Bruns Turner (hereafter “Respondent”) is registered as a registered interior designer in Texas with registration number 10553.
- Based upon the results of a continuing education audit, it was determined that Respondent completed only four hours of qualifying continuing education credit during the audit period of January 1, 2024 through December 31, 2024.
- When renewing their annual registration, Respondent falsely certified compliance with continuing education requirements when they had not completed sufficient continuing education to make this certification.
- Respondent claimed eight hours of supplemental continuing education that were completed after the audit period ended.

Applicable Statutory Provisions and Rules:

- By failing to timely complete 12 hours of qualifying continuing education credit hours during the audit period, Respondent violated 22 Tex. Admin. Code § 5.79. The standard administrative penalty for this violation is \$100 per hour of deficiency.
- By falsely certifying compliance with continuing education requirements when renewing their annual registration, Respondent violated 22 Tex. Admin. Code § 5.79. The standard administrative penalty for this violation is \$500.
- Respondent’s completion of supplemental continuing education has been considered as a mitigating factor in support of a reduced administrative penalty. 22 Tex. Admin. Code § 5.175(f)(6).

Action Recommended by Executive Director:

- Enter an Order which adopts the findings of fact, conclusions of law, and recommended administrative penalty of **\$900** as set forth in the Report and Notice of Violation dated August 4, 2025.

Draft Amendments to Rules 1.29, 3.29, and 5.39
Relating to Licenses and Temporary Licenses for
Military Service Members, Military Veterans, and Military Spouses

Background

Recently, House Bill 5629 and Senate Bill 1818 were enacted, amending Chapter 55 of the Texas Occupations Code. Chapter 55 addresses various licensing laws benefiting military service members, military veterans, and military spouses. These rules were previously modified in 2020 and 2024 based on legislative changes.

House Bill 5629

The analysis for HB 5269 explains that the bill, “seeks to reduce barriers to employment, support military families, encourage participation in the state workforce, and strengthen the commitment of Texas to honoring, accommodating, and serving the unique needs of military personnel and their families, recognizing the challenges they face due to frequent relocations tied to military service for America and Texas.”

In a major change, HB 5629 amends Tex. Occ. Code § 55.004, which changes the model for determining the eligibility of a military service member, military veteran, or military spouse to qualify for special licensing procedures. Previously, these individuals could qualify for a license if they were licensed by another state that has licensing requirements that are substantially equivalent to Texas. Under the changes brought about by HB 5629, the eligibility test is whether the individual holds a license in good standing in another state with a similar scope of practice to Texas; the underlying qualifications to receive the license in the other state are no longer relevant to whether registration is granted in Texas.

HB 5629 also makes significant changes to Tex. Occ. Code § 55.0041(a), which addresses the ability of a military service member or military spouse to practice in Texas under an out-of-state license without having to become registered in Texas. This provision is intended to provide an easier path to practice for a military service member or military spouse who is required to come

to Texas due to military orders. Previously, under repealed § 55.0041(f), an agency had the authority to issue a Texas license instead of recognizing the out-of-state license. Due to the centrality of using a registrant's seal to practice design professions in Texas, this agency opted to exercise this authority when §55.0041 was first adopted into rule. However, now that that provision has been repealed, it is necessary to create a process to recognize an out-of-state license. Additionally, the eligibility for recognition under §55.0041 has been changed to a scope of practice inquiry, identical to what was adopted in §55.004, as discussed above. The statute has also been changed to clarify the documentation that the Applicant must provide to the agency, with a greater reliance on the use of affidavits instead of underlying evidence. Finally, the statute has been amended to require a licensing agency to issue a determination to an applicant under § 55.0041 within 10 days.

Additionally, HB 5629 adds Tex. Occ. Code § 55.0042 and 55.0043. Tex. Occ. Code § 55.042 specifies how “good standing” is determined. Newly added Tex. Occ. Code § 55.0043 requires that agencies track and publish complaints made against a military service member, military veteran, or military spouse.

The law also modifies Tex. Occ. Code § 55.005(a) and requires agencies to process applications and issue registrations for qualified applicants within 10 business days instead of 30. Finally, HB 5629 modifies Tex. Occ. Code § 55.009 to waive application fees for any individual who is a military service member, military veteran, or military spouse.

Senate Bill 1818

The analysis for SB 1818 explains, “obtaining a letter in good standing from the issuing authority in other states is often not easy or agile enough to support military servicemember and spouse mobility when moving to Texas.”

SB 1818 mandates the prompt issuance of a provisional registration to an applicant under § 55.004 or 55.0041 if the agency is unable to promptly issue a license or recognition of an out-of-state license, respectively. A provisional license expires the earlier of the date the license is issued or recognition is granted, or the 180th day after the date the provisional registration is issued.

Draft Amendments

Draft amendments to Board Rules 1.29, 3.29, and 5.39, impacting the registration of architects, landscape architects, and registered interior designers, respectively, are attached.

Staff Recommendation

Move to approve the draft amendments to 22 Tex. Admin. Code §§ 1.29, 3.29, and 5.39 for publication and proposal in the Texas Register, with authority for the general counsel to make editorial changes as necessary to clarify rule and Board intent and to comply with the formatting requirements of the Texas Register.

Rule §1.29

Registration of a Military Service Member, Military Veteran, or Military Spouse

(a) For the purposes of this section, terms shall have the following definitions:

(1) "Active duty" means current full-time military service in the armed forces of the United States or active duty military service as a member of the Texas military forces, as defined by Section 437.001, Government Code, or similar military service of another state.

(2) "Armed forces of the United States" means the army, navy, air force, coast guard, or marine corps of the United States or a reserve unit of one of those branches of the armed forces.

(3) "Good standing" means an Applicant:

(A) holds an architectural license that is current, has not been suspended or revoked, and has not been voluntarily surrendered during an investigation for unprofessional conduct;

(B) has not been disciplined by the licensing authority with respect to the license or person's practice of architecture; and

(C) is not currently under investigation by the licensing authority for unprofessional conduct related to the person's license or profession.

(4) "License" means a license or registration to practice architecture.

(53) "Military service member" means a person who is on active duty.

(64) "Military spouse" means a person who is married to a military service member.

(75) "Military veteran" means a person who has served on active duty and who was discharged or released from active duty.

(b) Expedited Licensure Procedure for a Military Service Member, Military Veteran, or Military Spouse.

(1) A military service member, military veteran, or military spouse may apply for an architectural registration in accordance with:

(A) Section 1.21 of this Chapter, relating to Registration by Examination;

(B) Section 1.22 of this Chapter, relating to Registration by Reciprocal Transfer;
or

(C) Texas Occupations Code Section 55.004.

(2) A military service member, military veteran, or military spouse is eligible for registration under Texas Occupations Code Section 55.004 if:

(A) the Applicant holds a current architect license issued by another state that is similar in scope of practice to a Texas architectural registration and is in good standing with that state's licensing authority; or

(B) the Applicant held a Texas architect registration within the five years preceding the application date under this subsection.

(3) Not later than the 10th business day after the date a military service member, military veteran, or military spouse files an application for registration under Sections 1.21 or 1.22 of this Chapter, the Board shall process the application and issue a registration to a qualifying Applicant.

(4) On receipt of an application for registration in accordance with Texas Occupations Code Section 55.004, the Board shall promptly issue a provisional registration to the Applicant while the Board processes the application or issue the registration. A provisional registration issued under this subsection expires on the earlier of:

(A) the date the Board approves or denies the application for registration; or

(B) the 180th day after the date the provisional registration is issued.

(d) Recognition of Out-of-State License of Military Service Members and Military Spouses.

(1) As applicable, a military service member or military spouse who holds a current architect license issued by another state that is similar in scope of practice to a Texas architectural registration and who is in good standing with that state's licensing authority may submit an application to the Board to request recognition of the out-of-state architect license in accordance with the provisions of Texas Occupations Code Section 55.0041, if:

(A) the military service member has been ordered to relocate to Texas, or

(B) the military spouse is married to a military service member who has been ordered to relocate to Texas.

(2) An Applicant whose out-of-state license is recognized under this subsection may engage in the practice of architecture in this state without obtaining a registration.

(3) Prior to engaging in the practice of architecture under this subsection, the Applicant must submit the following information to the Board to demonstrate eligibility for architectural registration:

(A) a copy of the member's military orders showing relocation to this state;

(B) if the Applicant is a military spouse, a copy of the military spouse's marriage license; and

(C) a notarized affidavit affirming under penalty of perjury that:

i. the Applicant is the person described and identified in the application;

ii. all statements in the application are true, correct, and complete;

iii. the Applicant understands the scope of practice for an architect in this state and will not perform outside of that scope of practice; and

iv. the Applicant is in good standing in each state in which the Applicant holds or has held an architect license.

(4) Not later than 10 business days after a military service member or military spouse files an application for registration under this subsection, the Board shall:

(A) Notify the Applicant of the Board's determination that:

i. the Board recognizes the Applicant's out-of-state license;

ii. the application is incomplete; or

iii. the Board is unable to recognize the Applicant's out-of-state license because the Board does not issue a registration similar in scope of practice to the Applicant's license; or

(B) Issue a provisional registration to the Applicant pending the issuance of a determination under paragraph (4)(A) of this subsection.

(5) A provisional registration issued under this subsection expires on the earlier of:

(A) the date the Board issues a determination under paragraph (4)(A) of this subsection; or

(B) the 180th day after the date the provisional registration is issued.

(6) An Applicant under this subsection shall comply with all other laws and regulations applicable to the practice of architecture in this state.

(7) A military service member or military spouse may engage in the practice of architecture under the authority of this subsection only for the period during which the military service member or, with respect to a military spouse, the military service member to whom the spouse is married is stationed at a military installation in this state.

(8) In the event of a divorce or similar event that affects a person's status as a military spouse, the former spouse may continue to engage in the practice of architecture under the authority of this subsection until the third anniversary of the date the spouse submitted the application required under paragraph 3 of this subsection.

(e) The Board will review and evaluate the following criteria when determining whether another state's scope of practice of a licensed architect is similar to the scope of practice of an architect in Texas:

(1) Whether the statutory definition of the practice of architecture includes the core functions recognized in Texas;

(2) Whether architects are responsible for public health, safety, and welfare in a manner comparable to Texas;

(3) Whether the other state restricts architectural services to licensed architects in a manner consistent with Texas practice;

(4) The similarity of exemptions from licensure, including building-type or size exemptions, and whether such exemptions materially alter the scope of services architects perform;

(5) Whether architects in the other state are authorized or required to perform construction observation services similar to those required in Texas;

(6) The similarity of requirements for responsible charge or responsible control, including duties related to supervision, document preparation, and sealing construction documents for regulatory approval, permitting, or construction;

(7) Whether architects have comparable responsibilities for building code compliance, accessibility, life-safety considerations, and related regulatory obligations;

(8) The extent to which the division of responsibilities between architects and other licensed professions, such as engineers, aligns with Texas practice;

(9) Whether requirements for architectural involvement in public-sector projects align with Texas standards;

(10) Whether rules, interpretations, or guidance issued by the other state's architectural licensing board result in a functional scope of practice comparable to Texas; and

(11) The similarity of enforcement mechanisms, disciplinary authority, and standards of professional responsibility that define and limit the scope of practice.

~~(b) Architectural registration eligibility requirements for military service members, military veterans, and military spouses.~~

~~(f)(1)~~ Verified military service, training, or education will be credited toward the registration requirements, other than an examination requirement, of an Applicant who is a military service member or a military veteran.

~~(2) An Applicant who is a military service member, military veteran, or military spouse may be eligible for registration if the Applicant:~~

~~(A) Holds an active architectural registration issued by another jurisdiction that has licensing or registration requirements that are substantially equivalent to the requirements for registration in this state; or~~

~~(B) Held an active architectural registration in this state within the five years preceding the application.~~

~~(3) Not later than 30 days after a military service member, military veteran, or military spouse files an application for registration, the Board shall process the application, and if the applicant qualifies for registration under this subsection, issue the registration.~~

~~(4) This subsection does not apply if the Applicant holds a restricted registration issued by another jurisdiction or has an unacceptable criminal history.~~

~~(c) Alternative temporary registration procedure for an individual who is a military service member or military spouse.~~

~~(1) An individual who is a military service member or military spouse may qualify for a temporary architectural registration if the individual:~~

~~(A) holds a current architectural license or registration in good standing in another jurisdiction that has licensing requirements substantially equivalent to the requirements for architectural registration in this state;~~

~~(B) notifies the Board in writing of the individual's intent to practice Architecture in this state;~~

~~(C) submits to the Board required information to demonstrate eligibility for temporary architectural registration; and~~

~~(D) receives a verification letter from the Board that:~~

~~(i) the Board has verified the individual's license or registration in the other jurisdiction; and~~

~~(ii) the individual is issued a temporary architectural registration.~~

~~(2) The Board will review and evaluate the following criteria when determining whether another jurisdiction's licensing requirements are substantially equivalent to the requirements for an architectural registration in Texas:~~

~~(A) whether the other jurisdiction requires an applicant to pass the Architect Registration Examination (ARE);~~

~~(B) any experience qualifications required by the jurisdiction to obtain the license or registration; and~~

~~(C) any education credentials required by the jurisdiction to obtain the license or registration.~~

~~(3) The individual must submit the following information to the Board to demonstrate eligibility for temporary architectural registration:~~

~~(A) a written request for the Board to review the individual's eligibility for temporary architectural registration;~~

~~(B) sufficient documentation to verify that the individual is currently licensed or registered in good standing in another jurisdiction and has no restrictions, pending enforcement actions, or unpaid fees or penalties relating to the license or registration;~~

~~(C) proof of residency in this state;~~

~~(D) a copy of the individual's military identification card; and~~

~~(E) proof the military service member or, with respect to a military spouse, the military service member to whom the spouse is married is stationed at a military installation in Texas.~~

~~(4) Not later than the 30th day after the date an individual submits the information described by paragraph (3) of this subsection, the Board shall provide the verification described by paragraph (1)(D) of this subsection if the individual is eligible for a temporary registration under this subsection.~~

~~(5) A temporary architectural registration issued under this subsection expires three years from the date of issuance or when the military service member or, with respect to a military spouse, the military service member to whom the spouse is married is no longer stationed at a military installation in Texas, whichever occurs first. The registration may not be renewed.~~

~~(6) In the event of a divorce or similar event that affects an individual's status as a military spouse, the spouse's registration will continue in effect until the registration expires three years from the date of issuance.~~

~~(7) Except as provided under this subsection, an individual who receives a temporary architectural registration under this subsection is subject to and shall comply with all applicable laws, rules, and standards governing the Practice of Architecture in this state.~~

~~(8) A temporary architectural registration issued under this subsection may be revoked if the individual:~~

~~(A) fails to comply with paragraph (7) of this subsection; or~~

~~(B) the individual's license or registration required under paragraph (1)(A) of this subsection expires or is suspended or revoked.~~

~~(g9) The Board shall not charge an application or examination fee paid to the Board for any Applicant who is a military service member, military veteran, or military spouse fee for the issuance of a temporary architectural registration under this subsection.~~

~~(h) A military service member is exempt from any increased fee or other penalty for failing to renew a registration in a timely manner if the individual establishes to the satisfaction of the Board that the failure was due to the individual serving as a military service member.~~

Rule §3.29

Registration of a Military Service Member, Military Veteran, or Military Spouse ‘

(a) For the purposes of this section, terms shall have the following definitions.

(1) "Active duty" means current full-time military service in the armed forces of the United States or active duty military service as a member of the Texas military forces, as defined by Section 437.001, Government Code, or similar military service of another state.

(2) "Armed forces of the United States" means the army, navy, air force, coast guard, or marine corps of the United States or a reserve unit of one of those branches of the armed forces.

(3) "Good standing" means an Applicant:

(A) holds a landscape architectural license that is current, has not been suspended or revoked, and has not been voluntarily surrendered during an investigation for unprofessional conduct;

(B) has not been disciplined by the licensing authority with respect to the license or person's practice of landscape architecture; and

(C) is not currently under investigation by the licensing authority for unprofessional conduct related to the person's license or profession.

(4) "License" means a license or registration to practice landscape architecture.

(53) "Military service member" means a person who is on active duty.

(64) "Military spouse" means a person who is married to a military service member.

(75) "Military veteran" means a person who has served on active duty and who was discharged or released from active duty.

(b) Expedited Licensure Procedure for a Military Service Member, Military Veteran, or Military Spouse.

(1) A military service member, military veteran, or military spouse may apply for an landscape architectural registration in accordance with:

(A) Section 3.21 of this Chapter, relating to Registration by Examination;

(B) Section 3.22 of this Chapter, relating to Registration by Reciprocal Transfer;

or

(C) Texas Occupations Code Section 55.004.

(2) A military service member, military veteran, or military spouse is eligible for registration under Texas Occupations Code Section 55.004 if:

(A) the Applicant holds a current landscape architect license issued by another state that is similar in scope of practice to a Texas landscape architectural registration and is in good standing with that state's licensing authority; or

(B) the Applicant held a Texas landscape architectural registration within the five years preceding the application date under this subsection.

(3) Not later than the 10th business day after the date a military service member, military veteran, or military spouse files an application for registration under Sections 3.21 or 3.22 of this Chapter, the Board shall process the application and issue a registration to a qualifying Applicant.

(4) On receipt of an application for registration in accordance with Texas Occupations Code Section 55.004, the Board shall promptly issue a provisional registration to the Applicant while the Board processes the application or issue the registration. A provisional registration issued under this subsection expires on the earlier of:

(A) the date the Board approves or denies the application for registration; or

(B) the 180th day after the date the provisional registration is issued.

(d) Recognition of Out-of-State License of Military Service Members and Military Spouses.

(1) As applicable, a military service member or military spouse who holds a current landscape architect license issued by another state that is similar in scope of practice to a Texas landscape architectural registration and who is in good standing with that state's licensing authority may submit an application to the Board to request recognition of the out-of-state landscape architect license in accordance with the provisions of Texas Occupations Code Section 55.0041, if:

(A) the military service member has been ordered to relocate to Texas, or

(B) the military spouse is married to a military service member who has been ordered to relocate to Texas.

(2) An Applicant whose out-of-state license is recognized under this subsection may engage in the practice of landscape architecture in this state without obtaining a registration.

(3) Prior to engaging in the practice of landscape architecture under this subsection, the Applicant must submit the following information to the Board to demonstrate eligibility for landscape architectural registration:

(A) a copy of the member's military orders showing relocation to this state;

(B) if the Applicant is a military spouse, a copy of the military spouse's marriage license; and

(C) a notarized affidavit affirming under penalty of perjury that:

i. the Applicant is the person described and identified in the application;

ii. all statements in the application are true, correct, and complete;

iii. the Applicant understands the scope of practice for a landscape architect in this state and will not perform outside of that scope of practice; and

iv. the Applicant is in good standing in each state in which the Applicant holds or has held a landscape architect license.

(4) Not later than 10 business days after a military service member or military spouse files an application for registration under this subsection, the Board shall:

(A) Notify the Applicant of the Board's determination that:

i. the Board recognizes the Applicant's out-of-state license;

ii. the application is incomplete; or

iii. the Board is unable to recognize the Applicant's out-of-state license because the Board does not issue a registration similar in scope of practice to the Applicant's license; or

(B) Issue a provisional registration to the Applicant pending the issuance of a determination under paragraph (4)(A) of this subsection.

(5) A provisional registration issued under this subsection expires on the earlier of:

(A) the date the Board issues a determination under paragraph (4)(A) of this subsection; or

(B) the 180th day after the date the provisional registration is issued.

(6) An Applicant under this subsection shall comply with all other laws and regulations applicable to the practice of landscape architecture in this state.

(7) A military service member or military spouse may engage in the practice of landscape architecture under the authority of this subsection only for the period during which the military service member or, with respect to a military spouse, the military service member to whom the spouse is married is stationed at a military installation in this state.

(8) In the event of a divorce or similar event that affects a person's status as a military spouse, the former spouse may continue to engage in the practice of landscape architecture under the authority of this subsection until the third anniversary of the date the spouse submitted the application required under paragraph 3 of this subsection.

(e) The Board will review and evaluate the following criteria when determining whether another state's scope of practice of a licensed landscape architect is similar to the scope of practice of a landscape architect in Texas:

(1) Whether the statutory definition of the practice of landscape architecture includes the core functions recognized in Texas;

(2) Whether landscape architects are responsible for public health, safety, and welfare in a manner comparable to Texas;

(3) Whether the other state restricts landscape architectural services to licensed landscape architects in a manner consistent with Texas practice;

(4) The similarity of exemptions from licensure and whether such exemptions materially alter the scope of services landscape architects perform;

(5) The similarity of requirements for responsible charge or responsible control, including duties related to supervision, document preparation, and sealing construction documents for regulatory approval, permitting, or construction;

(6) Whether landscape architects have comparable responsibilities for building code compliance, accessibility, life-safety considerations, and related regulatory obligations;

(7) The extent to which the division of responsibilities between landscape architects and other licensed professions, such as architects and engineers, aligns with Texas practice;

(8) Whether rules, interpretations, or guidance issued by the other state's landscape architectural licensing board result in a functional scope of practice comparable to Texas; and

(9) The similarity of enforcement mechanisms, disciplinary authority, and standards of professional responsibility that define and limit the scope of practice.

~~(b) Landscape architectural registration eligibility requirements for military service members, military veterans, and military spouses.~~

~~(f)(1)~~ Verified military service, training, or education will be credited toward the registration requirements, other than an examination requirement, of an Applicant who is a military service member or a military veteran.

~~(2) An Applicant who is a military service member, military veteran, or military spouse may be eligible for registration if the Applicant:~~

~~(A) Holds an active landscape architectural registration issued by another jurisdiction that has licensing or registration requirements that are substantially equivalent to the requirements for registration in this state; or~~

~~(B) Held an active landscape architectural registration in this state within the five years preceding the application.~~

~~(3) Not later than 30 days after a military service member, military veteran, or military spouse files an application for registration, the Board shall process the application, and if the applicant qualifies for registration under this subsection, issue the registration.~~

~~(4) This subsection does not apply if the Applicant holds a restricted registration issued by another jurisdiction or has an unacceptable criminal history.~~

~~(c) Alternative temporary registration procedure for an individual who is a military service member or military spouse.~~

~~(1) An individual who is a military service member or military spouse may qualify for a temporary landscape architectural registration if the individual:~~

~~(A) holds a current landscape architectural license or registration in good standing in another jurisdiction that has licensing requirements substantially equivalent to the requirements for landscape architectural registration in this state;~~

~~(B) notifies the Board in writing of the individual's intent to practice Landscape Architecture in this state;~~

~~(C) submits to the Board required information to demonstrate eligibility for temporary landscape architectural registration; and~~

~~(D) receives a verification letter from the Board that:~~

~~(i) the Board has verified the individual's license or registration in the other jurisdiction; and~~

~~(ii) the individual is issued a temporary landscape architectural registration.~~

~~(2) The Board will review and evaluate the following criteria when determining whether another jurisdiction's licensing requirements are substantially equivalent to the requirements for a landscape architectural registration in Texas:~~

~~(A) whether the other jurisdiction requires an applicant to pass the Landscape Architect Registration Examination (LARE);~~

~~(B) any experience qualifications required by the jurisdiction to obtain the license or registration; and~~

~~(C) any education credentials required by the jurisdiction to obtain the license or registration.~~

~~(3) The individual must submit the following information to the Board to demonstrate eligibility for temporary landscape architectural registration:~~

~~(A) a written request for the Board to review the individual's eligibility for temporary landscape architectural registration;~~

~~(B) sufficient documentation to verify that the individual is currently licensed or registered in good standing in another jurisdiction and has no restrictions, pending enforcement actions, or unpaid fees or penalties relating to the license or registration;~~

~~(C) proof of residency in this state;~~

~~(D) a copy of the individual's military identification card; and~~

~~(E) proof the military service member or, with respect to a military spouse, the military service member to whom the spouse is married is stationed at a military installation in Texas.~~

~~(4) Not later than the 30th day after the date an individual submits the information described by paragraph (3) of this subsection, the Board shall provide the verification described by paragraph (1)(D) of this subsection if the individual is eligible for a temporary registration under this subsection.~~

~~(5) A temporary landscape architectural registration issued under this subsection expires three years from the date of issuance or when the military service member or, with respect to a military spouse, the military service member to whom the~~

~~spouse is married is no longer stationed at a military installation in Texas, whichever occurs first. The registration may not be renewed.~~

~~(6) In the event of a divorce or similar event that affects an individual's status as a military spouse, the spouse's registration will continue in effect until the registration expires three years from the date of issuance.~~

~~(7) Except as provided under this subsection, an individual who receives a temporary landscape architectural registration under this subsection is subject to and shall comply with all applicable laws, rules, and standards governing the practice of Landscape Architecture in this state.~~

~~(8) A temporary landscape architectural registration issued under this subsection may be revoked if the individual:~~

~~(A) fails to comply with paragraph (7) of this subsection; or~~

~~(B) the individual's license or registration required under paragraph (1)(A) of this subsection expires or is suspended or revoked.~~

~~(g)(9) The Board shall not charge an application or examination fee paid to the Board for any Applicant who is a military service member, military veteran, or military spouse fee for the issuance of a temporary landscape architectural registration under this subsection.~~

~~(h) A military service member is exempt from any increased fee or other penalty for failing to renew a registration in a timely manner if the individual establishes to the satisfaction of the Board that the failure was due to the individual serving as a military service member.~~

Rule §5.39

Registration of a Military Service Member, Military Veteran, or Military Spouse

(a) For the purposes of this section, terms shall have the following definitions:

(1) "Active duty" means current full-time military service in the armed forces of the United States or active duty military service as a member of the Texas military forces, as defined by Section 437.001, Government Code, or similar military service of another state.

(2) "Armed forces of the United States" means the army, navy, air force, coast guard, or marine corps of the United States or a reserve unit of one of those branches of the armed forces.

(3) "Good standing" means an Applicant:

(A) holds an interior design license that is current, has not been suspended or revoked, and has not been voluntarily surrendered during an investigation for unprofessional conduct;

(B) has not been disciplined by the licensing authority with respect to the license or person's practice of interior design; and

(C) is not currently under investigation by the licensing authority for unprofessional conduct related to the person's license or profession.

(4) "License" means a license or registration to practice interior design or utilize a title relating to interior design.

(53) "Military service member" means a person who is on active duty.

(64) "Military spouse" means a person who is married to a military service member.

(75) "Military veteran" means a person who has served on active duty and who was discharged or released from active duty.

(b) Expedited Licensure Procedure for a Military Service Member, Military Veteran, or Military Spouse.

(1) A military service member, military veteran, or military spouse may apply for an interior design registration in accordance with:

(A) Section 5.31 of this Chapter, relating to Registration by Examination;

(B) Section 5.32 of this Chapter, relating to Registration by Reciprocal Transfer; or

(C) Texas Occupations Code Section 55.004.

(2) A military service member, military veteran, or military spouse is eligible for registration under Texas Occupations Code Section 55.004 if:

(A) the Applicant holds a current interior design license issued by another state that is similar in scope of practice to a Texas interior design registration and is in good standing with that state's licensing authority; or

(B) the Applicant held a Texas interior design registration within the five years preceding the application date under this subsection.

(3) Not later than the 10th business day after the date a military service member, military veteran, or military spouse files an application for registration under Sections 5.31 or 5.32 of this Chapter, the Board shall process the application and issue a registration to a qualifying Applicant.

(4) On receipt of an application for registration in accordance with Texas Occupations Code Section 55.004, the Board shall promptly issue a provisional registration to the Applicant while the Board processes the application or issue the registration. A provisional registration issued under this subsection expires on the earlier of:

(A) the date the Board approves or denies the application for registration; or

(B) the 180th day after the date the provisional registration is issued.

(d) Recognition of Out-of-State License of Military Service Members and Military Spouses.

(1) As applicable, a military service member or military spouse who holds a current interior design license issued by another state that is similar in scope of practice to a Texas interior design registration and who is in good standing with that state's licensing authority may submit an application to the Board to request recognition of the out-of-state interior design license in accordance with the provisions of Texas Occupations Code Section 55.0041, if:

(A) the military service member has been ordered to relocate to Texas, or

(B) the military spouse is married to a military service member who has been ordered to relocate to Texas.

(2) An Applicant whose out-of-state license is recognized under this subsection may practice as a registered interior designer without obtaining a registration.

(3) Prior to practicing as a registered interior designer under this subsection, the Applicant must submit the following information to the Board to demonstrate eligibility for interior design registration:

(A) a copy of the member's military orders showing relocation to this state;

(B) if the Applicant is a military spouse, a copy of the military spouse's marriage license; and

(C) a notarized affidavit affirming under penalty of perjury that:

i. the Applicant is the person described and identified in the application;

ii. all statements in the application are true, correct, and complete;

iii. the Applicant understands the scope of practice for a registered interior designer in this state and will not perform outside of that scope of practice; and

iv. the Applicant is in good standing in each state in which the Applicant holds or has held an interior design license.

(4) Not later than 10 business days after a military service member or military spouse files an application for registration under this subsection, the Board shall:

(A) Notify the Applicant of the Board's determination that:

i. the Board recognizes the Applicant's out-of-state license;

ii. the application is incomplete; or

iii. the Board is unable to recognize the Applicant's out-of-state license because the Board does not issue a registration similar in scope of practice to the Applicant's license; or

(B) Issue a provisional registration to the Applicant pending the issuance of a determination under paragraph (4)(A) of this subsection.

(5) A provisional registration issued under this subsection expires on the earlier of:

(A) the date the Board issues a determination under paragraph (4)(A) of this subsection; or

(B) the 180th day after the date the provisional registration is issued.

(6) An Applicant under this subsection shall comply with all other laws and regulations applicable to the practice of registered interior design in this state.

(7) A military service member or military spouse may practice as a registered interior designer under the authority of this subsection only for the period during which the military service member or, with respect to a military spouse, the military service member to whom the spouse is married is stationed at a military installation in this state.

(8) In the event of a divorce or similar event that affects a person's status as a military spouse, the former spouse may continue to practice as a registered interior designer under the authority of this subsection until the third anniversary of the date the spouse submitted the application required under paragraph 3 of this subsection.

(e) The Board will review and evaluate the following criteria when determining whether another state's scope of practice of a licensed interior designer is similar to the scope of practice of a registered interior designer in Texas:

(1) Whether the statutory definition of the practice of interior design includes the core functions recognized in Texas;

(2) Whether licensed interior designers are responsible for public health, safety, and welfare in a manner comparable to Texas;

(3) Whether the other state restricts the practice of interior design to licensed interior designers;

(4) The similarity of exemptions from licensure;

(5) The similarity of requirements for responsible charge or responsible control, including duties related to supervision, document preparation, and sealing construction documents for regulatory approval, permitting, or construction;

(6) Whether licensed interior designers have comparable responsibilities for building code compliance, accessibility, life-safety considerations, and related regulatory obligations;

(7) The extent to which the division of responsibilities between licensed interior designers and other licensed professions, such as architects and engineers, aligns with Texas practice;

(8) Whether rules, interpretations, or guidance issued by the other state's licensing board result in a functional scope of practice comparable to Texas; and

(9) The similarity of enforcement mechanisms, disciplinary authority, and standards of professional responsibility that define and limit the scope of practice.

~~(b) Interior design registration eligibility requirements for military service members, military veterans, and military spouses.~~

~~(f)(1) Verified military service, training, or education will be credited toward the registration requirements, other than an examination requirement, of an Applicant who is a military service member or a military veteran.~~

~~(2) An Applicant who is a military service member, military veteran, or military spouse may be eligible for registration if the Applicant:~~

~~(A) Holds an active interior design registration issued by another jurisdiction that has licensing or registration requirements that are substantially equivalent to the requirements for registration in this state; or~~

~~(B) Held an active interior design registration in this state within the five years preceding the application.~~

~~(3) Not later than 30 days after a military service member, military veteran, or military spouse files an application for registration, the Board shall process the application, and if the applicant qualifies for registration under this subsection, issue the registration.~~

~~(4) This subsection does not apply if the Applicant holds a restricted registration issued by another jurisdiction or has an unacceptable criminal history.~~

~~(c) Alternative temporary registration procedure for an individual who is a military service member or military spouse.~~

~~(1) An individual who is a military service member or military spouse may qualify for a temporary Interior Design registration if the individual:~~

~~(A) holds a current interior design license or registration in good standing in another jurisdiction that has licensing requirements substantially equivalent to the requirements for Interior Design registration in this state;~~

~~(B) notifies the Board in writing of the individual's intent to practice Interior Design in this state;~~

~~(C) submits to the Board required information to demonstrate eligibility for temporary Interior Design registration; and~~

~~(D) receives a verification letter from the Board that:~~

~~(i) the Board has verified the individual's license or registration in the other jurisdiction; and~~

~~(ii) the individual is issued a temporary Interior Design registration.~~

~~(2) The Board will review and evaluate the following criteria when determining whether another jurisdiction's licensing requirements are substantially equivalent to the requirements for an Interior Design registration in Texas:~~

~~(A) whether the other jurisdiction requires an applicant to pass the Council for Interior Design Qualification (CIDQ) examination;~~

~~(B) any experience qualifications required by the jurisdiction to obtain the license or registration; and~~

~~(C) any education credentials required by the jurisdiction to obtain the license or registration.~~

~~(3) The individual must submit the following information to the Board to demonstrate eligibility for temporary Interior Design registration:~~

~~(A) a written request for the Board to review the individual's eligibility for temporary Interior Design registration;~~

~~(B) sufficient documentation to verify that the individual is currently licensed or registered in good standing in another jurisdiction and has no restrictions, pending enforcement actions, or unpaid fees or penalties relating to the license or registration;~~

~~(C) proof of residency in this state;~~

~~(D) a copy of the individual's military identification card; and~~

~~(E) proof the military service member or, with respect to a military spouse, the military service member to whom the spouse is married is stationed at a military installation in Texas.~~

~~(4) Not later than the 30th day after the date an individual submits the information described by paragraph (3) of this subsection, the Board shall provide the verification described by paragraph (1)(D) of this subsection if the individual is eligible for a temporary registration under this subsection.~~

~~(5) A temporary Interior Design registration issued under this subsection expires three years from the date of issuance or when the military service member or, with respect to a military spouse, the military service member to whom the spouse is married is no longer stationed at a military installation in Texas, whichever occurs first. The registration may not be renewed.~~

~~(6) In the event of a divorce or similar event that affects an individual's status as a military spouse, the spouse's registration will continue in effect until the registration expires three years from the date of issuance.~~

~~(7) Except as provided under this subsection, an individual who receives a temporary Interior Design registration under this subsection is subject to and shall comply with all applicable laws, rules, and standards governing the practice of Interior Design in this state.~~

~~(8) A temporary Interior Design registration issued under this subsection may be revoked if the individual:~~

~~(A) fails to comply with paragraph (7) of this subsection; or~~

~~(B) the individual's license or registration required under paragraph (1)(A) of this subsection expires or is suspended or revoked.~~

~~(g)(9) The Board shall not charge an application or examination fee paid to the Board for any Applicant who is a military service member, military veteran, or military spouse a fee for the issuance of a temporary Interior Design registration under this subsection.~~

~~(h) A military service member is exempt from any increased fee or other penalty for failing to renew a registration in a timely manner if the individual establishes to the satisfaction of the Board that the failure was due to the individual serving as a military service member.~~

AN ACT

relating to the occupational licensing of military service members, military veterans, and military spouses.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. Sections 55.004(a) and (d), Occupations Code, are amended to read as follows:

(a) A state agency that issues a license shall issue ~~adopt~~ ~~rules for the issuance of~~ the license to an applicant who is a military service member, military veteran, or military spouse and:

(1) holds a current license issued by another state ~~[jurisdiction]~~ that is similar in scope of practice ~~[has licensing requirements that are substantially equivalent]~~ to the ~~[requirements for the]~~ license in this state and is in good standing with that state's licensing authority; or

(2) within the five years preceding the application date held the license in this state.

(d) A state agency that issues a license that has a residency requirement for license eligibility may not ~~[shall]~~ adopt rules requiring ~~[regarding]~~ documentation ~~[necessary]~~ for an applicant who is a military service member, military veteran, or military spouse to establish residency for purposes of this section ~~[subsection, including by providing to the agency a copy of the permanent change of station order for the applicant or the applicant's spouse]~~.

SECTION 2. Section 55.0041, Occupations Code, is amended by amending Subsections (a), (b), (d), (d-1), and (e) and adding Subsection (b-1) to read as follows:

(a) Notwithstanding any other law, a military service member or military spouse may engage in a business or occupation for which a license is required without obtaining the applicable license if the member or spouse ~~[is]~~ currently holds a license similar in scope of practice issued by the licensing authority of another state and is ~~[licensed]~~ in good standing with ~~[by another jurisdiction]~~ that ~~[has]~~ licensing authority ~~[requirements that are substantially equivalent to the requirements for the license in this state]~~.

(b) Before engaging in the practice of the business or occupation under Subsection (a), the military service member or military spouse must submit an application to the applicable state agency in the form the agency prescribes that includes:

(1) a copy ~~[notify the applicable state agency]~~ of the member's military orders showing relocation to ~~[or spouse's intent to practice in]~~ this state;

(2) if the applicant is a military spouse, a copy of the military spouse's marriage license ~~[submit to the agency proof of the member's or spouse's residency in this state in accordance with rules adopted under Section 55.004(d) and a copy of the member's or spouse's military identification card]~~; and

(3) a notarized affidavit affirming under penalty of perjury ~~[receive from the agency confirmation]~~ that:

(A) the applicant is the person described and

1 identified in the application ~~[the agency has verified the member's~~
2 ~~or spouse's license in the other jurisdiction]; [and]~~

3 (B) all statements in the application are true,
4 correct, and complete;

5 (C) the applicant understands the scope of
6 practice for the applicable license in this state and will not
7 perform outside of that scope of practice; and

8 (D) the applicant is in good standing in each
9 state in which the applicant holds or has held an applicable license
10 ~~[the member or spouse is authorized to engage in the business or~~
11 ~~occupation in accordance with this section].~~

12 (b-1) Not later than the 10th business day after the date
13 the agency receives an application under Subsection (b), the agency
14 shall notify the applicant that:

15 (1) the agency recognizes the applicant's out-of-state
16 license;

17 (2) the application is incomplete; or

18 (3) the agency is unable to recognize the applicant's
19 out-of-state license because the agency does not issue a license
20 similar in scope of practice to the applicant's license.

21 (d) A military service member or military spouse may engage
22 in the business or occupation under the authority of this section
23 only for the period during which the military service member or,
24 with respect to a military spouse, the military service member to
25 whom the spouse is married is stationed at a military installation
26 in this state ~~[but not to exceed three years from the date the~~
27 ~~member or spouse receives the confirmation described by Subsection~~

1 ~~(b)(3)]~~.

2 (d-1) In ~~[Notwithstanding Subsection (d), in]~~ the event of a
 3 divorce or similar event that affects a person's status as a
 4 military spouse, the former spouse may continue to engage in the
 5 business or occupation under the authority of this section until
 6 the third anniversary of the date the spouse submitted the
 7 application required ~~[received the confirmation described]~~ by
 8 Subsection (b) ~~[(b)(3)]~~.

9 (e) A state agency that issues a license shall adopt rules
 10 to implement this section. The rules must establish a process for
 11 the agency to~~+~~

12 ~~[(1)]~~ identify, with respect to each type of license
 13 issued by the agency, the states ~~[jurisdictions]~~ that issue
 14 licenses similar in scope of practice to those issued by the agency
 15 ~~[have licensing requirements that are substantially equivalent to~~
 16 ~~the requirements for the license in this state, and~~

17 ~~[(2) not later than the 30th day after the date a~~
 18 ~~military service member or military spouse submits the information~~
 19 ~~described by Subsections (b)(1) and (2), verify that the member or~~
 20 ~~spouse is licensed in good standing in a jurisdiction described by~~
 21 ~~Subdivision (1)]~~.

22 SECTION 3. Chapter 55, Occupations Code, is amended by
 23 adding Sections 55.0042 and 55.0043 to read as follows:

24 Sec. 55.0042. DETERMINATION OF GOOD STANDING. For purposes
 25 of this chapter, a person is in good standing with another state's
 26 licensing authority if the person:

27 (1) holds a license that is current, has not been

1 suspended or revoked, and has not been voluntarily surrendered
2 during an investigation for unprofessional conduct;

3 (2) has not been disciplined by the licensing
4 authority with respect to the license or person's practice of the
5 occupation for which the license is issued; and

6 (3) is not currently under investigation by the
7 licensing authority for unprofessional conduct related to the
8 person's license or profession.

9 Sec. 55.0043. COMPLAINTS. (a) A state agency that issues a
10 license or recognizes an out-of-state license under this chapter
11 shall maintain a record of each complaint made against a military
12 service member, military veteran, or military spouse to whom the
13 agency issues a license or who holds an out-of-state license the
14 agency recognizes.

15 (b) A state agency shall publish at least quarterly on the
16 agency's Internet website the information maintained under
17 Subsection (a), including a general description of the disposition
18 of each complaint.

19 SECTION 4. Section 55.005(a), Occupations Code, is amended
20 to read as follows:

21 (a) A state agency that issues a license shall, not later
22 than the 10th business [~~30th~~] day after the date a military service
23 member, military veteran, or military spouse files an application
24 for a license:

25 (1) process the application; and
26 (2) issue the license to an applicant who qualifies
27 for the license under Section 55.004.

SECTION 5. Section 55.009, Occupations Code, is amended to read as follows:

Sec. 55.009. LICENSE APPLICATION AND EXAMINATION FEES. Notwithstanding any other law, a state agency that issues a license shall waive the license application and examination fees paid to the state for an applicant who is[÷

~~[(1) a military service member or military veteran whose military service, training, or education substantially meets all of the requirements for the license; or~~

~~[(2)] a military service member, military veteran, or military spouse [who holds a current license issued by another jurisdiction that has licensing requirements that are substantially equivalent to the requirements for the license in this state].~~

SECTION 6. Section 55.0041(f), Occupations Code, is repealed.

SECTION 7. As soon as practicable after the effective date of this Act, a state agency, as defined by Section 55.001, Occupations Code, shall adopt, modify, or repeal the rules necessary to implement the changes in law made by this Act.

SECTION 8. The changes in law made by this Act apply only to an application for a license filed with a state agency, as defined by Section 55.001, Occupations Code, on or after the effective date of this Act. An application for a license filed before the effective date of this Act is governed by the law in effect immediately before the effective date of this Act, and that law is continued in effect for that purpose.

1 SECTION 9. This Act takes effect September 1, 2025.

President of the Senate

Speaker of the House

I certify that H.B. No. 5629 was passed by the House on May 16, 2025, by the following vote: Yeas 129, Nays 2, 2 present, not voting.

Chief Clerk of the House

I certify that H.B. No. 5629 was passed by the Senate on May 27, 2025, by the following vote: Yeas 30, Nays 1.

Secretary of the Senate

APPROVED: _____
Date

Governor

AN ACT

relating to the issuance of a license or provisional license to certain military service members, military veterans, and military spouses to engage in a business or occupation in this state.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. Section 55.004, Occupations Code, is amended by adding Subsection (b-1) to read as follows:

(b-1) On receipt by a state agency of an application for a license in accordance with this section, the agency shall promptly issue a provisional license to the applicant while the agency processes the application or issue the license for which the applicant applied. A provisional license issued under this subsection expires on the earlier of:

(1) the date the agency approves or denies the provisional license holder's application for the license; or

(2) the 180th day after the date the provisional license is issued.

SECTION 2. Section 55.0041, Occupations Code, is amended by adding Subsection (b-1) to read as follows:

(b-1) On receipt by a state agency of the notice and information required by Subsections (b)(1) and (2), the agency shall promptly issue the confirmation under Subsection (b)(3) or issue a provisional license to the military service member or military spouse pending the issuance of a confirmation under

1 Subsection (b)(3). A provisional license issued under this
2 subsection expires on the earlier of:

3 (1) the date the agency issues or denies confirmation
4 under Subsection (b)(3); or

5 (2) the 180th day after the date the provisional
6 license is issued.

7 SECTION 3. Not later than December 1, 2025, a state agency,
8 as defined by Section 55.001, Occupations Code, shall adopt rules
9 to implement Sections 55.004(b-1) and 55.0041(b-1), Occupations
10 Code, as added by this Act.

11 SECTION 4. This Act takes effect September 1, 2025.

President of the Senate	Speaker of the House
I hereby certify that S.B. No. 1818 passed the Senate on April 16, 2025, by the following vote: Yeas 31, Nays 0.	

	Secretary of the Senate
I hereby certify that S.B. No. 1818 passed the House on May 23, 2025, by the following vote: Yeas 137, Nays 0, two present not voting.	

	Chief Clerk of the House
--	---------------------------------------

Approved:

Date

Governor

Draft Amendments to Board Rules 1.27, 1.149, 3.27, 3.149, 5.37, and 5.158

Relating to the Effect of Certain Criminal Offenses on Eligibility for Registration

Background

Recently, the legislature enacted SB 1080. This bill amended Chapter 53 of the Occupations Code, which addresses the consequences of criminal convictions on occupational licenses. In general, the SB 1080 amendments to Chapter 53 create more opportunities for those with criminal convictions to retain and/or qualify for professional licensure. Changes to the law under SB 1080 include the following:

- **Consequences of Imprisonment Following a Felony Conviction** – Previously, licensing agencies, including TBAE, were required to revoke an occupational license following the license holder’s imprisonment following a felony conviction of any type. Now, under changes to Tex. Occ. Code § 53.021(a-2)&(b), an agency is given discretion to either revoke a license or allow the license holder to retain the license, provided that the felony offense is not directly related to the duties and responsibilities of the licensed occupation; a sexually violent offense under Article 62.001, Code of Criminal Procedure; or an offense listed in Article 42A.054, Code of Criminal Procedure (which includes many of the most serious felonies, such as murder, aggravated kidnapping, aggravated robbery, burglary, etc). However, if the felony offense is within one of those categories, the agency must revoke the license following imprisonment.
- **Issuance of a Provisional Registration** – Under pre-existing law, licensing agencies are prohibited from denying a license to an applicant for committing a felony if it is not: directly related to the duties and responsibilities of the licensed occupation; listed in Article 42A.054, Code of Criminal Procedure; or a sexually violent offense under Article 62.001, Code of Criminal Procedure. For applicants who had been convicted of felonies outside of these categories, the licensing agency is limited to either issuing the license, or issuing a provisional license. If the agency issues a provisional license, the license must be revoked if: the provisional license holder commits a new offense; commits an act or omission that causes the person's community supervision, mandatory supervision, or parole to be revoked; or violates the law or rules governing the practice of the occupation for which the provisional license is issued. Otherwise, following the expiration of the provisional license period, a standard license must be issued.

Under changes to § 53.0211(b)(2), the length of a provisional license period has been changed from six months to one year. Additionally, under changes to § 53.0211(b-1), licensing agencies have been authorized to consider the issuance of a provisional license to an applicant who has committed an offense and is an imprisoned inmate of the Texas Department of Criminal Justice (TDCJ), a person on parole or mandatory supervision who is residing at a halfway house or community residential facility, or a student or graduate of the Windham School District (the district that serves TDCJ) or an institution of higher education. In the case of a provisional license issued to an inmate, the term of provisional licensure begins on the date the applicant is released.

These statutory changes have resulted in the need to amend certain Board Rules relating to the consideration of criminal conviction in licensing decisions.

Draft Amendments

The draft amendments encompass the following rules:

- Rules 1.27, 3.27, and 5.37
 - Subsection (b) – The rules are amended to incorporate the Board’s authority to issue a provisional registration to an applicant who has committed an offense and is an imprisoned inmate, a person on parole or mandatory supervision who is residing at a halfway house or community residential facility, or a student or graduate of the Windham School District or an institution of higher education.
 - Subsection (c) - The rules are amended to state that a provisional registration expires after twelve months instead of six.
 - Subsection (d) – The rules are amended to state that the term of a provisional certificate issued to an inmate imprisoned in the Texas Department of Criminal Justice begins on the date the applicant is released.
 - Subsection (e) – The rules are amended to better align with the statute, which mandates that a provisional certificate of registration be revoked in the case that a new offense is committed, supervision or probation is revoked, or the Board’s statutes or rules are violated.
 - Housekeeping changes to renumber the rules and provide better alignment with statutory language.
- Rules 1.149, 3.149, and 5.158
 - Subsections (b) & (c) – These subsections replace former subsection (f) and describe the consequences of imprisonment following felony conviction under Tex. Occ. Code § 53.021(a-2)&(b). Specifically, these subsections identify the crimes which result in mandatory revocation and those in which the Board has discretion to revoke a registration, respectively.
 - Subsection (h) – The rules are amended to address the possibility, under Rules 1.27, 3.27, and 5.37, of granting a provisional certificate of registration to an applicant who is incarcerated.
 - Housekeeping changes to renumber the rules and provide better alignment with statutory language.

Attached, you will find copies of the draft amendments, sorted by profession, as well as a copy of SB 1080 in the Board materials.

Staff Recommendation

Move to approve the draft amendments to 22 Tex. Admin. Code §§ 1.27, 1.149, 3.27, 3.149, 5.37, and 5.158 for publication in the Texas register, with authority for the General Counsel to make editorial changes as necessary to clarify rule and Board intent and to comply with the formatting requirements of the Texas Register.

Rule §1.27

Provisional Licensure Following Criminal Conviction

(a) The Board shall grant a Certificate of Registration or a provisional Certificate of Registration to an otherwise qualified Candidate who has been convicted of an offense that:

- (1) is not directly related to the Practice of Architecture as determined by the executive director~~y~~ under §1.149 of this chapter (relating to Criminal Convictions);
- (2) is not an offense listed in Article 42A.054, Code of Criminal Procedure; and
- (3) is not a sexually violent offense, as defined by Article 62.001, Code of Criminal Procedure.

(b) The Board may issue a provisional Certificate of Registration to an applicant who has been convicted of an offense, including an applicant who:

(1) is:

(A) an inmate imprisoned in the Texas Department of Criminal Justice; or

(B) a person released on parole or mandatory supervision and residing at a place described by Section 508.118 or 508.119, Government Code; and

(2) is enrolled in or has completed an educational program offered by:

(A) the Windham School District; or

(B) an institution of higher education, as defined by Section 61.003, Education Code.

~~(c)~~ A provisional Certificate of Registration expires ~~twelvesix~~ (126) months after the date it is issued.

(d) The term of a provisional Certificate of Registration issued to an applicant who is an inmate imprisoned in the Texas Department of Criminal Justice begins on the date the applicant is released.

~~(e)~~ A provisional Certificate of Registration ~~shall~~may be Revoked for the following reasons:

(1) ~~t~~The provisional Registrant commits a new offense ~~another offense during the 6-month provisional registration period;~~

(2) ~~t~~The provisional Registrant's community supervision, mandatory supervision, or parole is Revoked; or

(3) ~~t~~The provisional Registrant violates a statute or rule enforced by the Board.

(~~f~~) A provisional Registrant who is subject to community supervision, mandatory supervision, or parole shall provide the Board name and contact information of the probation or parole department to which the provisional Registrant reports. The Board shall provide notice to the department upon the issuance of the provisional Certificate of Registration, as well as any terms, conditions or limitations upon the provisional Registrant's practice.

(~~g~~) Upon successful completion of the provisional Registration period, the Board shall issue a Certificate of Registration to the provisional Registrant. If a provisional Registrant's provisional Certificate is Revoked, the provisional Registrant is disqualified from receiving a Certificate of Registration and may not apply for a Certificate of Registration for a period of three (3) years from the date of Revocation.

Rule §1.149 Criminal Convictions

(a) Pursuant to Chapter 53, Texas Occupations Code and §2005.052, Texas Government Code, the Board may suspend or revoke an existing certificate of registration, disqualify a person from receiving a certificate of registration, issue a provisional license subject to the terms and limitations of §1.27 of this chapter (relating to Provisional Licensure), or deny to a person the opportunity to be examined for a certificate of registration because of the person's conviction for ~~committing an offense if:~~

(1) ~~an~~the offense that directly relates to the duties and responsibilities of an Architect;

(2) ~~an~~the offense ~~is~~ listed in Article 42A.054, Texas Code of Criminal Procedure; or

(3) ~~the offense is~~ a sexually violent offense, as defined by Article 62.001, Texas Code of Criminal Procedure.

(b) A registrant's registration shall be revoked on the registrant's imprisonment following:

(1) a felony conviction for:

- (A) an offense that directly relates to the duties and responsibilities of an Architect;
- (B) an offense listed in Article 42A.054, Texas Code of Criminal Procedure; or
- (C) a sexually violent offense, as defined by Article 62.001, Texas Code of Criminal Procedure;

- (2) felony community supervision revocation;
- (3) revocation of parole; or
- (4) revocation of mandatory supervision.

(c) A registrant's registration may be revoked on the registrant's imprisonment following a conviction for a felony other than those listed in paragraph (b)(1) of this section.

(d) The following procedures will apply in the consideration of an application for registration as an Architect or in the consideration of a Registrant's criminal history:

(1) Effective January 1, 2014, each Applicant shall submit a complete and legible set of fingerprints to the Department of Public Safety or a vendor under contract with the Department for the purpose of obtaining criminal history record information from the Department and the Federal Bureau of Investigation. The Applicant shall pay the cost of conducting the criminal history background check to the Department or the vendor on behalf of the Department. An Applicant who does not submit fingerprints in accordance with this subsection is ineligible for registration.

(2) Effective January 1, 2014, each Registrant on active status or returning to active status who has not submitted a set of fingerprints pursuant to paragraph (1) of this subsection shall submit a complete and legible set of fingerprints to the Department of Public Safety or a vendor under contract with the Department for the purpose of obtaining criminal history record information from the Department and the Federal Bureau of Investigation. The Registrant shall pay the cost of conducting the criminal history background check to the Department or the vendor on behalf of the Department. A Registrant who does not submit fingerprints in accordance with this subsection is ineligible for renewal of, or returning to, active registration. A Registrant is not required to submit fingerprints under this paragraph for the renewal of, or returning to, active registration if the Registrant previously submitted fingerprints under paragraph (1) of this subsection for initial registration or under this paragraph for a previous renewal of, or return to, active registration.

(3) The executive director may contact an Applicant or Registrant regarding any information about a criminal conviction, other than a minor traffic offense, disclosed in the Applicant's or Registrant's criminal history record. If the executive director intends to pursue revocation or suspension of a registration, or denial of a registration or opportunity to be examined for a registration because of a person's prior conviction of an offense, the executive director must:

- (A) provide written notice to the person of the reason for the intended denial; and

(B) allow the person not less than 30 days to submit any relevant information to the Board.

(4) The notice provided by the executive director under this subsection must contain:

(A) a statement that the person is disqualified from being registered or being examined for registration because of the person's prior conviction of an offense specified in the notice; or

(B) a statement that:

(i) the final decision of the Board to revoke or suspend the registration or deny the person a registration or the opportunity to be examined for the registration will be based on the factors listed in subsection (d) of this section; and

(ii) it is the person's responsibility to obtain and provide to the Board evidence regarding the factors listed in subsection (d) of this section.

(5) If the executive director determines the conviction might be directly related to the duties and responsibilities of an Architect, the Board's staff will obtain sufficient details regarding the conviction to allow the Board to determine the effect of the conviction on the Applicant's eligibility for registration or on the Registrant's fitness for continued registration.

(ee) In determining whether a criminal conviction is directly related to the duties and responsibilities of an Architect, the executive director and the Board shall consider each of the following factors:

(1) the nature and seriousness of the crime;

(2) the relationship of the crime to the purposes for requiring a license to practice architecture;

(3) the extent to which architectural registration might offer an opportunity to engage in further criminal activity of the same type as that in which the Applicant or Registrant had been involved; and

(4) the relationship of the crime to the ability or capacity required to perform the duties and discharge the responsibilities of an Architect; and

(5) any correlation between the elements of the crime and the duties and responsibilities of an Architect.

(fd) If the executive director or the Board determines under subsection (c) of this section that a criminal conviction directly relates to the duties and responsibilities of an

Architect, the executive director and the Board shall consider the following in determining whether to suspend or revoke a registration, disqualify a person from receiving a registration, or deny to a person the opportunity to take a registration examination:

- (1) the extent and nature of the Applicant's or Registrant's past criminal activity;
- (2) the age of the Applicant or Registrant at the time the crime was committed;
- (3) the amount of time that has elapsed since the Applicant's or Registrant's last criminal activity;
- (4) the conduct and work activity of the Applicant or Registrant prior to and following the criminal activity;
- (5) evidence of the Applicant's or Registrant's rehabilitation or rehabilitative effort while incarcerated or after release;
- (6) evidence of the person's compliance with any conditions of community supervision, parole, or mandatory supervision; and
- (7) other evidence of the Applicant's or Registrant's fitness to practice as an Architect, including letters of recommendation.

(ge) Crimes directly related to the duties and responsibilities of a Registered Architect include any crime that reflects a lack of fitness for professional licensure or a disregard of the standards commonly upheld for the professional Practice of Architecture, such as the following:

- (1) criminal negligence;
- (2) soliciting, offering, giving, or receiving any form of bribe;
- (3) the unauthorized use of property, funds, or proprietary information belonging to a client or employer;
- (4) acts relating to the malicious acquisition, use, or dissemination of confidential information related to architecture; and
- (5) any intentional violation as an individual or as a consenting party of any provision of the Act.

~~(f) The Board shall revoke the certificate of registration of any Registrant who is convicted of any felony if the felony conviction results in incarceration. The Board also shall revoke the certificate of registration of any Registrant whose felony probation, parole, or mandatory supervision is revoked.~~

(~~hg~~) If an Applicant is incarcerated as the result of a felony conviction, the Board may not approve the Applicant for registration during the period of incarceration, other than the issuance of a provisional Certificate of Registration under Section 1.27 of this chapter. If an Applicant's felony probation, parole, or mandatory supervision is revoked, the Board may not approve the Applicant for registration until the Applicant successfully completes the sentence imposed as a result of the revocation.

(~~ih~~) If the Board takes action against any Applicant or Registrant pursuant to this section, the Board shall provide the Applicant or Registrant with the following information in writing:

(1) the reason for rejecting the application or taking action against the Registrant's certificate of registration, including any factor considered under subsections (c) or (d) of this section that served as the basis for the action;

(2) notice that upon exhaustion of the administrative remedies provided by the Administrative Procedure Act, Chapter 2001, Government Code, an action may be filed in a district court of Travis County for review of the evidence presented to the Board and its decision. The person must begin the judicial review by filing a petition with the court within 30 days after the Board's decision is final; and

(3) the earliest date the person may appeal.

(~~ij~~) All proceedings pursuant to this section shall be governed by the Administrative Procedure Act, Chapter 2001, Government Code.

Rule §3.27

Provisional Licensure **Following Criminal Conviction**

(a) The Board shall grant a Certificate of Registration or a provisional Certificate of Registration to an otherwise qualified Candidate who has been convicted of an offense that:

(1) is not directly related to the Practice of Landscape Architecture as determined by the executive director under §3.149 of this chapter (relating to Criminal Convictions);

(2) is not an offense listed in Article 42A.054, Code of Criminal Procedure; and

(3) is not a sexually violent offense, as defined by Article 62.001, Code of Criminal Procedure.

(b) The Board may issue a provisional Certificate of Registration to an applicant who has been convicted of an offense, including an applicant who:

(1) is:

(A) an inmate imprisoned in the Texas Department of Criminal Justice; or

(B) a person released on parole or mandatory supervision and residing at a place described by Section 508.118 or 508.119, Government Code; and

(2) is enrolled in or has completed an educational program offered by:

(A) the Windham School District; or

(B) an institution of higher education, as defined by Section 61.003, Education Code.

~~(c)~~ A provisional Certificate of Registration expires ~~twelvesix~~ (126) months after the date it is issued.

(d) The term of a provisional Certificate of Registration issued to an applicant who is an inmate imprisoned in the Texas Department of Criminal Justice begins on the date the applicant is released.

~~(e)~~ A provisional Certificate of Registration ~~shall~~may be Revoked for the following reasons:

(1) the provisional Registrant commits a new offense~~another offense during the 6-month provisional Registration period;~~

(2) the provisional Registrant's community supervision, mandatory supervision, or parole is Revoked; or

(3) the provisional Registrant violates a statute or rule enforced by the Board.

(~~fd~~) A provisional Registrant who is subject to community supervision, mandatory supervision, or parole shall provide the Board name and contact information of the probation or parole department to which the provisional Registrant reports. The Board shall provide notice to the department upon the issuance of the provisional Certificate of Registration, as well as any terms, conditions or limitations upon the provisional Registrant's practice.

(~~ge~~) Upon successful completion of the provisional Registration period, the Board shall issue a Certificate of Registration to the provisional Registrant. If a provisional Registrant's provisional Certificate is Revoked, the provisional Registrant is disqualified from receiving a Certificate of Registration and may not apply for a Certificate of Registration for a period of three (3) years from the date of Revocation.

Rule §3.149
Criminal Convictions

(a) Pursuant to Chapter 53, Texas Occupations Code and §2005.052, Texas Government Code, the Board may suspend or revoke an existing certificate of registration, disqualify a person from receiving a certificate of registration, issue a provisional license subject to the terms and limitations of §3.27 of this chapter (relating to Provisional Licensure), or deny to a person the opportunity to be examined for a certificate of registration because of the person's conviction for ~~committing an offense if:~~

- (1) ~~an~~the offense ~~that~~ directly relates to the duties and responsibilities of a Landscape Architect;
- (2) ~~an~~the offense ~~is~~ listed in Article 42A.054, Texas Code of Criminal Procedure; or
- (3) ~~the offense is~~ a sexually violent offense, as defined by Article 62.001, Texas Code of Criminal Procedure.

(b) A registrant's registration shall be revoked on the registrant's imprisonment following:

(1) a felony conviction for:

- (A) an offense that directly relates to the duties and responsibilities of a Landscape Architect;
- (B) an offense listed in Article 42A.054, Texas Code of Criminal Procedure; or
- (C) a sexually violent offense, as defined by Article 62.001, Texas Code of Criminal Procedure;

(2) felony community supervision revocation;

(3) revocation of parole; or

(4) revocation of mandatory supervision.

(c) A registrant's registration may be revoked on the registrant's imprisonment following a conviction for a felony other than those listed in paragraph (b)(1) of this section.

(d) The following procedures will apply in the consideration of an application for registration as a Landscape Architect or in the consideration of a Registrant's criminal history:

(1) Effective January 1, 2014, each Applicant shall submit a complete and legible set of fingerprints to the Department of Public Safety or a vendor under contract with the Department for the purpose of obtaining criminal history record information from the Department and the Federal Bureau of Investigation. The Applicant shall pay the cost of conducting the criminal history background check to the Department or the vendor on behalf of the Department. An Applicant who does not submit fingerprints in accordance with this subsection is ineligible for registration.

(2) Effective January 1, 2014, each Registrant on active status or returning to active status who has not submitted a set of fingerprints pursuant to paragraph (1) of this subsection shall submit a complete and legible set of fingerprints to the Department of Public Safety or a vendor under contract with the Department for the purpose of obtaining criminal history record information from the Department and the Federal Bureau of Investigation. The Registrant shall pay the cost of conducting the criminal history background check to the Department or the vendor on behalf of the Department. A Registrant who does not submit fingerprints in accordance with this subsection is ineligible for renewal of, or returning to, active registration. A Registrant is not required to submit fingerprints under this paragraph for the renewal of, or returning to, active registration if the Registrant previously submitted fingerprints under paragraph (1) of this subsection for initial registration or under this paragraph for a previous renewal of, or return to, active registration.

(3) The executive director may contact the Applicant or Registrant regarding any information about a criminal conviction, other than a minor traffic offense, disclosed in the Applicant's or Registrant's criminal history record. If the executive director intends to pursue revocation or suspension of a registration, or denial of a registration or opportunity to be examined for a registration because of a person's prior conviction of an offense, the executive director must:

(A) provide written notice to the person of the reason for the intended denial; and

(B) allow the person not less than 30 days to submit any relevant information to the Board.

(4) The notice provided by the executive director under this subsection must contain:

(A) a statement that the person is disqualified from being registered or being examined for registration because of the person's prior conviction of an offense specified in the notice; or

(B) a statement that:

(i) the final decision of the Board to revoke or suspend the registration or deny the person a registration or the opportunity to be examined for the registration will be based on the factors listed in subsection (d) of this section; and

(ii) it is the person's responsibility to obtain and provide to the Board evidence regarding the factors listed in subsection (d) of this section.

(5) If the executive director determines the conviction might be directly related to the duties and responsibilities of a Landscape Architect, the Board's staff will obtain sufficient details regarding the conviction to allow the Board to determine the effect of the conviction on the Applicant's eligibility for registration or on the Registrant's fitness for continued registration.

| ~~(ee)~~ In determining whether a criminal conviction is directly related to the duties and responsibilities of a Landscape Architect, the executive director and the Board shall consider each of the following factors:

(1) the nature and seriousness of the crime;

(2) the relationship of the crime to the purposes for requiring a license to practice Landscape Architecture;

(3) the extent to which landscape architectural registration might offer an opportunity to engage in further criminal activity of the same type as that in which the Applicant or Registrant had been involved;

(4) the relationship of the crime to the ability or capacity required to perform the duties and discharge the responsibilities of a Landscape Architect; and

(5) any correlation between the elements of the crime and the duties and responsibilities of a Landscape Architect.

| ~~(fe)~~ If the executive director or the Board determines under subsection (c) of this section that a criminal conviction directly relates to the duties and responsibilities of a Landscape Architect, the executive director and the Board shall consider the following in determining whether to suspend or revoke a registration, disqualify a person from receiving a registration, or deny to a person the opportunity to take a registration examination:

- (1) the extent and nature of the Applicant's or Registrant's past criminal activity;
- (2) the age of the Applicant or Registrant at the time the crime was committed;
- (3) the amount of time that has elapsed since the Applicant's or Registrant's last criminal activity;
- (4) the conduct and work activity of the Applicant or Registrant prior to and following the criminal activity;
- (5) evidence of the Applicant's or Registrant's rehabilitation or rehabilitative effort while incarcerated or after release;
- (6) evidence of the person's compliance with any conditions of community supervision, parole, or mandatory supervision; and
- (7) other evidence of the Applicant's or Registrant's fitness to practice as a Landscape Architect, including letters of recommendation.

(ge) Crimes directly related to the duties and responsibilities of a Landscape Architect include any crime that reflects a lack of fitness for professional licensure or a disregard of the standards commonly upheld for the professional practice of Landscape Architecture, such as the following:

- (1) criminal negligence;
- (2) soliciting, offering, giving, or receiving any form of bribe;
- (3) the unauthorized use of property, funds, or proprietary information belonging to a client or employer;
- (4) acts relating to the malicious acquisition, use, or dissemination of confidential information related to Landscape Architecture; and
- (5) any intentional violation as an individual or as a consenting party of any provision of the Act.

~~(f) The Board shall revoke the certificate of registration of any Registrant who is convicted of any felony if the felony conviction results in incarceration. The Board also shall revoke the certificate of registration of any Registrant whose felony probation, parole, or mandatory supervision is revoked.~~

(hg) If an Applicant is incarcerated as the result of a felony conviction, the Board may not approve the Applicant for registration during the period of incarceration, other than the issuance of a provisional Certificate of Registration under Section 3.27 of this chapter. If an Applicant's felony probation, parole, or mandatory supervision is revoked,

the Board may not approve the Applicant for registration until the Applicant successfully completes the sentence imposed as a result of the revocation.

(i) If the Board takes action against any Applicant or Registrant pursuant to this section, the Board shall provide the Applicant or Registrant with the following information in writing:

(1) the reason for rejecting the application or taking action against the Registrant's certificate of registration including any factor considered under subsections (c) or (d) of this section that served as the basis for the action;

(2) notice that upon exhaustion of the administrative remedies provided by the Administrative Procedure Act, Chapter 2001, Government Code, an action may be filed in a district court of Travis County for review of the evidence presented to the Board and its decision. The person must begin the judicial review by filing a petition with the court within 30 days after the Board's decision is final; and

(3) the earliest date the person may appeal.

(j) All proceedings pursuant to this section shall be governed by the Administrative Procedure Act, Chapter 2001, Government Code.

Rule §5.37

Provisional Licensure **Following Criminal Conviction**

(a) The Board shall grant a Certificate of Registration or a provisional Certificate of Registration to an otherwise qualified Applicant who has been convicted of an offense that:

(1) is not directly related to the Practice of Interior Design as determined by the executive director under §5.158 of this chapter (relating to Criminal Convictions);

(2) is not an offense listed in Article 42A.054, Code of Criminal Procedure; and

(3) is not a sexually violent offense, as defined by Article 62.001, Code of Criminal Procedure.

(b) The Board may issue a provisional Certificate of Registration to an applicant who has been convicted of an offense, including an applicant who:

(1) is:

(A) an inmate imprisoned in the Texas Department of Criminal Justice; or

(B) a person released on parole or mandatory supervision and residing at a place described by Section 508.118 or 508.119, Government Code; and

(2) is enrolled in or has completed an educational program offered by:

(A) the Windham School District; or

(B) an institution of higher education, as defined by Section 61.003, Education Code.

~~(c)~~ A provisional Certificate of Registration expires ~~twelvesix~~ (126) months after the date it is issued.

(d) The term of a provisional Certificate of Registration issued to an applicant who is an inmate imprisoned in the Texas Department of Criminal Justice begins on the date the applicant is released.

~~(e)~~ A provisional Certificate of Registration shall~~may~~ be Revoked for the following reasons:

(1) the provisional Registrant commits a new offense~~another offense during the 6-month provisional Registration period;~~

(2) the provisional Registrant's community supervision, mandatory supervision, or parole is Revoked; or

(3) the provisional Registrant violates a statute or rule enforced by the Board.

(fd) A provisional Registrant who is subject to community supervision, mandatory supervision, or parole shall provide the Board name and contact information of the probation or parole department to which the provisional Registrant reports. The Board shall provide notice to the department upon the issuance of the provisional Certificate of Registration, as well as any terms, conditions or limitations upon the provisional Registrant's practice.

(ge) Upon successful completion of the provisional Registration period, the Board shall issue a Certificate of Registration to the provisional Registrant. If a provisional Registrant's provisional Certificate is Revoked, the provisional Registrant is disqualified from receiving a Certificate of Registration and may not apply for a Certificate of Registration for a period of three (3) years from the date of Revocation.

Rule §5.158

Criminal Convictions

(a) Pursuant to Chapter 53, Texas Occupations Code and §2005.052, Texas Government Code, the Board may suspend or revoke an existing certificate of registration, disqualify a person from receiving a certificate of registration, issue a provisional license subject to the terms and limitations of §5.37 of this chapter (relating to Provisional Licensure), or deny to a person the opportunity to be examined for a certificate of registration because of the person's conviction for ~~committing an offense if~~:

(1) ~~an~~the offense that directly relates to the duties and responsibilities of a Registered Interior Designer;

(2) ~~an~~the offense ~~is~~ listed in Article 42A.054, Texas Code of Criminal Procedure; or

(3) ~~the offense is~~ a sexually violent offense, as defined by Article 62.001, Texas Code of Criminal Procedure.

(b) A registrant's registration shall be revoked on the registrant's imprisonment following:

(1) a felony conviction for:

(A) an offense that directly relates to the duties and responsibilities of a Registered Interior Designer;

(B) an offense listed in Article 42A.054, Texas Code of Criminal Procedure; or

(C) a sexually violent offense, as defined by Article 62.001, Texas Code of Criminal Procedure;

(2) felony community supervision revocation;

(3) revocation of parole; or

(4) revocation of mandatory supervision.

(c) A registrant's registration may be revoked on the registrant's imprisonment following a conviction for a felony other than those listed in paragraph (b)(1) of this section.

(d) The following procedures will apply in the consideration of an application for registration as a Registered Interior Designer or in the consideration of a Registrant's criminal history:

(1) Effective January 1, 2014, each Applicant shall submit a complete and legible set of fingerprints to the Department of Public Safety or a vendor under contract with the Department for the purpose of obtaining criminal history record information from the Department and the Federal Bureau of Investigation. The Applicant shall pay the cost of conducting the criminal history background check to the Department or the vendor on behalf of the Department. An Applicant who does not submit fingerprints in accordance with this subsection is ineligible for registration.

(2) Effective January 1, 2014, each Registrant on active status or returning to active status who has not submitted a set of fingerprints pursuant to paragraph (1) of this subsection shall submit a complete and legible set of fingerprints to the Department of Public Safety or a vendor under contract with the Department for the purpose of obtaining criminal history record information from the Department and the Federal Bureau of Investigation. The Registrant shall pay the cost of conducting the criminal history background check to the Department or the vendor on behalf of the Department. A Registrant who does not submit fingerprints in accordance with this subsection is ineligible for renewal of, or returning to, active registration. A Registrant is not required to submit fingerprints under this paragraph for the renewal of, or returning to, active registration if the Registrant previously submitted fingerprints under paragraph (1) of this subsection for initial registration or under this paragraph for a previous renewal of, or return to, active registration.

(3) The executive director may contact the Applicant or Registrant regarding any information about a criminal conviction, other than a minor traffic offense, disclosed in the Applicant's or Registrant's criminal history record. If the executive director intends to pursue revocation or suspension of a registration, or denial of a registration or opportunity to be examined for a registration because of a person's prior conviction of an offense, the executive director must:

(A) provide written notice to the person of the reason for the intended denial; and

(B) allow the person not less than 30 days to submit any relevant information to the Board.

(4) The notice provided by the executive director under this subsection must contain:

(A) a statement that the person is disqualified from being registered or being examined for registration because of the person's prior conviction of an offense specified in the notice; or

(B) a statement that:

(i) the final decision of the Board to revoke or suspend the registration or deny the person a registration or the opportunity to be examined for the registration will be based on the factors listed in subsection (d) of this section; and

(ii) it is the person's responsibility to obtain and provide to the Board evidence regarding the factors listed in subsection (d) of this section.

(5) If the executive director determines the conviction might be directly related to the duties and responsibilities of a Registered Interior Designer, the Board's staff will obtain sufficient details regarding the conviction to allow the Board to determine the effect of the conviction on the Applicant's eligibility for registration or on the Registrant's fitness for continued registration.

(~~ee~~) In determining whether a criminal conviction is directly related to the duties and responsibilities of a Registered Interior Designer, the executive director and the Board shall consider each of the following factors:

(1) the nature and seriousness of the crime;

(2) the relationship of the crime to the purposes for requiring a license to practice registered Interior Design;

(3) the extent to which Interior Design registration might offer an opportunity to engage in further criminal activity of the same type as that in which the Applicant or Registrant had been involved;

(4) the relationship of the crime to the ability or capacity required to perform the duties and discharge the responsibilities of a Registered Interior Designer; and

(5) any correlation between the elements of the crime and the duties and responsibilities of a Registered Interior Designer.

(~~fe~~) If the executive director or the Board determines under subsection (c) of this section that a criminal conviction directly relates to the duties and responsibilities of a Registered Interior Designer, the executive director and the Board shall consider the following in determining whether to suspend or revoke a registration, disqualify a person from receiving a registration, or deny to a person the opportunity to take a registration examination:

- (1) the extent and nature of the Applicant's or Registrant's past criminal activity;
- (2) the age of the Applicant or Registrant at the time the crime was committed;
- (3) the amount of time that has elapsed since the Applicant's or Registrant's last criminal activity;
- (4) the conduct and work activity of the Applicant or Registrant prior to and following the criminal activity;
- (5) evidence of the Applicant's or Registrant's rehabilitation or rehabilitative effort while incarcerated or after release;
- (6) evidence of the person's compliance with any conditions of community supervision, parole, or mandatory supervision; and
- (7) other evidence of the Applicant's or Registrant's fitness to practice as a Registered Interior Designer, including letters of recommendation.

(ge) Crimes directly related to the duties and responsibilities of a Registered Interior Designer include any crime that reflects a lack of fitness for professional licensure or a disregard of the standards commonly upheld for the professional practice of Interior Design, such as the following:

- (1) criminal negligence;
- (2) soliciting, offering, giving, or receiving any form of bribe;
- (3) the unauthorized use of property, funds, or proprietary information belonging to a client or employer;
- (4) acts relating to the malicious acquisition, use, or dissemination of confidential information related to Interior Design; and
- (5) any intentional violation as an individual or as a consenting party of any provision of the Act.

~~(f) The Board shall revoke the certificate of registration of any Registrant who is convicted of any felony if the felony conviction results in incarceration. The Board also shall revoke the certificate of registration of any Registrant whose felony probation, parole, or mandatory supervision is revoked.~~

(hg) If an Applicant is incarcerated as the result of a felony conviction, the Board may not approve the Applicant for registration during the period of incarceration, other than the issuance of a provisional Certificate of Registration under Section 5.37 of this chapter. If an Applicant's felony probation, parole, or mandatory supervision is revoked,

the Board may not approve the Applicant for registration until the Applicant successfully completes the sentence imposed as a result of the revocation.

(i) If the Board takes action against any Applicant or Registrant pursuant to this section, the Board shall provide the Applicant or Registrant with the following information in writing:

(1) the reason for rejecting the application or taking action against the Registrant's certificate of registration, including any factor considered under subsections (c) or (d) of this section that served as the basis for the action;

(2) notice that upon exhaustion of the administrative remedies provided by the Administrative Procedure Act, Chapter 2001, Government Code, an action may be filed in a district court of Travis County for review of the evidence presented to the Board and its decision. The person must begin the judicial review by filing a petition with the court within 30 days after the Board's decision is final; and

(3) the earliest date the person may appeal.

(j) All proceedings pursuant to this section shall be governed by the Administrative Procedure Act, Chapter 2001, Government Code.

S.B. No. 1080

AN ACT

relating to the revocation of an occupational license from certain license holders and the issuance of an occupational license to certain applicants with criminal convictions.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. Section 51.4014, Occupations Code, is amended by amending Subsection (a) and adding Subsection (a-1) to read as follows:

(a) Notwithstanding any other law and subject to Subsection (a-1), the department may accept an application from an applicant who is an inmate imprisoned in the Texas Department of Criminal Justice except that the department may not issue the license until the applicant has been released.

(a-1) The department may issue a license to an applicant who is an inmate imprisoned in the Texas Department of Criminal Justice and who is enrolled in or has completed an educational program described by Section 53.0211(b-1) (2) before the applicant has been released.

SECTION 2. Section 53.021, Occupations Code, is amended by adding Subsection (a-2) and amending Subsection (b) to read as

follows:

(a-2) A licensing authority may revoke a license holder's license on the grounds of the license holder's imprisonment following a felony conviction.

(b) A license holder's license shall be revoked on the license holder's imprisonment following a:

(1) felony conviction for:

(A) an offense that directly relates to the duties and responsibilities of the licensed occupation;

(B) an offense listed in Article 42A.054, Code of Criminal Procedure; or

(C) a sexually violent offense, as defined by Article 62.001, Code of Criminal Procedure;

(2) [7] felony community supervision revocation;

(3) [7] revocation of parole; [7] or

(4) revocation of mandatory supervision.

SECTION 3. Section 53.0211, Occupations Code, is amended by amending Subsections (b) and (c) and adding Subsections (b-1) and (h) to read as follows:

(b) Notwithstanding any law other than Subsection (a) and unless the applicant has been convicted of an offense described by Section 53.021(a), a licensing authority shall issue to an otherwise qualified applicant who has been convicted of an offense:

(1) the license for which the applicant applied; or

(2) a provisional license under Subsection (b-1) valid for a term of 12 months [~~described by Subsection (c)~~].

(b-1) A licensing authority may issue a provisional license to an applicant who has been convicted of an offense, including an applicant who:

(1) is:

(A) an inmate imprisoned in the Texas Department of Criminal Justice; or

(B) a person released on parole or mandatory supervision and residing at a place described by Section 508.118 or 508.119, Government Code; and

(2) is enrolled in or has completed an educational program offered by:

(A) the Windham School District; or

(B) an institution of higher education, as defined by Section 61.003, Education Code.

(c) The term of a provisional license issued to an applicant who is an inmate imprisoned in the Texas Department of Criminal Justice begins on the date the applicant is released [~~A licensing authority may issue a provisional license for a term of six months to an applicant who has been convicted of an offense~~].

(h) On request of a licensing authority, the Texas Department of Criminal Justice shall provide to the licensing authority information regarding an applicant who is an inmate

S.B. No. 1080

imprisoned in the Texas Department of Criminal Justice for purposes of determining the inmate's eligibility for a license.

SECTION 4. Section 508.313(c), Government Code, is amended to read as follows:

(c) The department, on request or in the normal course of official business, shall provide information that is confidential and privileged under Subsection (a) to:

- (1) the governor;
- (2) a member of the board or a parole commissioner;
- (3) the Criminal Justice Policy Council in performing duties of the council under Section 413.017; ~~[or]~~
- (4) a licensing authority requesting information concerning an inmate or releasee who has submitted an application for an occupational license to the licensing authority; or
- (5) an eligible entity requesting information for a law enforcement, prosecutorial, correctional, clemency, or treatment purpose.

SECTION 5. This Act takes effect immediately if it receives a vote of two-thirds of all the members elected to each house, as provided by Section 39, Article III, Texas Constitution. If this Act does not receive the vote necessary for immediate effect, this Act takes effect September 1, 2025.

President of the Senate

Speaker of the House

I hereby certify that S.B. No. 1080 passed the Senate on April 16, 2025, by the following vote: Yeas 31, Nays 0; and that the Senate concurred in House amendment on May 12, 2025, by the following vote: Yeas 30, Nays 0.

Secretary of the Senate

I hereby certify that S.B. No. 1080 passed the House, with amendment, on May 8, 2025, by the following vote: Yeas 147, Nays 0, two present not voting.

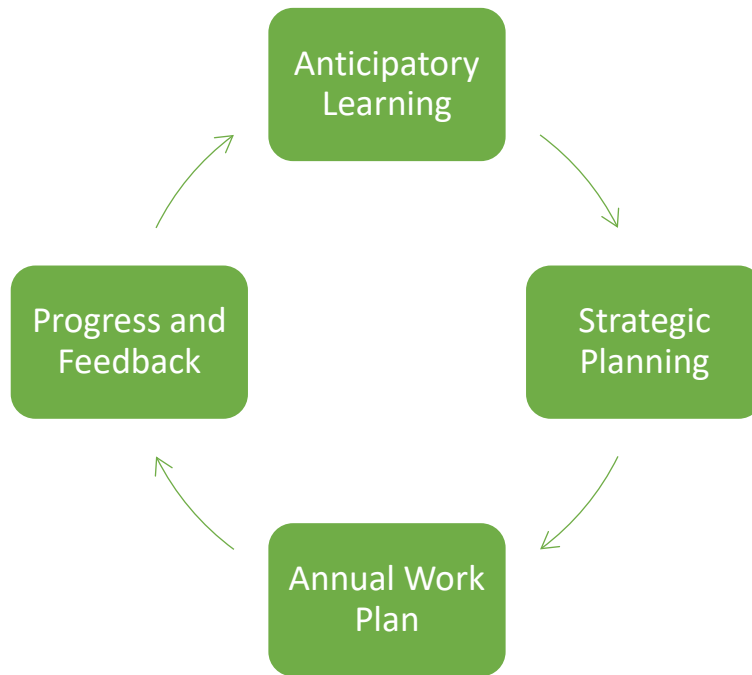
Chief Clerk of the House

Approved:

Date

Governor

TBAE Strategic Framework



Ongoing Anticipatory Learning (February annually and as needed) – Environmental Scan (every two years) and Board/Staff Foresight Work to include background work for the Internal/External Assessment Issues and Trends in the Strategic Plan

Strategic Plan (May even years) – Mission, Philosophy/Values, Internal/External Assessment Issues and Trends, Strategic Goals, Action Plan, Redundancies and Impediments, and Objectives and Strategies with Performance Measures

Annual Work Plan with Special Initiatives (August annually) – Operational Goals, Special Initiatives, Strategies to hit the Goals, Tactics for our work, and Key Performance Indicators

Report on Progress and Feedback – Trends Analysis (November annually), Quarterly Progress Reports, Board Feedback and Guidance

JURISDICTIONAL DATA

TEXAS

2025



TABLE OF CONTENTS

Introduction.....3

Architectural Licensure Overview4

Jurisdictional Demographics..... 6

ARE 5.0 Pass Rates 8

INTRODUCTION

NCARB regularly analyzes and shares data highlighting current trends along the path to licensure, including program completion time, pass rates, and demographics. This information, which is gathered from customers' NCARB Records, enables NCARB and our key stakeholders to make strategic decisions, educate policymakers and the public, and guide changes to our programs and services.

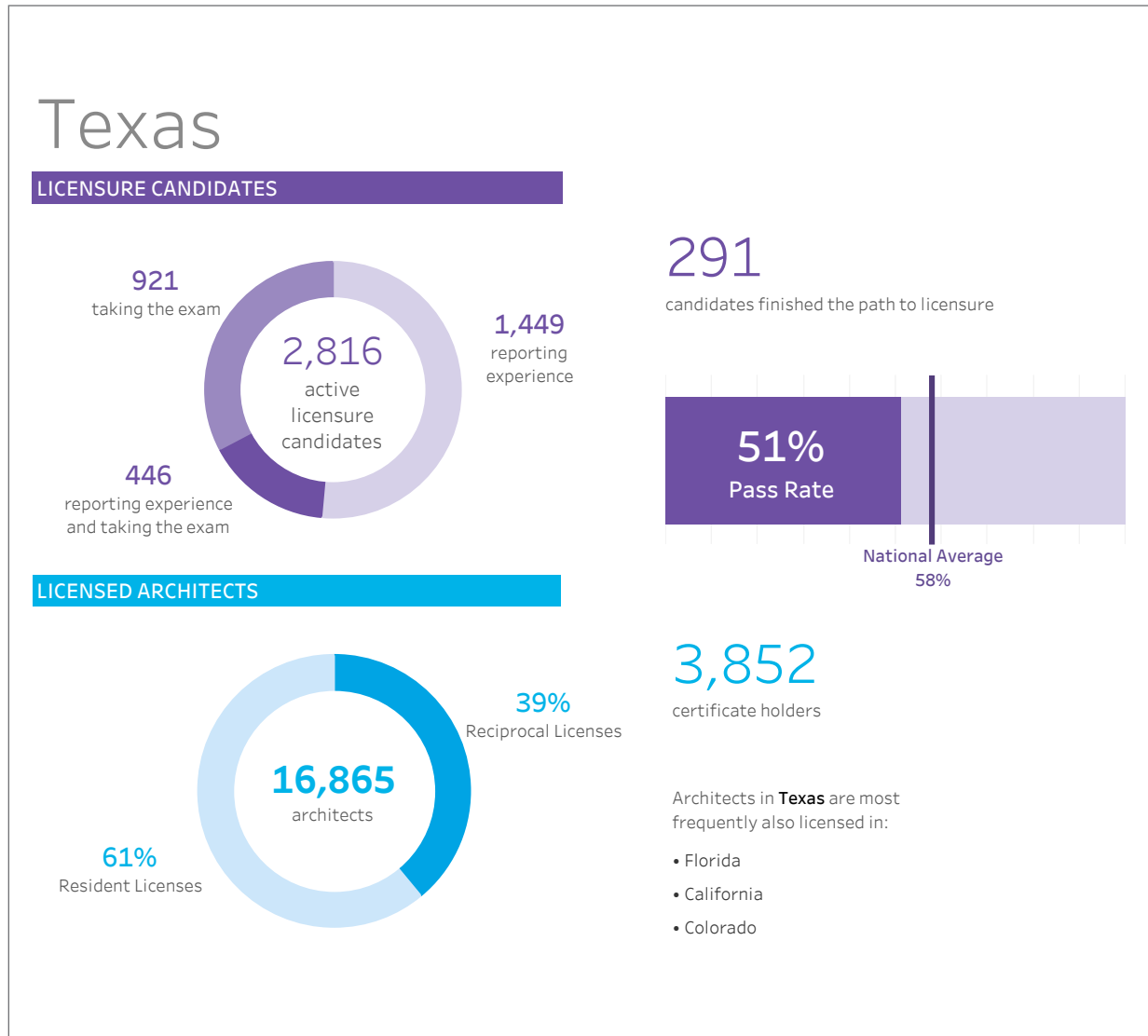
As a leader in your jurisdiction, you can use this data to guide discussions at the jurisdictional level. The information included in this packet has been filtered to share data gathered from licensure candidates and architects in your jurisdiction only. Each chart includes a basic explanation of what data is being shared, as well as an overview of the trends NCARB has seen at the national level for comparison.

As you review the data, here are a few key things to keep in mind:

- Your jurisdictional data may not align with national trends.
- Not all NCARB Record holders submit their demographic data. However, the majority do self-report their demographic data.
- Not all licensees in your jurisdiction are NCARB Record holders.
- Depending on the number of licensure candidates and architects in your jurisdiction, you may see a much higher degree of fluctuation over time compared to the fluctuation seen at the national level. Jurisdictions with a smaller pool of candidates/architects are more likely to see dramatic change from year to year.
- NCARB will not share demographic data publicly if there are fewer than 30 individuals in a designated group (our threshold for a valid sample size). However, we have shared all data with you regardless of this sample size to ensure you have the most complete picture of your jurisdiction.
- If no information is shown for a specific field or demographic, it is because no individuals in your jurisdiction fit that field or demographic.
- The timeframe for the data reflected in a chart varies by chart. Refer to the chart description for each chart to find this information.

If you have questions about the data presented in this packet, please feel free to reach out to Jenny Kawecki at jkawecki@ncarb.org.

ARCHITECTURAL LICENSURE OVERVIEW



This chart provides an overview of licensure candidates and licensed architects in your jurisdiction during the calendar year 2024, including:

- The number of candidates working to complete the Architectural Experience Program® (AXP®), Architect Registration Examination® (ARE®), or both
- The average ARE pass rate in your jurisdiction compared to the national average

- The number of candidates who completed the licensure path in your jurisdiction
- The states where architects in your jurisdiction are most likely to hold reciprocal licenses

National Trends

- In 2024, the number of active licensure candidates rose by 5% to 39,499.
- There were 116,005 U.S. architects in 2024, a 4% decrease from 2023.
- The number of new architects held steady at 3,606.
- In 2024, the average time to licensure fell to 12.9 years, the first time this number has decreased since the COVID-19 pandemic.
- The average ratio of in-state to out-of-state licenses shifted slightly, with 59% reciprocal and 41% resident licenses.

JURISDICTIONAL DEMOGRAPHICS

Racial, Ethnic, and Gender Diversity

This table shows the approximate racial, ethnic, and gender diversity of individuals at each career stage for individuals who were seeking licensure or were licensed in this jurisdiction during the calendar year 2024. Individuals can be represented in multiple career stages. To ensure data privacy around exam performance, NCARB will report “insufficient information” if your jurisdiction has fewer than 5 individuals in a given demographic group in the “Taking the ARE” category.

Texas

		All Architects	New Architects	Taking the ARE	Submitting Experience	Opened NCARB Record
Gender	Female	984	106	584	1301	409
	Male	1978	149	691	1249	387
Ethnicity	American Indian or Alaska Native	5	1	8	10	12
	Another Group	179	22	167	255	7
	Asian	273	25	174	381	133
	Black or African American	77	10	97	169	58
	Hispanic, Latino, or Spanish	472	60	396	916	332
	Middle Eastern or North African	2	1	5	26	24
	Native Hawaiian or Other Pacific Islander	8		***	4	2
	White	1994	177	681	1381	342
	Total	3271	270	1367	2703	842

*** values do not meet NCARB's data privacy condition

Career Stage Definitions

New NCARB Record Holders: This stage includes all individuals who started an NCARB Record in 2024. Starting an NCARB Record is an approximation for beginning the path to licensure, as all candidates need an NCARB Record to document the education, experience, and examination requirements for licensure.

Reporting Experience: This stage includes all individuals who documented experience toward the AXP in 2024, based on the work date of the experience report.

Taking the ARE: This stage includes all individuals who took an exam division in 2024.

New Architects: This stage includes all individuals who finished their final “core requirement” for licensure in 2024. Core licensure requirements include education, experience, and examination, although some jurisdictions do have additional requirements. This stage is an approximation for individuals who received an initial license in 2024.

All Certificate Holders: This stage includes all individuals who hold an NCARB Certificate, which can be used to approximate the makeup of the architect population in this jurisdiction.

National Trends

NCARB has seen consistent growth in gender equity and racial diversity across all candidate stages over the past 5 years. In 2024, 49% of the licensure candidate population identified as a person of color, and 46% were women.

Women now make up 47% of the testing population, and typically earn their licenses faster than men—completing requirements a year sooner on average. In 2024, nearly half (44%) of candidates completing the AXP and a third (33%) of candidates completing the ARE identified as a person of color.

In 2024, we also saw racial, ethnic, and gender diversity in the licensure candidate population beginning to make its way to the pool of licensed architects: in 2024, 1 in 3 new architects identified as a person of color..

ARE 5.0 PASS RATES

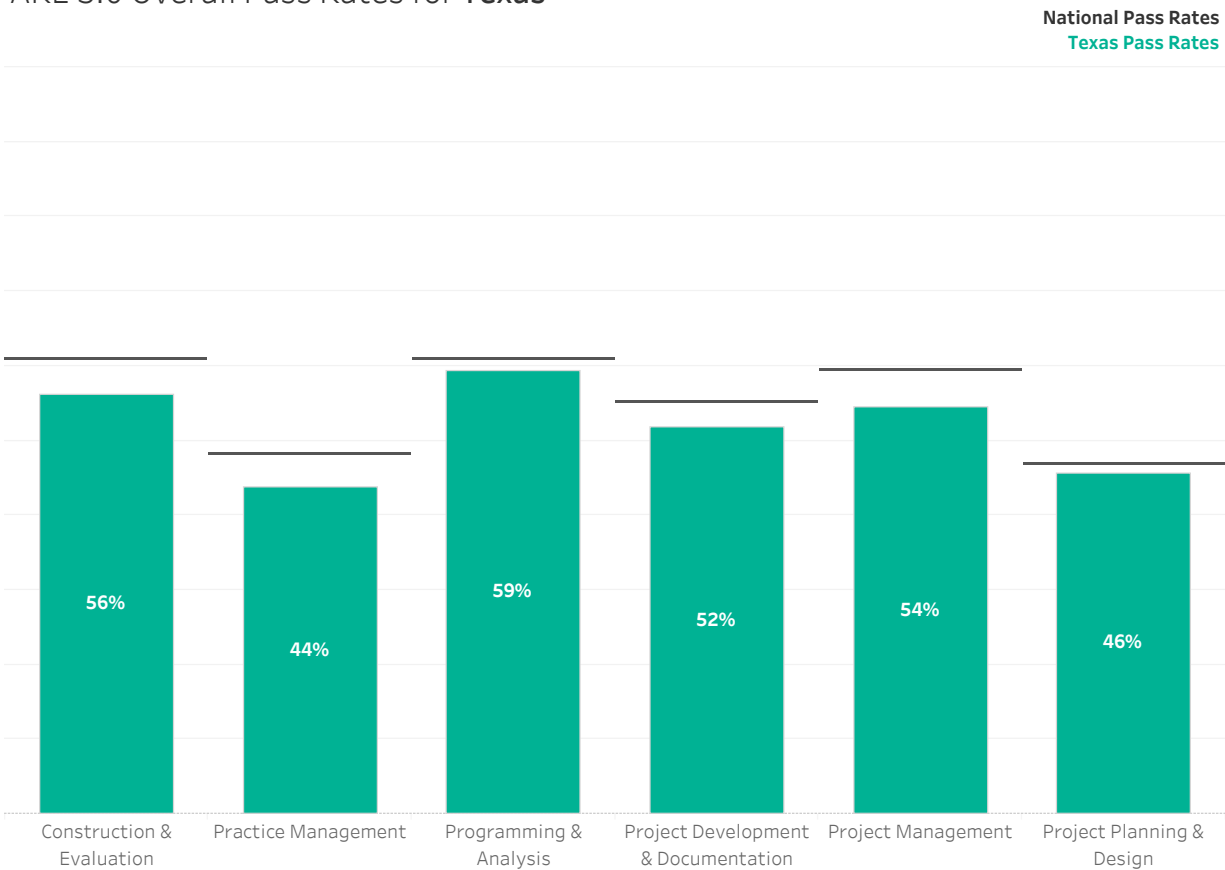
NCARB tracks pass rates to understand candidate performance across the exam’s six divisions. A “pass rate” reflects the proportion of division attempts that scored at or above the cut score for that division. “Overall pass rate” refers to the average pass rate across all six divisions. Thanks to enhanced data science capabilities, NCARB has been able to segment and analyze pass rates by demographic information, including race and ethnicity, gender, and age.

The charts below include information about pass rates in your jurisdiction during the calendar year 2024, including pass rates segmented by race, ethnicity, and gender.

Overall ARE 5.0 Pass Rates

This chart shows each division’s pass rate for all candidates in your jurisdiction, including all division attempts in the calendar year 2024. The grey line indicates the national pass rate for all candidates on each division.

ARE 5.0 Overall Pass Rates for **Texas**

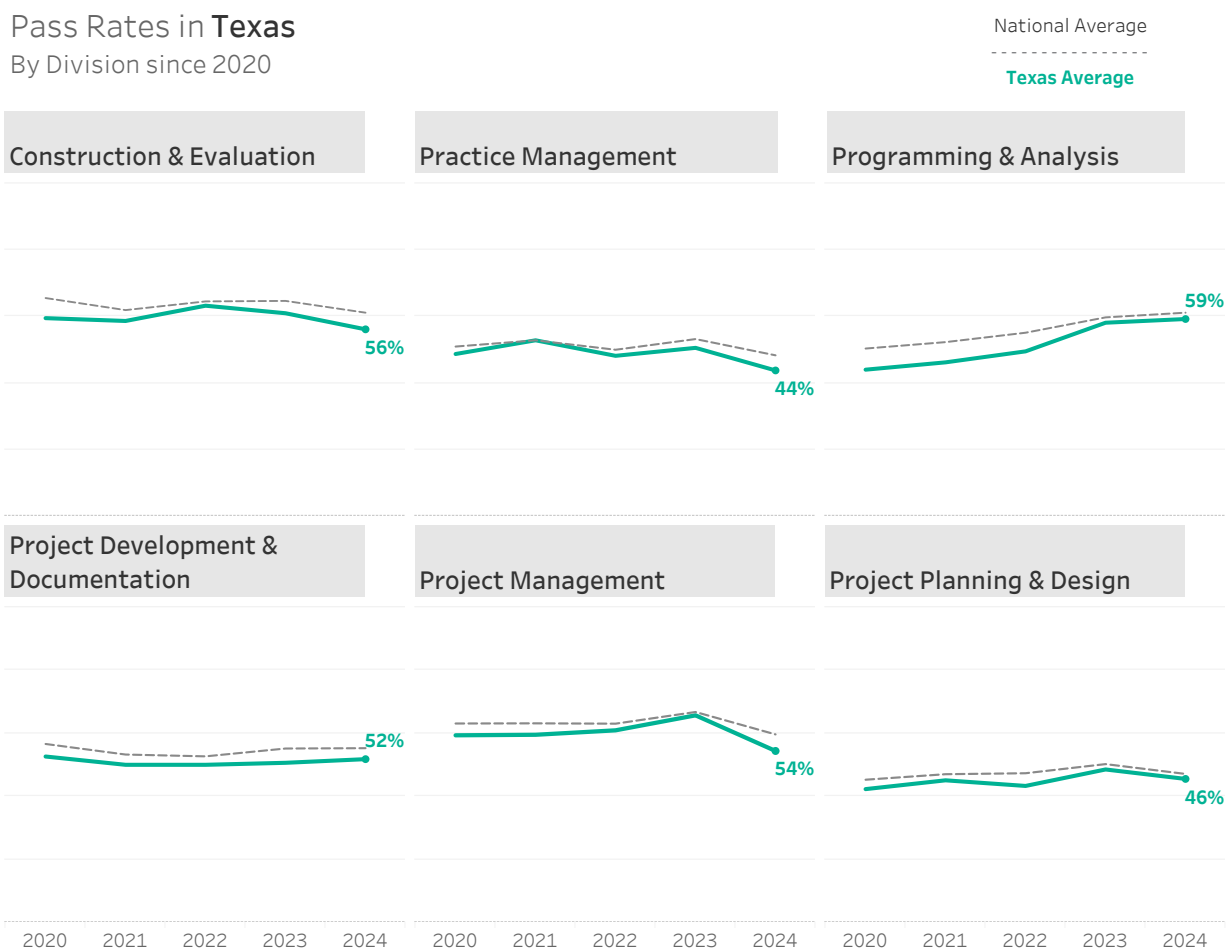


Shift in Pass Rates by Division

This chart shows the change in ARE 5.0 pass rates for candidates in your jurisdiction across all six divisions over the last five years. The dashed grey line indicates the national pass rate for all candidates on each division.

At a national level, overall pass rates fell by 3% in 2024—a return to average following last year’s increase. NCARB’s free practice exams have helped drive this positive change, providing candidates with greater insight into the testing experience. Overall, candidates who took one of NCARB’s free practice exams before attempting the related division were 16 percentage points more likely to pass.

Pass Rates in Texas
By Division since 2020



ARE 5.0 Divisional Pass Rates by Demographic

This chart shows each division's 2024 pass rate for candidates in your jurisdiction segmented by the candidate's race/ethnicity and gender. The grey bar indicates the national pass rate for the related demographic group on each division.

The chart shows data for the Construction & Evaluation, Practice Management, and Programming & Analysis divisions on this page and data for the Project Development & Documentation, Project Management, and Project Planning & Design divisions on the next page.

Pass Rates for Texas

National Demographic Pass Rate
Texas Demographic Pass Rate



ARE 5.0 Divisional Pass Rates by Demographic

The grey bar indicates the national pass rate for the related demographic group on each division.

Pass Rates for Texas

National Demographic Pass Rate
Texas Demographic Pass Rate

